1. CALL TO ORDER
   President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
   Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
   Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

   Minutes: September 26, 2017 Workshop

<table>
<thead>
<tr>
<th>Fund Name</th>
<th>Fund No.</th>
<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
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<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
<td>10/05/17</td>
<td>21814 - 21832</td>
<td>$ 53,409.73</td>
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<tr>
<td>Construction</td>
<td>09-075-3030</td>
<td>10/05/17</td>
<td>902040 - 902040</td>
<td>$ 48.00</td>
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<table>
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<tr>
<th>Description</th>
<th>Fund No.</th>
<th>Period Ending</th>
<th>EFT Transfer Date</th>
<th>Total Amount</th>
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<tbody>
<tr>
<td>Payroll Tax</td>
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<td>09/22/17</td>
<td>10/04/17</td>
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<td>Direct Deposit – Payroll</td>
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<td>09/29/17</td>
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<td>10/13/17</td>
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<td>Dept of Labor &amp; Industries -Tax</td>
<td>09-075-0010</td>
<td>09/30/17</td>
<td>10/30/17</td>
<td>$ 13,574.52</td>
</tr>
</tbody>
</table>

4. PUBLIC INPUT
   No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
   Resolution 17-10-4A amending Highline Water District Code (HWDC) Chapter 6.04 Rates, Section 6.04.050 Real Property/Communication Site Lease Rates, Table 12; HWDC Chapter 7.02 Real Property Communication Leases, Section 7.02.060 Lease Agreement/Board Approval and Section 7.02.080 Renewal; and further authorizes staff to make annual adjustments. Motion duly made and seconded. After discussion, the motion carried unanimously.

   Resolution 17-10-4B commending employee (Mary Fossos) for 25 years of service. Motion duly made and seconded. After discussion, the motion carried unanimously.
5. RESOLUTIONS/MOTIONS
Resolution 17-10-4C commending employee (Mike Evans) for 20 years of service. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 17-10-4(1) selecting the following five candidates for consideration to serve as representatives of the Retrospective Rating Program Committee: John Thompson, Vince Koester, Mike West, Jeannie Screws, Tom McGrath. Motion duly made and seconded. After discussion, the motion carried unanimously. Reference Item No. 6.5.

6. STAFF/COMMISSIONERS/ATTORNEY
Jeremy DelMar
6.1 Hidden Valley Landslide – The property owners stabilized the hillside and repaired their private road that was compromising the District’s water main. The District will open up the valve to increase fire flow for the hydrants in the area.

6.2 Small Site Asphalt and Concrete Repair Work – The current contract with AA Asphalting is near completion. District staff will prepare a request for bids for a new contract. A resolution to award a contract will be presented at a future Board meeting.

6.3 Project 17-1 AC Water Main Improvements – At the 9/6/17 Board meeting, Jeremy informed the Board of a 6” AC main break at S 176th St near 42nd Ave S that occurred early Sunday morning (9/3/17). Jeremy recommended adding this site to Project 17-1 as a change order. The estimated cost is $400,000. Staff will present a resolution for the change order at a future Board meeting.

6.4 Des Moines Treatment Plant Tour (10/3/17) – Jeremy gave a tour of the plant to 4th, 5th and 6th grade students from Marvista Elementary School. The students that attended are members of the school’s Robotics Team.

Matt Everett
6.5 WASWD Retrospective Rating Program Committee – The bylaws of the Retrospective Rating Program Committee require that each district participating in the program vote for representatives to the Retro Committee. There are five open positions on the Committee. Matt asked the Board to select five candidates on behalf of the District. Action Taken: Reference Motion 17-10-4(1).

6.6 WASWD Fall Conference – The owner of a Communications & Marketing firm held a workshop and addressed the attendees at the conference on how to improve communications with ratepayers. Matt is considering the option to hire the public relations firm to assist the District to make improvements to the website and newsletters.
There being no further business of the District, President Fultz concluded the meeting at 9:31 a.m.

BOARD OF COMMISSIONERS

Todd Fultz, President

Daniel Johnson, Secretary

Vince Koester, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner