Highline Water District
Board Workshop Meeting Minutes
October 24, 2017

ATTENDEES

COMMISSIONERS
Todd Fultz
Daniel Johnson
Vince Koester
George Landon
Kathleen Quong-Vermeire, IACC Conference

HWD STAFF
Matt Everett, General Manager
Jeremy DelMar, Engr./Operations Mgr.
Debra Prior, Administrative Manager
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)
John Milne, Insee Best

CONSULTANTS

(Strikeouts indicate absence)

1. CALL TO ORDER
   President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
   Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
   Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<table>
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<tr>
<th>Minutes:</th>
<th>October 18, 2017 Regular Meeting</th>
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<tr>
<td>WARRANTS</td>
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<tr>
<td>Fund Name</td>
<td>Fund No.</td>
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<tr>
<td>Maintenance</td>
<td>09-075-0010</td>
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<tr>
<td>Construction</td>
<td>09-075-3030</td>
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<th>CONSENT AGENDA RESOLUTIONS</th>
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<td>Item #</td>
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<td>None</td>
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4. PUBLIC INPUT
   No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS
   No resolutions were presented at the meeting.

6. PROPOSED 2018 RATE INCREASE
   Matt informed the Board that the District will hold a public hearing at the 11/1/17 Board Meeting regarding the proposed 2.6% rate increase for 2018.

7. THIRD QUARTER 2017 FINANCIAL STATEMENTS
   3rd Quarter 2017 Financial Statements – Debbie reviewed the Statement of Net Position; Statement of Revenues, Expenses and Changes in Net Position; Sources and Applications of Funds (Budget vs. Actual) and answered questions of the Board.
8. OTHER

Debbie Prior
8.1 State Audit – The District’s audit is in progress. Commissioner Quong-Vermeire will meet with the Auditor next week to discuss the District’s risk assessment.

Vince Koester
8.2 10/23/17 WASWD Board of Directors Meeting – Vince gave an update of the meeting.

There being no further business of the District, President Fultz concluded the meeting at 9:23 a.m.

BOARD OF COMMISSIONERS

Todd Fultz, President

Daniel Johnson, Secretary

Vince Koester, Commissioner

George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner