1. CALL TO ORDER
   President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
   Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
   Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

   Minutes: January 3, 2018 Regular Meeting

   | WARRANTS | | | | |
   | Fund Name | Fund No. | Warrant Date | Vouchers | AMOUNT |
   | Maintenance | 09-075-0010 | 01/18/18 | 22132 - 22189 | $490,140.82 |
   | Construction | 09-075-0030 | 01/18/18 | 902068 - 902073 | $29,319.80 |
   | Maintenance - Payroll | 09-075-0010 | 01/05/18 | 302587 - 302587 | $784.13 |

   | ELECTRONIC FUNDS TRANSFERS | | | | |
   | Description | Fund No. | Period Ending | EFT Transfer Date | AMOUNT |
   | Payroll Tax | 09-075-0010 | 12/29/17 | 01/10/18 | $36,339.22 |
   | Direct Deposit – Payroll | 09-075-0010 | 12/29/17 | 01/05/18 | $79,548.31 |
   | Dept of Retirement | 09-075-0010 | 12/29/17 | 01/12/18 | $19,410.29 |
   | Dept of Retirement - Deferred Compensation | 09-075-0010 | 12/29/17 | 01/05/18 | $4,263.00 |
   | Health Equity (KC-BEN96) | 09-075-0010 | 12/29/17 | 01/05/18 | $270.00 |
   | Health Equity (KC-BEN105) | 09-075-0010 | 12/29/17 | 01/05/18 | $121.91 |
   | HRA Veba (KC-BEN60) | 09-075-0010 | 12/29/17 | 01/05/18 | $7,675.10 |

4. PUBLIC INPUT
   No members of the public attended the meeting.

5. RESOLUTIONS
   Resolution 18-1-17A, accepting developer extension as complete (The Pinnacles at Des Moines).
   This resolution was accepted under the Consent Agenda.
6. COMMISSIONERS/STAFF/ATTORNEY

Jeremy DelMar

6.1 Staff Updates - Operations/Field and Engineering
Operations - Jon Seibel was promoted to the Operations Supervisor. There are now two positions open, Lead Treatment/Scada Operator and Treatment/Scada Operator. Advertisements for these positions have been posted.

Field – Hired field worker (start date 1/29/18). Posted advertisement for another field worker.

Engineering – Will post advertisement for an engineer in January.

6.2 Project 17-1 2017 Water System Improvements – It was discovered that the last connection to be made on S. 176th Street had an unrestrained (roll-on) fitting. The connection had to be redesigned. Kar-Vel Construction will be paid by force account on a time and materials basis.

6.3 McMicken Well Repair Update – The District contracted with RH2 Engineering to analyze the existing well pump and column corrosion; evaluate existing well and repairs; and selection of a replacement pump.

Debbie Prior

6.4 Staff Updates – Administration
Carryn Frye was hired as a Senior Accounting Specialist which created an opening for a Customer Service Representative (advertisement posted).

6.5 Records Management – CREB, Inc. (George Dunn and Darlene Curtis) will give a presentation at the 1/23/18 Board Workshop. A resolution to authorize a contract with CREB, Inc. will be presented to the Board at the Workshop for their consideration.

Matt Everett

6.6 King County Franchise Ordinance 18403 Rule Hearing – On 1/11/18, King County gave notice of a public meeting on Friday, January 19, 2018 (2:15 pm to 4:15 pm) to hear public comments concerning the final proposed rule which becomes effective 1/29/18.

6.7 North Hill Park – Patrice Thorell, Parks Director, City of Des Moines, contacted Matt regarding extending the lease agreement to use the District’s property for a park. The Board agreed to continue leasing the property to the City of Des Moines. A resolution to authorize the lease will be presented at a future Board meeting.

6.8 Seattle Public Utilities SW Sub Region Rate – A meeting with SPU to discuss the rates will be held at the District on 2/27/18 at 10:30 am.

6.9 City of Kent Franchise – Matt, Jeremy, Ken Kase and Marc Montieth (Midway), met last week with John Milne, Inslee Best, to review the City’s comments on the draft franchise. Matt will send Highline’s and Midway’s comments to the City for their review.

6.10 WASWD Lobbying – 2018 Legislative Session – Jim Kuntz, Executive Director, sent a memo to the Board of Directors informing them that Scott Hazlegrove would take over all WASWD legislative issues for this session.
There being no further business of the District, President Johnson concluded the meeting at 9:50 a.m.

BOARD OF COMMISSIONERS

Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary

Todd Fultz, Commissioner

Vince Koester, Commissioner

George Landon, Commissioner