



**HIGHLINE WATER DISTRICT  
King County, Washington**

**REGULAR BOARD MEETING AGENDA  
February 6, 2019 @ 9:00 AM  
23828 30th Ave. S., Kent, WA 98032**

**1. CALL TO ORDER** **President Quong-Vermeire**

**2. APPROVE AGENDA** **President Quong-Vermeire**

**3. CONSENT AGENDA** **President Quong-Vermeire**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

<b>Minutes:</b>	January 22, 2019			
WARRANTS				
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/23/19	23528 - 23529	9,091.90
Maintenance	09-075-0010	02/07/19	23530 - 23570	\$ 827,313.06
Construction	09-075-3030	02/07/19	902190 - 902190	\$ 7,017.25
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/25/19	02/06/19	\$ 28,207.78
Direct Deposit – Payroll	09-075-0010	01/25/19	02/01/19	\$ 74,384.04
Dept of Retirement	09-075-0010	01/25/19	02/15/19	\$ 21,810.48
Dept of Retirement-Deferred Compensation	09-075-0010	01/25/19	02/01/19	\$ 3,593.44
Health Equity (KC-BEN96)	09-075-0010	01/25/19	02/01/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	01/25/19	02/01/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	01/25/19	02/01/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	01/25/19	02/01/19	\$ 4,945.39
Dept of Revenue - B&O Tax	09-075-0010	12/31/18	01/25/19	\$ 81,179.07
Dept of Licensing - Dyed Diesel Fuel Tax	09-075-0010	12/31/18	01/18/19	\$ 382.50
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	19-2-6E	Accept developer extension as complete (SeaTac Hilton Garden Inn)		

**4. PUBLIC INPUT**

**5. RESOLUTIONS/MOTIONS**

Item #	Resolution or Motion #	Description	Presenter
5.1	19-2-6A	Resolution authorizing Agreement #19-60-02 with Cities Digital for the purchase and implementation of a Document and Records Management System known as Laserfiche®	Matt Everett Debbie Prior



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**5. RESOLUTIONS/MOTIONS**

<b>Item #</b>	<b>Resolution or Motion #</b>	<b>Description</b>	<b>Presenter</b>
5.2	19-2-6B	Resolution amending Highline Water District Code (HWDC) Chapter 6.04 Rates, Section 6.04.020, Table 3, Water Service Installation Charges, and further authorizes staff to make annual adjustments	Debbie Prior
5.3	19-2-6C	Resolution authorizing Amendment #4 to Contract #16-60-09 with RH2 Engineering, Inc. for additional design and permitting assistance relating to Project 16-2 Pump Station No. 8	Jeremy DelMar
5.4	19-2-6D	Resolution commending employee (Delylah Silva) for ten years of service with the District	Debbie Prior

**6. STAFF/COMMISSIONERS/ATTORNEY**