ATTEndees  
(CStrikouts indicate absence)

COMMISSIONERS  
Todd Fultz  
Daniel Johnson  
Vince Koester  
George Landon  
Kathleen Quong-Vermeire

HWD STAFF  
Matt Everett, General Manager  
Jeremy DelMar, Engr./Operations Mgr.  
Debra Prior, Administrative Manager  
Mary Fossos, Project Coordinator, CIPs

HWD ATTORNEY(S)  
CONSULTANTS

GUESTS

1. CALL TO ORDER  
President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA  
Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA  
Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES:  
July 17, 2019

| WARRANTS |  |
|---|---|---|---|---|
| Fund Name | Fund No. | Warrant Date | Vouchers | AMOUNT |
| Maintenance - Payroll | 09-075-0010 | 07/19/19 | 302639 | $ 1,558.16 |
| Maintenance | 09-075-0010 | 07/25/19 | 24101 - 24117 | $ 24,547.27 |
| Construction | 09-075-3030 | 07/25/19 | 902250 - 902251 | $ 27,717.32 |

| ELECTRONIC FUNDS TRANSFER |
|---|---|---|---|---|
| Description | Fund No. | Period Ending | EFT Transfer Date | AMOUNT |
| Payroll Tax | 09-075-0010 | 07/12/19 | 07/24/19 | $ 29,100.77 |
| Direct Deposit – Payroll | 09-075-0010 | 07/12/19 | 07/19/19 | $ 75,424.73 |
| Dept of Retirement | 09-075-0010 | 07/12/19 | 08/15/19 | $ 49,738.54 |
| Dept of Retirement - Deferred Compensation | 09-075-0010 | 07/12/19 | 07/19/19 | $ 4,023.50 |
| Health Equity (KC-BEN96) | 09-075-0010 | 07/12/19 | 07/19/19 | $ 274.99 |
| Health Equity (KC-BEN105) | 09-075-0010 | 07/12/19 | 07/05/19 | $ 128.82 |
| Health Equity (KC-GEN238) | 09-075-0010 | 07/12/19 | 07/19/19 | $ 37.21 |
| HRA VEBA (KC-BEN60) | 09-075-0010 | 07/12/19 | 07/19/19 | $ 4,995.39 |
| Dept of Labor & Industries | 09-075-0010 | 06/30/19 | 07/29/19 | $ 8,622.35 |
| Dept of Licensing–Dyed Diesel Fuel User Tax | 09-075-0010 | 06/30/19 | 07/16/19 | $ 308.36 |

4. PUBLIC INPUT  
No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS  
No resolutions or motions were presented at the meeting.
6. **2nd QUARTER FINANCIAL REPORT 2019**
Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual).

Jeremy updated the Board on the following capital improvement projects:

**Project 16-3 Mansion Hill Reservoir** – The contractor has completed the foundation for the new reservoir. They will begin floor construction this week.

**Project 16-2 Pump Station No. 8** – The board authorized an amendment to the consultant’s contract to add design services for the Mansion Hill Pump Station project. Bidding will be delayed until November 2019 to incorporate the design.

**Project 19-3 KDM/PHS & 9th Pl S** – All the water main has been installed at both locations. The contractor is working on road restoration at 9th Pl S.

7. **OTHER**
   **Matt Everett**
   7.1 **Vacation** - Matt informed the Board that he will be on vacation 7/24/19-8/02/19.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:31 a.m.

**BOARD OF COMMISSIONERS**

---

**Kathleen Quong-Vermeire**, President

---

**Vince Koester**, Secretary

---

**Todd Fultz**, Commissioner

---

**Daniel Johnson**, Commissioner

---

**George Landon**, Commissioner