



**HIGHLINE WATER DISTRICT  
King County, Washington**

**REGULAR BOARD MEETING AGENDA  
October 16, 2019 @ 9:00 AM  
23828 30th Ave. S., Kent, WA 98032**

- 1. CALL TO ORDER** **President Quong-Vermeire**
- 2. APPROVE AGENDA** **President Quong-Vermeire**
- 3. CONSENT AGENDA** **President Quong-Vermeire**

Consent Agenda Items are routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

<b>Minutes:</b>	October 2, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	10/17/19	24350 - 24401	\$ 687,731.63
Construction	09-075-3030	10/17/19	902281 - 902289	\$ 930,350.96
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	10/04/19	10/16/19	\$ 29,189.07
Direct Deposit – Payroll	09-075-0010	10/04/19	10/11/19	\$ 80,558.20
Dept of Retirement	09-075-0010	10/04/19	10/15/19	\$ 24,006.07
Dept of Retirement - Deferred Compensation	09-075-0010	10/04/19	10/11/19	\$ 4,061.00
Health Equity (KC-BEN96)	09-075-0010	10/04/19	10/11/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	10/04/19	10/11/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	10/04/19	10/11/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	10/04/19	10/11/19	\$ 4,995.39
Dept of Licensing–Dyed Diesel Fuel User Tax	09-075-0010	09/30/19	10/04/19	\$ 339.50
Dept of Labor & Industries	09-075-0010	09/30/19	10/25/19	\$ 9,673.05
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

**4. PUBLIC INPUT**

**5. RESOLUTIONS/MOTIONS**

Item #	Resolution or Motion #	Description	Presenter
5.1	19-10-16A	Resolution amending Highline Water District Code (HWDC) Chapter 6.04 Rates, Section 6.04.050 Real Property/Communication Site Lease Rates, Table 12 and further authorizes staff to make annual adjustments	Matt Everett Jeremy DelMar
5.2	19-10-16B	Resolution amending Highline Water District Code (HWDC) Chapter 2.08 Administrative Personnel, Section 2.08.018 Legal Document Service	Matt Everett
5.3	19-10-16C	Resolution authorizing the District to grant a Temporary Construction Easement (Short Term General Construction) to Central Puget Sound Regional Transit Authority (“Grantee”) relating to a portion of the Federal Way Link Extension	Jeremy DelMar

**6. STAFF/COMMISSIONERS/ATTORNEY**