1. CALL TO ORDER
   President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA
   Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA
   Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<table>
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<th>MINUTES:</th>
<th>November 26, 2019</th>
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<th>Fund Name</th>
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<th>Warrant Date</th>
<th>Vouchers</th>
<th>AMOUNT</th>
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<td>Construction</td>
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<td>902307-902309</td>
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<th>CONSENT AGENDA RESOLUTIONS</th>
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<tr>
<td>Item #</td>
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<td>None</td>
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3A. WASHINGTON STATE AUDIT EXIT CONFERENCE
   Brandi Breaux, CFE, Audit Lead, Alex Beherndt, Audit Manager and Sean Fitzgerald, Esq., Assistant Audit Manager, attended the exit conference.

   The following areas were examined by the State Auditor:

   Accountability Audit for 2018:
   - Utility billing, adjustments and collections; • Cash receipting - timeliness and completeness of deposits, voids and adjustments at the utility department; • Accounts payable - general disbursements; • Procurement - public works; • Financial condition and fiscal sustainability

   Financial Statements Audit Report for 2018:
   - Management Discussion and Analysis; • Statement of Net Position; • Statement of Revenues, Expenses and Changes in Net Position; • Statement of Cash Flows; • Notes to Financial Statements

   Ms. Breaux, Mr. Beherndt and Mr. Fitzgerald thanked the Administrative Manager; Accounting Supervisor; and Customer Service Supervisor, for their cooperation and timely response to requests during the audit and thanked the District for its commitment to fiscal accountability and accurate financial reporting.

4. PUBLIC INPUT
   No members of the public attended the meeting.
5. RESOLUTIONS/MOTIONS
Resolution 19-12-4A authorizing Small Site Asphalt and Concrete Patching Repair Work Contract #19-50-30 with Evergreen Asphalt & Concrete Inc. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. 2020 CAPITAL IMPROVEMENT PROGRAM PRESENTATION Jeremy DelMar
Jeremy gave a PowerPoint presentation and reviewed the projects completed in 2019 and described the 2020 projects. A draft copy of the 2020 Capital Improvement Program (CIP) will be emailed to the Board for review at the 12/18/19 Board meeting.

7. STAFF/COMMISSIONERS/ATTORNEY Matt Everett
7.1 Reminders: The 12/24/19 Board Workshop has been canceled due to the Christmas holiday and the first meeting in 2020 is January 2nd.

7.2 2020 Budget, 2020 Capital Improvement Program (CIP), 2020 Goals & Objectives (G&O)
Resolutions to adopt the Budget, CIP and G&O will be presented at the 12/18/19 Board meeting.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 10:05 a.m.

BOARD OF COMMISSIONERS

Kathleen Quong-Vermeire, President

Vince Koester, Secretary

Todd Fultz, Commissioner

Daniel Johnson, Commissioner

George Langdon, Commissioner