



HIGHLINE WATER DISTRICT
King County, Washington

REGULAR BOARD MEETING AGENDA
March 4, 2020 @ 9:00 AM
23828 30th Ave. S., Kent, WA 98032

1. CALL TO ORDER **President Koester**

2. APPROVE AGENDA **President Koester**

3. CONSENT AGENDA **President Koester**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes:	February 25, 2020				
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Vouchers		AMOUNT
Maintenance	09-075-0010	03/05/2020	24868 - 24902		\$ 79,178.42
Construction	09-075-3030	03/05/2020	902337 - 902342		\$ 80,775.22
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	02/21/2020	03/04/2020	\$ 29,742.88	
Direct Deposit – Payroll	09-075-0010	02/21/2020	02/28/2020	\$ 77,721.01	
Dept of Retirement	09-075-0010	02/21/2020	03/02/2020	\$ 23,602.39	
Dept of Retirement - Deferred Compensation	09-075-0010	02/21/2020	02/28/2020	\$ 3,175.00	
Health Equity (KC-BEN96)	09-075-0010	02/21/2020	02/28/2020	\$ 279.16	
Health Equity (KC-BEN105)	09-075-0010	02/21/2020	02/28/2020	\$ 124.52	
HRA VEBA (KC-BEN60)	09-075-0010	02/21/2020	02/28/2020	\$ 4,061.64	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

5. RESOLUTIONS/MOTIONS

Item #	Resolution or Motion #	Description	Presenter
5.1	20-3-4A	Resolution to award Contract #20-50-02 with Altura Communication Solutions for the Purchase of Materials and Installation of Voice/Network Cabling at the District's Headquarters	Matt Everett
5.2	20-3-4B	Resolution amending Personnel Manual to incorporate Appendix A1 - Washington Paid Family and Medical Leave Program Policy and Procedure	Debbie Prior



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5. RESOLUTIONS/MOTIONS

Item #	Resolution or Motion #	Description	Presenter
5.3	20-3-4C	Resolution amending Personnel Manual to provide non-bargaining employees same benefits included in the 2020-2023 Collective Bargaining Agreement with UA Local 32	Debbie Prior
5.4	20-3-4D	Resolution awarding Construction Contract #20-70-05 to Kar-Vel Construction for Project 19-1 AC Water Main Replacement (North Hill)	Jeremy DelMar

6. STAFF/COMMISSIONERS/ATTORNEY