



Highline Water District Board Workshop Meeting Minutes May 26, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Polly Daigle - Remote	Matt Everett, General Manager		
Todd Fultz - Remote	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Daniel Johnson-Remote	Debra Prior, Administrative Manager		
Vince Koester	Mary Fossos, Project Coordinator, CIPs	VISITORS	
Kathleen Quong-Vermeire - Remote			

1. CALL TO ORDER

President Koester called the meeting to order at 9:02 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:		May 20, 2020			
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	05/27/2020	25139 - 25154		\$ 16,333.07
Construction	09-075-3030	05/27/2020	902369 - 902370		\$ 1,817.50
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Payroll Tax	09-075-0010	05/15/2020	05/27/2020		\$ 28,666.01
Direct Deposit – Payroll	09-075-0010	05/15/2020	05/22/2020		\$ 75,658.02
Dept of Retirement	09-075-0010	05/15/2020	05/26/2020		\$ 22,931.31
Dept of Retirement - Deferred Compensation	09-075-0010	05/15/2020	05/22/2020		\$ 3,275.00
Health Equity (KC-BEN96)	09-075-0010	05/15/2020	05/22/2020		\$ 279.16
Health Equity (KC-BEN105)	09-075-0010	05/15/2020	05/22/2020		\$ 124.52
HRA VEBA (KC-BEN60)	09-075-0010	05/15/2020	05/22/2020		\$ 3,349.98
Department of Revenue – B&O Taxes	09-075-0010	04/30/2020	05/26/2020		\$ 47,193.21

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 20-5-26A authorizing Amendment No. 7 to Contract #16-60-09 with RH2 Engineering, Inc. relating to Project 16-6 Mansion Hill Pump Station No. 9. Motion duly made and seconded. After discussion the motion carried unanimously.



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5. RESOLUTIONS/MOTIONS

Resolution 20-5-26B authorizing developer extension agreement (Alexan Gateway - 230XX Military Rd S, Kent, WA). Motion duly made and seconded. After discussion the motion carried unanimously.

6. OTHER

Debbie Prior

6.1 Annual Report - The annual report to the state auditor will be filed this week.

Matt Everett

6.2 Seattle Operating Board Meeting 05/07/20 -Remote - The Board submitted a proposal to keep the current rates in 2021 and delay the wholesale rate study for one year. SPU will present the proposal to the city council for their consideration.

Kathleen Quong-Vermeire

6.3 HWD Lost Revenue - COVID-19 - Kathleen inquired about the lost revenue due to the COVID-19 pandemic. Matt said the loss has yet to be determined but commercial accounts appear to be using less water than normal.

There being no further business of the District, President Koester concluded the meeting at 9:08 a.m.

BOARD OF COMMISSIONERS

Vince Koester, President

Todd Fultz, Secretary

Polly Datgle, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner