



**Highline Water District  
Board Workshop Meeting Minutes  
May 26, 2015**

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> <del>John Milne, Inslee Best</del>  <b>VISITORS</b>
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Landon called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** May 20, 2015 Regular Meeting

**WARRANTS**

Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	5/28/15	18812 - 18836	\$ 18,178.35

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
None		

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

No resolutions were presented to the Board.

Motion 15-5-26(1) duly made and seconded to excuse Commissioner Guite's absence for today's meeting and the 5/20/15 Board meeting. After discussion, the motion carried unanimously.

**6. 2014-2013 FINANCIAL STATEMENTS TO THE STATE AUDITOR'S OFFICE**

The Commissioners were provided a copy of the 2014-2013 Annual Report to the State Auditor. Debbie briefly reviewed the report and answered questions of the Board. Debbie will submit the report prior to the 5/30/15 deadline.



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**7. OTHER**

**Jeremy DelMar**

7.1 Tyee Well Redevelopment – Jeremy contacted Water Systems Engineering, a nationally recognized well engineering firm to discuss our proposed rehabilitation options. The District’s approach to redeveloping the well via mechanical surge development and chemical treatment is considered the best option. Discussion ensued.

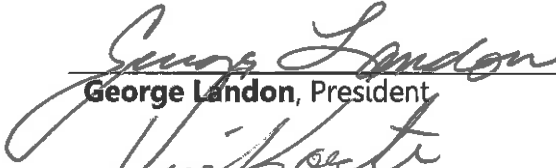
**Matt Everett**

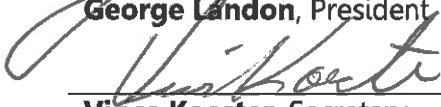
7.2 Project 13-1A Angle Lake Water Main Replacement – The District is close to obtaining the final three easements required for work on the northwest corner of the project. If we are unable to secure the easements, the work will be deleted from current project and put into a future project.

7.3 Vacation - Matt will be on vacation 5/28-5/29 and 6/1/14.

There being no further business of the District, President Landon concluded the meeting at 9:23 a.m.

**BOARD OF COMMISSIONERS**

  
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**George Landon, President**

  
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**Vince Koester, Secretary**

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**Gerald R. Guité, Commissioner**

  
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**Daniel Johnson, Commissioner**

  
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**Kathleen Quong-Vermeire, Commissioner**