



Highline Water District Regular Board Meeting Minutes November 18, 2015

ATTENDEES		
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering/Ops. Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: November 4, 2015 Regular Meeting, November 10, 2015 Special Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	11/19/15	19379 - 19441	\$ 404,433.02
Construction	09-075-3030	11/19/15	901796 - 901798	\$ 473,798.50

ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	11/06/15	11/18/15	\$ 24,426.18
Direct Deposit – Payroll	09-075-0010	11/06/15	11/13/15	\$ 63,610.73
Dept of Retirement	09-075-0010	11/06/15	12/15/15	\$ 15,621.93
Dept of Retirement - Deferred Compensation	09-075-0010	11/06/15	11/13/15	\$ 3,708.00
Health Equity (KC-BEN96)	09-075-0010	11/06/15	11/13/15	\$ 197.30
Health Equity (KC-BEN105)	09-075-0010	11/06/15	11/13/15	\$ 88.64
HRA VEBA (KC-BEN60)	09-075-0010	11/06/15	11/13/15	\$ 4,452.36
Dept of Revenue - B&O Tax	09-075-0010	10/31/15	11/30/15	\$ 52,892.90

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
3.1	15-11-18A	Resolution accepting developer extension as complete (Artemis Hotel)



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 15-11-18A to accept as complete the Artemis Hotel developer extension was authorized under the consent agenda.

Resolution 15-11-18B duly made and seconded authorizing an agreement between Highline Water District and Aronson Security Group (ASG) for security system at Pump Station No. 7. After discussion, the motion carried unanimously.

Motion 15-11-18(1) duly made and seconded to accept the 2016-2019 Local 32 United Association of Pipefitters & Plumbers agreement. After discussion, the motion carried unanimously.

Note: A resolution to authorize the agreement will be presented at the 12/2/15 Board meeting.

6. COMPREHENSIVE PLAN/CAPITAL IMPROVEMENT PROGRAM (CIP) UPDATE

Jeremy reviewed the Draft CIP summary prepared by Carollo Engineers. The summary addressed redevelopment over a twenty year span (2015-2034). Items discussed: ▪ improving fire flow which requires a new redundant pump station; ▪ AC main replacements; ▪ impacts due to Sound Transit and SR 509; and ▪ MXU replacements. A draft report will be presented to the Board in December.

7. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

7.1 Project 15-1 Tyee Well Rehabilitation – Jeremy discussed the status of the well rehabilitation and water testing results with the Board. Initial finding allude to the presence of surface water in groundwater. Discussion ensued. Commissioner Quong-Vermeire asked Jeremy to check with SPU to see if they recharged the aquifer.

Matt Everett

7.2 2016 Street Lights and Water Rates – Matt recommended increasing the street light rates from \$2.90 to \$3.15 per month to offset electrical costs. There will be no increase in water rates in 2016.

8. EXECUTIVE SESSION – LABOR RELATIONS

Discuss collective bargaining with Local 32 (United Association of Pipefitters & Plumbers) under RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.



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8. EXECUTIVE SESSION – LABOR RELATIONS

The General Manager asked the Board for an executive session to discuss the collective bargaining with Local 32 (United Association of Pipefitters & Plumbers).

President Landon convened the Executive Session at 9:55 a.m. to discuss the collective bargaining with Local 32 (United Association of Pipefitters & Plumbers). The Commissioners, Everett, DelMar, Prior and Milne then attended the executive session. The General Manager advised that the executive session would conclude in approximately 5 minutes. At 10:00 a.m., the executive session concluded and the open public meeting reconvened.

Action Taken: Reference Item No. 5, Motion 15-11-18(1).

9. EXECUTIVE SESSION - POTENTIAL LITIGATION

Under RCW 42.30.110(1)(i) – Discuss City of Des Moines potential utility tax
Everett reported on his attendance at the November 12, 2015, Des Moines City Council meeting where the Council considered the adoption of a tax on the District's water rates. He advised the City Council that the District was opposed to the tax for the reasons set forth in Everett's November 12, 2015, letter to the City Manager. It is the District's position the tax will imposed financial hardship on the City's residents who are District ratepayers, the tax is regressive, the District would have difficulty in implementing the tax, District fire hydrant revenues could not be taxed, and the tax was likely unlawful. He reported the City Council at the November 12 meeting had deferred action on the proposed tax, and certain Council members had expressed interest in discussing the tax proposal with District commissioners. However, there had been no further communications with the City regarding the proposed tax and it was Everett's understanding the City Council would again consider the adoption of a utility tax at its November 19, 2015 Council meeting. He also reported the City has issued a "Questions and Answers" publication regarding the proposed utility tax, but he felt that many of the statements in the publication were wrong, misleading or based on misunderstanding. He then requested an executive session to further discuss the proposed tax due to potential litigation.

Following discussion, on motion made, seconded and carried unanimously, Landon convened an executive session on that basis. Before the executive session commenced at 10:05 a.m., Landon advised the executive session would conclude at approximately 10:25 a.m. The Commissioners, Everett, DelMar, Prior and Milne then attended the executive session. At 10:25 a.m., the executive session was extended to 10:35 a.m., which was publicly announced. At 11:35 a.m., the executive session was extended to 10:45 a.m., which was publicly announced. At 10:45 a.m., the executive session concluded and open public meeting reconvened.

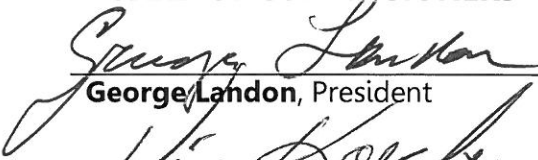
Following discussion, the Board authorized Commissioner Johnson to address the Des Moines City Council at the November 19 Council meeting and further explain why the District was opposed to the proposed utility tax. The Board also authorized and directed the General Manager to provide a written response to the City Manager and City Council regarding the City's recent "Questions and Answers" publication. Everett will keep the Board further advised.



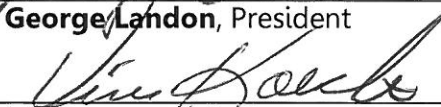
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There being no further business of the District, President Landon concluded the meeting at 10:50 a.m.

BOARD OF COMMISSIONERS



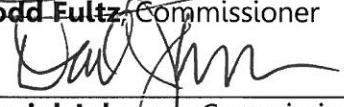
George Landon, President



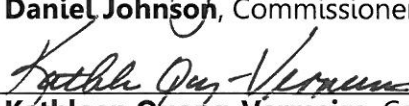
Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner