



## Highline Water District Regular Board Meeting Minutes July 5, 2017

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. <del>Debra Prior, Administrative Manager</del> Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> <del>John Milne, Insee Best</del> <b>CONSULTANTS</b>	

**1. CALL TO ORDER**

President Fultz called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	June 27, 2017 Board Workshop				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	07/06/17	21477 - 21504	\$ 89,489.11	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Dept of Revenue - Leasehold Tax	09-075-0010	06/30/17	07/28/17	\$ 338.38	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
3.1	17-7-5A	Resolution accepting developer extension as complete (ST Multi 2, LLC a.k.a. Belvedere Apartments)			

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 17-7-5A accepting developer extension as complete (ST Multi 2, LLC a.k.a. Belvedere Apartments) was approved under the consent agenda.

Resolution 17-7-5B authorizing contract #17-60-23 with S&B, Inc. for the 2017 Supervisory Control and Data Acquisition (SCADA) System Upgrade. Motion duly made and seconded. After discussion, the motion carried unanimously.



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**6. STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

- 6.1 Sound Transit - Jeremy received a call from Sound Transit and was informed that on behalf of WSDOT, Sound Transit will be building a bridge on Pacific Hwy S above the SR509 right-of-way. The District has three water mains (16", 12" and 8") in the project area. The design will require the District's mains to be hung on the underside of the bridge.
- 6.2 Hidden Valley Landslide - The District has not received a formal response from the affected customers regarding a plan to restore the hillside and their private road. The residents have had some survey work done and have removed debris at the bottom of the slide.


**Matt Everett**

- 6.3 City of Kent Potential Franchise Meeting @ HWD (7/11/17 - 9:00 AM) - Matt, Jeremy and John Milne will meet with the City of Kent's attorney and administrator to discuss a potential franchise agreement.
- 6.4 Meter Replacement Program - District crews have installed 3,000 Badger meters. The District has approximately 18,500 meters.
- 6.5 Vacation - Matt will be taking some time off in the month of July to spend time with his grandson while he is in town.

There being no further business of the District, President Fultz concluded the meeting at 9:29 a.m.

**BOARD OF COMMISSIONERS**

  
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**Todd Fultz**, President

  
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**Daniel Johnson**, Secretary

  
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**Vince Koester**, Commissioner

  
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**George Landon**, Commissioner

  
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**Kathleen Quong-Vermeire**, Commissioner