



## Highline Water District Board Workshop Meeting Minutes September 26, 2017

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>	
Todd Fultz	Matt Everett, General Manager	<del>John Milne, Inslee Best</del>	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	<b>CONSULTANTS</b>	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs		
<del>Kathleen Quong-Vermeire</del>			

**1. CALL TO ORDER**

President Fultz called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	September 20, 2017 Regular Meeting				
<b>WARRANTS</b>					
<b>Fund Name</b>	<b>Fund No.</b>	<b>Warrant Date</b>	<b>Vouchers</b>		<b>AMOUNT</b>
Maintenance	09-075-0010	09/28/17	21797	21813	\$ 14,848.37
Construction	09-075-3030	09/28/17	902039	902039	\$ 527.00
<b>CONSENT AGENDA RESOLUTIONS</b>					
<b>Item #</b>	<b>Resolution #</b>	<b>Description</b>			
None					

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

No resolutions were presented.

Motion 17-9-26(1) authorizing the District to continue with the current medical and dental insurance plan methodology. Motion duly made and seconded. After discussion, the motion carried unanimously. Reference Item No. 6.

Motion 17-9-26(2) authorizing a 3% cost of living adjustment (CPI-W June 2016 to June 2017) to non-bargaining unit employees, effective 1/1/18. The bargaining unit employees will also receive a 3% increase per the Local 32 2016-2019 Collective Bargaining Agreement. Motion duly made and seconded. After discussion, the motion carried unanimously.

**6. 2018 MEDICAL & DENTAL INSURANCE**

Matt reviewed the methodologies of the current medical and dental insurance plans and the option in which employees would pay 10% of dependent's insurance premiums. After discussion, the Commissioners were in agreement to continue with the current medical and dental insurance plan methodology for 2018. Action Taken: Reference Motion 17-9-26(1).



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Board Workshop Meeting Minutes  
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**7. PRELIMINARY 2018 BUDGET DISCUSSION**

The General Manager and District Engineer discussed the need to add two positions to the District's workforce (engineer and utility worker). The positions will be included in the 2018 Budget for the Boards' consideration.

The City of Seattle plans to increase water rates approximately 5.3% in 2018. The District's water rates will need to be increased by about 2.6% in 2018.

**8. OTHER**

**Jeremy DelMar**

8.1 Sprint Spectrum LP - Site Lease at North Hill – A final site lease agreement has been reached by the District and Sprint Spectrum LP. A public hearing will be held at the 10/18/17 Board meeting.

8.2 Crestview Reservoir Overflow – On 9/21/17 at approximately 12:00 a.m., the reservoir overflowed and the water went into the City of Tukwila's storm system, however, the storm system could not handle the volume of water and the overflow caused damage to a nearby construction site. District staff is working to determine the cause of the overflow and extent of damages.

There being no further business of the District, President Fultz concluded the meeting at 9:33 a.m.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Todd Fultz, President

  
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Daniel Johnson, Secretary

  
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Vince Koester, Commissioner

  
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George Landon, Commissioner

  
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Kathleen Quong-Vermeire, Commissioner