

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 18-7-18B

**APPOINTING OF AUDITING OFFICER(S) FOR THE PURPOSE OF
AUTHORIZING THE ISSUANCE OF WARRANTS AND ELECTRONIC
TRANSACTIONS PRIOR TO BOARD OF COMMISSIONERS APPROVAL**

WHEREAS, there may be circumstances when the Board Commissioners does not meet prior to a day in which they would need to approve vouchers for the District's warrants and claims; and

WHEREAS, there is a need by the District to process warrants and electronic payments in a timely and consistent manner; and

WHEREAS, it would be of financial benefit to appoint Auditing Officers to certify the voucher approval document for the correct and certified submission of vouchers to the King County Finance Office without awaiting a Commissioners meeting to authorize specific payments; and

WHEREAS, RCW 42.24.180 authorizes the issuance of warrants before approval of the vouchers by the Board Commissioners in order to expedite the payment of claims; and

WHEREAS, *HWDC, Title 2 – Officers and Administration, Chapter 2.16 Purchasing*, establishes the necessary purchasing and disbursing procedures that implements effective internal control for issuance of warrants and claims as required by RCW 42.24.180.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board Commissioners of Highline Water District does hereby authorize the Auditing Officer(s) Matt Everett, Debbie Prior and Jeremy DelMar, to submit warrants and claims for payment and disbursement in accordance with *HWDC, Title 2 – Officers and Administration, Chapter 2.16 Purchasing*, prior to the Board taking action to approve said claims.
2. This resolution supersedes Resolution 11-12-21A.

**HIGHLINE WATER DISTRICT
King County, Washington**

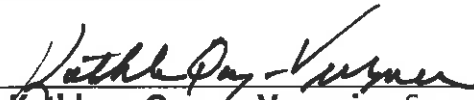
RESOLUTION 18-7-18B

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held this **18th** day of **July 2018**.

BOARD OF COMMISSIONERS



Daniel Johnson, President



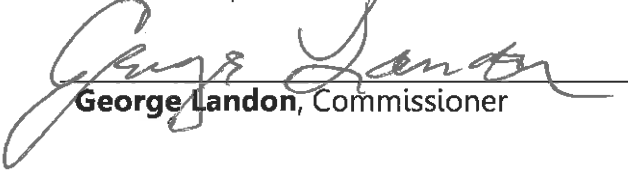
Kathleen Quong-Vermeire, Secretary



Todd Fultz, Commissioner

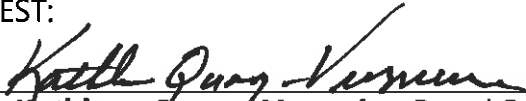


Vince Koester, Commissioner



George Landon, Commissioner

ATTEST:



By: **Kathleen Quong-Vermeire**, Board Secretary
Highline Water District

Agenda Item No.: 5.1
Agenda Date: 07/18/18
Reviewed By: M. E.

RE: Appointing of Auditing Officers (Matt Everett, Debbie Prior and Jeremy DelMar)

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Amount:</i>	\$ _____		

ATTACHMENTS:

1. Resolution 18-7-18B

COMMENTS:

RCW 42.24.180 authorizes the issuance of warrants before approval of the vouchers by the Board Commissioners in order to expedite the payment of claims.