



## Highline Water District Board Workshop Meeting Minutes July 24, 2018

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>	
Todd Fultz	Matt Everett, General Manager	<del>John Milne, Inslee Best</del>	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	<b>CONSULTANTS</b>	
Vince Koester	<del>Debra Prior, Administrative Manager</del>		
George Landon	Mary Fossos, Project Coordinator, CIPs	<b>PUBLIC</b>	
Kathleen Quong-Vermeire			

**1. CALL TO ORDER**

President Johnson called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	July 18, 2018 Regular Meeting			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/26/18	22837 - 22867	\$ 37,710.77
Construction	09-075-3030	07/26/18	902129 - 902131	\$ 27,930.82
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	07/13/18	07/25/18	\$ 27,512.28
Direct Deposit – Payroll	09-075-0010	07/13/18	07/20/18	\$ 72,857.32
Dept of Retirement	09-075-0010	07/13/18	08/15/18	\$ 21,174.26
Dept of Retirement - Deferred Compensation	09-075-0010	07/13/18	07/20/18	\$ 3,947.50
Health Equity (KC-BEN96)	09-075-0010	07/13/18	07/20/18	\$ 267.94
Health Equity (KC-BEN105)	09-075-0010	07/13/18	07/20/18	\$ 121.91
HRA VEBA (KC-BEN60)	09-075-0010	07/13/18	07/20/18	\$ 6,157.74
Dept of Revenue - B&O Tax	09-075-0010	06/30/18	07/25/18	\$ 57,698.70
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 18-7-24A authorizing a developer extension agreement (Des Moines Elementary School). Motion duly made and seconded. After discussion, the motion carried unanimously.

**6. 2018 2ND QUARTER FINANCIAL STATEMENTS**

Matt reviewed the Budget vs. Actual and answered questions of the Board.



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**7. OTHER**

**Jeremy DelMar**

- 7.1 Puget Sound Energy (PSE) Easement – PSE will require an easement from the District relating to the Mansion Hill Reservoir Relocation (Project 16-3). A resolution to authorize the easement will be presented to the Board for their consideration at a meeting in August.

**Vince Koester**

- 7.2 WASWD Membership Dues – Commissioner Koester attended the 7/23/18 WASWD Board of Directors meeting and there was discussion to increase the membership dues by 2.5%.

There being no further business of the District, President Johnson concluded the meeting at 9:21 a.m.

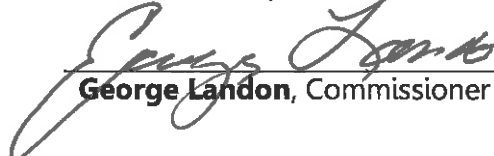
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**Daniel Johnson**, President

  
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**Kathleen Quong-Vermeire**, Secretary

  
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**Todd Fultz**, Commissioner

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**Vince Koester**, Commissioner

  
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**George Landon**, Commissioner