



**Highline Water District
Regular Board Meeting Minutes
June 5, 2019**

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS GUESTS

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	May 28, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	06/06/19	23925 - 23946	\$ 72,076.51	
Construction	09-075-3030	06/06/19	902230 - 902230	\$ 5,014.50	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-6-5A releasing easement under King County Recording #20150610000499 - Port of Seattle (Grantor). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-6-5 releasing easement under King County Recording #20180717000131 - Port of Seattle and Jeffrey Utterback (Grantors). Motion duly made and seconded. After discussion, the motion carried unanimously.

6. ANNUAL REPORT TO STATE AUDITOR (YEAR ENDED 12/31/18)

The report was filed with the auditor on 5/30/19. A copy was provided to the Board. A change to GASB Rule 75 was implemented which required the District to report other post employee benefits. The District is no longer required to capitalize interest on capital improvement projects.

7. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

7.1 McMicken Well Pump – The new pump is ready to ship and anticipate the treatment plant will be back on line early July. Enduris insurance paid approximately \$156,000 for the portion of the pump that was damaged by fall.



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7. STAFF/COMMISSIONERS/ATTORNEY

7.2 Sound Transit Federal Way Extension (6/4/19 Utility Coordination Kickoff Meeting) - Jeremy and Logan met with representatives of Kiewit Construction, Parsons and KLB Construction for design and construction for Sound Transit. Discussion ensued. The relocation of the District's 30" transmission main is a high priority for Kiewit.

Debbie Prior

7.3 King County Signature Authorization Form Update – Debbie asked the Commissioners to sign the form.

Matt Everett

7.4 Burien Franchise - Matt will discuss status internally with other Districts in late June.

7.5 Seattle Partial Services Contract – Matt gave update of meeting with SPU over contract negotiations. SPU and the District discussed sharing SCADA information with each other.


7.6 Tukwila Intertie – A meter reading at the end of June will determine the District's actual water loss since the intertie being off.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:27 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner