



Highline Water District Regular Board Meeting Minutes October 2, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) Eric Frimodt, Inslee Best CONSULTANTS GUESTS	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES:	September 24, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	10/03/19	24318 - 24349	\$ 50,059.60
Construction	09-075-3030	10/03/19	902277 - 902280	\$ 22,333.53
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	09/20/19	10/02/19	\$ 28,517.22
Direct Deposit – Payroll	09-075-0010	09/20/19	09/27/19	\$ 76,800.72
Dept of Retirement	09-075-0010	09/20/19	09/30/19	\$ 23,289.10
Dept of Retirement - Deferred Compensation	09-075-0010	09/20/19	09/27/19	\$ 4,023.50
Health Equity (KC-BEN96)	09-075-0010	09/20/19	09/27/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	09/20/19	09/27/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	09/20/19	09/27/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	09/20/19	09/27/19	\$ 4,995.39
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-10-2A commending employee (Sandi DeChon) for twenty years of service. Motion duly made and seconded. After discussion, the motion carried unanimously.



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6. OTHER

Jeremy DelMar

- 6.1 Mansion Hill Status – Soil Remediation and Power Pole Incident – Jeremy informed the Board that the soils removal work is complete. Jeremy also showed a photo of a subcontractor damaging an existing power pole. Discussion ensued. No action taken.
- 6.2 Central Puget Sound Regional Transit Authority (Sound Transit) - Temporary Construction Easement at Mansion Hill Site – A resolution will be presented at the 10/16/19 Board meeting for the Board's consideration to authorize granting a temporary construction easement to Sound Transit for constructing a portion of the Federal Way Link Extension at the Mansion Hill site.

Kathleen Quong-Vermeire


- 6.3 2019 AWWA-PNWS Leadership Symposium in Yakima, Washington – Kathleen attended the conference and recommended applicable employees attend next year.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:46 a.m.

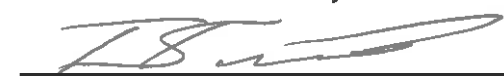
BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



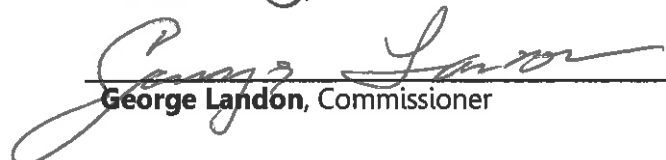
Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner