



Highline Water District Regular Board Meeting Minutes January 2, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle Todd Fultz Daniel Johnson Vince Koester Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DeMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS GUESTS Pete Daigle	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

1A. OATH OF OFFICE TO ELECTED COMMISSIONERS

The Oath of Office was administered for six-year terms (2020-2025) to Commissioner Daniel Johnson (Position No. 2) and Commissioner Polly Daigle (Position No. 4).

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	December 18, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	01/03/20	24622 - 24665	\$ 87,328.93	
Construction	09-075-3030	01/03/20	902317 - 902320	\$ 41,518.28	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	12/13/19	12/24/19	\$ 25,639.13	
Direct Deposit - Payroll	09-075-0010	12/13/19	12/20/19	\$ 74,163.44	
Dept of Retirement	09-075-0010	12/13/19	12/23/19	\$ 22,338.61	
Dept of Retirement - Deferred Compensation	09-075-0010	12/13/19	12/20/19	\$ 3,986.00	
Health Equity (KC-BEN96)	09-075-0010	12/13/19	12/20/19	\$ 274.99	
Health Equity (KC-BEN105)	09-075-0010	12/13/19	12/20/19	\$ 128.82	
HRA VEBA (KC-BEN60)	09-075-0010	12/13/19	12/20/19	\$ 4,009.18	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

Customer Pete Daigle attended the meeting.

5. RESOLUTIONS

Resolution 20-1-2A electing the President of the Board of Commissioners. Motion duly made and seconded nominating Commissioner Vince Koester to serve as President of the Board in 2020. After discussion the motion carried unanimously.



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5. RESOLUTIONS

Resolution 20-1-2B electing the Secretary of the Board of Commissioners. Motion duly made and seconded nominating Commissioner Todd Fultz to serve as Secretary of the Board in 2020. After discussion the motion carried unanimously.

Resolution 20-1-2C authorizing Consulting Services Agreement #19-60-28 with Carollo Engineers for Project 19-2 2020 Water Main Replacement, Phase 1 Trenchless Alternatives Analysis. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 20-1-2D authorizing the purchase of InfoWater Pro Suite Software from Innovyze, Inc. for modeling and managing water distribution networks. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. COMMISSIONERS/STAFF/ATTORNEY

Debbie Prior

6.1 King County Accounts Payable Authorized Signature Form - The Commissioners signed the form which lists the names of auditing officers delegated with payment approval authority (Section 2) and includes approval and payment certification authorization by Board members (Section 3).

Matt Everett

6.2 Federal Way Excise Tax Lawsuit - The Federal Way excise tax of 7.75% on gross income was enacted in March 2018. Highline, Midway Sewer and Lakehaven challenged the tax and appealed to the Washington State Supreme Court for direct review. The Washington State Supreme Court will hear oral arguments in Olympia on January 16, 2020 at 9:00 AM.

6.3 2020 Commissioners Workshop (1/18/20 – Tukwila, WA) – The Commissioners are scheduled to attend the workshop.

There being no further business of the District, President Koester concluded the meeting at 9:19 a.m.

BOARD OF COMMISSIONERS

Vince Koester, President

Todd Fultz, Secretary

Polly Dalgte, Commissioner

Daniel Johnson, Commissioner

Kathleen Quong-Vermeire, Commissioner