

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 20-3-16A**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF HIGHLINE WATER DISTRICT,  
KING COUNTY, WASHINGTON, DECLARING AN EMERGENCY RELATING TO THE  
COVID-19 VIRUS**

**WHEREAS**, on January 31, 2020, the Secretary of the United States Department of Public Health and Human Services, Alex Azar, declared a public health emergency to aid state health departments' efforts to curb the spread of the novel coronavirus known as COVID-19; and

**WHEREAS**, on February 29, 2020, Governor Jay Inslee signed a Proclamation declaring that a state of emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State, and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented; and

**WHEREAS**, on March 1, 2020, King County Executive Dow Constantine signed a Proclamation of Emergency due to the number of confirmed cases of COVID-19 in King County, thereby enabling the government of King County to take extraordinary measures in response to the presence of COVID-19 in King County; and

**WHEREAS**, the District provides critical water and sewer services to customers located within the cities of Des Moines, SeaTac, Kent, Normandy Park, Burien, Tukwila, and Federal Way and areas of unincorporated King County, which services are essential for public health and safety; and

**WHEREAS**, the District Board of Commissioners desires to formally declare an emergency so appropriate measures may be taken as determined appropriate by the District to protect the health, safety and welfare of the District's customers, employees and the general public residing within areas served by the District.

**NOW, THEREFORE, BE IT RESOLVED:**

1. Declaration of Emergency. The District hereby declares that a local emergency now exists due to the COVID-19 virus. The District General Manager and staff shall take such actions as are deemed appropriate pursuant to the District's policies and procedures.
2. Suspend delinquent account shut-offs. Effective March 12th and until the COVID-19 pandemic is under control, the District will suspend the practice of water shut-offs on delinquent accounts for owners and for tenants with owner's authorization and will extend payment arrangements on delinquent accounts as deemed appropriate. This measure is needed during this crisis to ensure people have water available to wash their hands and homes to prevent the spread of the virus.

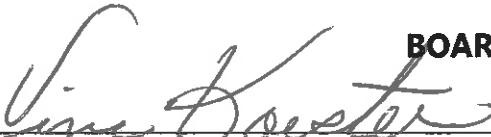
**HIGHLINE WATER DISTRICT  
King County, Washington**

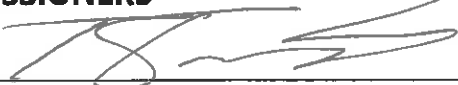
**RESOLUTION 20-3-16A**

3. Additional Powers and Authority. In light of the evolving nature of the COVID-19 outbreak, and pursuant to the authority granted by RCW 38.52.070 and RCW 57.08.005(22), the District is authorized to exercise the powers vested under this Declaration of Emergency without regard to time consuming procedures and the formalities prescribed by law (excepting mandatory constitutional requirements), including not limited to budget law limitations, requirements for competitive bidding and publication of notices, provisions pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and the appropriation and expenditure of public funds. The District General Manager or designee is further authorized to implement appropriate personnel policies to address the COVID-19 virus, which policies may be brought back to the Board of Commissioners for formal ratification.

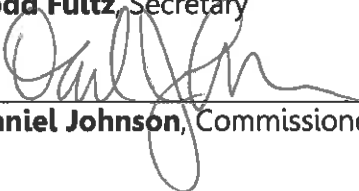
**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **16th** day of **March 2020**.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**Vince Koester**, President

  
\_\_\_\_\_  
**Todd Fultz**, Secretary

  
\_\_\_\_\_  
**Polly Daigle**, Commissioner

  
\_\_\_\_\_  
**Daniel Johnson**, Commissioner

  
\_\_\_\_\_  
**Kathleen Quong-Vermeire**, Commissioner

Agenda Item No.: 4.1  
 Agenda Date: 03/16/20  
 Reviewed By: M.E.

**RE:** Resolution of the Board of Commissioners of Highline Water District, King County, Washington, declaring an emergency relating to the COVID-19 virus

CATEGORY	
<i>Executive</i>	<input checked="" type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL						
<i>Expenditures?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Budgeted?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Estimated Amount:</i> \$ _____						Excludes sales tax

**ATTACHMENTS:**

1. Resolution 20-3-16A

**COMMENTS:**

The District provides critical water and sewer services to customers located within the cities of Des Moines, SeaTac, Kent, Normandy Park, Burien, Tukwila, and Federal Way and areas of unincorporated King County, which services are essential for public health and safety.

Staff recommends approval of this resolution.