

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 20-4-28E

RESOLUTION AUTHORIZING CONSULTANT SERVICES AGREEMENT #20-80-09 WITH RH2 ENGINEERING, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR PROJECT 16-6 MANSION HILL PUMP STATION NO. 9

WHEREAS, the District requested a proposal from RH2 Engineering, Inc. for construction administration services for Project 16-6 Mansion Hill Pump Station No. 9; and

WHEREAS, RH2 Engineering, Inc. will perform the following tasks:

Task 1 - Pump Station No. 9 Services During Construction

- 1.1 Pre-Construction Conference
- 1.2 Document Review and Construction Phase Coordination
- 1.3 On-Site Construction Observation
- 1.4 Startup and Testing Observation
- 1.5 Record Drawings

Task 2 - PS9 Project Management/Earned Value Analysis

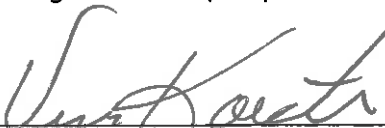
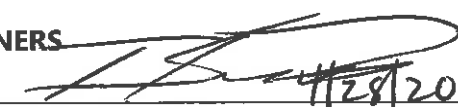



WHEREAS, the District's Engineer and General Manager have reviewed the Scope of Services (Exhibit A), Budget (Exhibit B) and 2020 Schedule of Rates and Charges (Exhibit C), submitted by RH2 Engineering, Inc. and recommend approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED:

1. The General Manager or designee is authorized to enter into Contract #20-80-09 with RH2 Engineering, Inc. (Attachment 1, incorporated herein by this reference), for a not-to-exceed amount of \$216,937.00 for construction administration services of Project 16-6 Mansion Hill Pump Station No. 9.
2. The General Manager and/or the District's legal counsel are authorized to make minor changes to the contract if required.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held this **28th** day of **April 2020**.

BOARD OF COMMISSIONERS

 _____ Vince Koester, President	 _____ Todd Fultz, Secretary
 _____ Polly Daigle, Commissioner	 _____ Daniel Johnson, Commissioner
 _____ Kathleen Quong-Vermeire, Commissioner	

**HIGHLINE WATER DISTRICT
AGREEMENT FOR CONSULTING SERVICES**

ATTACHMENT 1

THIS AGREEMENT is entered into between **HIGHLINE WATER DISTRICT**, King County, Washington, a municipal corporation and special purpose district organized and existing under the laws of the State of Washington (hereafter referred to as "the District"), and **RH2 ENGINEERING, INC.**, (hereafter referred to as "the Consultant") in consideration of the mutual benefits, terms and conditions hereinafter specified.

1. Scope of Consulting Services. Consultant shall provide consulting services to the District under the terms of this Agreement for the following Project: **Mansion Hill Pump Station No. 9** ("Project"). The scope of services is more fully described on **Exhibit A** attached hereto and incorporated herein by this reference.
2. Compensation and Payment. District shall pay Consultant for the time and materials devoted to the Project as consideration for the performance of the services set forth on **Exhibit A**, not to exceed the amount of Two Hundred Sixteen Thousand Nine Hundred Thirty Seven 00/100 Dollars (\$216,937.00). Such compensation shall be payable in the following manner:
 - 2.1 Consultant shall submit a detailed monthly billing for all services provided describing in reasonable and understandable detail the services rendered, fees charged and expenses incurred by Consultant during the previous month in accordance with a schedule of rates and charges set forth on **Exhibit(s) B and C**, including fees and expenses for additional services authorized by District as provided herein. District shall pay the invoice within sixty (60) days of receipt, except as to any disputed amounts.
 - 2.2 Upon District's failure to pay within sixty (60) days of receipt the undisputed amount set forth in any monthly billing submitted to District by Consultant, such unpaid balance will bear interest at the rate of 1% per month until the amount of such unpaid balance, plus interest thereon shall be paid in full.
 - 2.3 Consultant shall maintain accounts and records of fees billed and expenses incurred as described in this Section 2 in accordance with generally accepted accounting principles, and agrees to make such accounts, records and supporting documentation available to the District and its authorized representatives for inspection at mutually convenient times, both during the Project work and for three (3) years following the final payment for services rendered or termination of the Consultant's services under this Agreement.
3. Schedule of Work. Consultant shall commence the performance of its services under this Agreement upon receipt of notice to proceed from the District to do so and shall provide the services in accordance with the schedule on **Exhibit A**, subject to delays for causes beyond the reasonable control of Consultant or as otherwise agreed to by District.

4. Subcontractors. Consultant shall not subcontract or assign any portion of the work covered by this Agreement without the prior written approval of the District, such consent to be given in District's sole discretion. Subject to the provisions of the preceding sentence, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the parties hereto.
5. Independent Contractor. Consultant is an independent contractor and not an employee of the District. Consultant shall be responsible in full for payment of its employees, including insurance and deductions, and for payment to any subcontractors. No personnel employed by Consultant shall acquire any rights or status regarding the District. All of the services required hereunder shall be performed by Consultant or under its direction, and all personnel engaged therein shall be fully qualified under applicable state, federal and local laws to undertake the work performed by them.
6. Changes in Scope of Services. The District may require changes or modifications in the scope of services to be performed under this Agreement. Any such changes or modifications shall be in writing and signed by the parties to this Agreement. The compensation for the changes or modifications, whether a decrease or increase, shall be on the same terms and conditions as set forth in Paragraph 2 above or in a manner otherwise mutually agreed to by the parties.
7. Insurance. Consultant shall maintain throughout the performance of this Agreement the following types and amounts of insurance.
 - 7.1 Comprehensive vehicle liability insurance covering personal injury and property damage claims arising from the use of motor vehicles with combined single limits of Two Million Dollars (\$2,000,000).
 - 7.2 Commercial General Liability Insurance written on an occurrence basis with limits no less than Two Million Dollars (\$2,000,000) combined single limit per occurrence and Two Million Dollars (\$2,000,000) aggregate for personal injury, bodily injury and property damage. Coverage shall include, but not be limited to: blanket contractual; products/completed operations; broad form property damage; explosion, collapse and underground (XCU) if applicable; and employer's liability; and
 - 7.3 Professional liability insurance (Errors and Omissions insurance) with limits no less than Two Million Dollars (\$2,000,000).

The insurance policies shall: (1) state that coverage shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; (2) be primary to any insurance maintained by the District, except as respects losses attributable to the sole negligence of the District; and (3) shall state that the District will be given 45 days prior written notice of any cancellation, suspension, non-renewal or material change in coverage.

The District shall be named as an additional insured on the Commercial General Liability Insurance policy with regard to work and services performed by or on behalf of the Consultant and a copy of the endorsement naming the District as an additional insured shall be attached to the Certificate of Insurance.

Before commencing work and services, Consultant shall provide to the District a Certificate of Insurance and required endorsements evidencing the insurance described above. The District reserves the right to request and receive a certified copy of all required insurance policies.

The above insurance limits do not constitute a limit on Consultant's liability to the District. Any payment of deductible or self-insurance retention shall be the sole responsibility of Consultant.

Consultant shall be solely responsible for the safety of its employees and subcontractors at the Project work site, and shall comply with all applicable federal, state and local statutes, regulations and ordinances regarding safety.

8. Indemnification. Consultant shall defend, indemnify and hold harmless the District, its elected and appointed officers, employees and agents and volunteers from and against all claims, injuries, damages, liabilities, losses of suits, including attorneys' fees and costs, arising out of or relating to Consultant's errors and omissions under this Agreement, except for injuries or damages caused by the sole negligence of the District. For the purposes of this indemnification, Consultant specifically and expressly waives any immunity granted under the Washington Industrial Insurance Act, Title 51 RCW. This waiver has been mutually negotiated and agreed to by the parties. If a court of competent jurisdiction determines that this contract is subject to RCW 4.24.115, Consultant's obligation to defend, indemnify and hold harmless the District, its officers, employees, agents and volunteers shall be limited to the extent of Consultant's negligence. The provisions of this Section shall survive the expiration of termination of this Agreement.
9. Ownership of Documents. Consultant agrees to return to District upon termination of this Agreement all documents, logs, drawings, photographs and other written or graphic material, however produced, received from District and used by Consultant in performance of its services hereunder. All documents, logs, drawings, specifications, designs, mylars, surveys, survey data, reports and other work product (collectively referred to as "Work Product") produced by Consultant in connection with the services rendered under this Agreement shall be owned by District upon payment to Consultant. District shall own all copyrights to such Work Product and Consultant agrees to assign all ownership rights to such Work Product to the District upon payment to Consultant. Reuse of any such Work Product by the District for other than a specific project or modification in use by the District of any of the Work Product without the Consultant's prior written approval shall be at the District's sole risk.
10. Standard of Care. Consultant warrants that its services shall be performed with the level of care, skill and competence of the consulting profession in accordance with the standard for professional services at the time the services are rendered.
11. Right of Entry. District shall provide for the right of entry of Consultant and its subcontractors and all necessary equipment in order to complete the services under this Agreement.

12. Compliance with Codes and Standards. Consultant's Professional Services shall be consistent with the standard of care and shall incorporate those publicly known federal, state and local laws, regulations, codes and standards that are applicable at the time Consultant renders its services.
13. Discovery of Hazardous Materials. The Parties recognize that unanticipated hazardous materials or suspected hazardous materials may be discovered on District's property or on property included as part of the site of work but not owned by District. The discovery of unanticipated hazardous materials may delay the Consultant's provision of the services required herein. In that event, the parties may extend the Contract Completion Date by mutual agreement.
14. Termination. This Agreement may be terminated by either Party upon five (5) days written notice for any reason. In the event of termination, Consultant shall be entitled to compensation for all services performed and costs incurred through and including the date of termination, except as to any disputed amounts.
15. General Provisions.

- 15.1 Notices. Any notice or demand desired or required to be given under this Agreement shall be in writing and deemed given when personally delivered, sent by facsimile machine, or deposited in the United States Mail (or with an express courier), postage prepaid, sent certified or registered mail, and addressed to the parties as set forth below or to such other address as either Party shall have previously designated by such a notice:

To the District:

Highline Water District
23828 30th Ave. S.
Kent, WA 98032

Attn: Matt Everett
General Manager

To the Consultant:

RH2 Engineering, Inc.
22722 29th Drive SE, Suite 210
Bothell, WA 98021

Attn: Edwin Halim, PE
Principal

- 15.2 Entire Agreement. This Agreement and its exhibit attachments contain the entire understanding between the District and Consultant relating to the consulting services which are the subject of this Agreement. This Agreement merges all prior discussions, negotiations, letters of understanding or other promises whether oral or in writing. Subsequent modification or amendment of this Agreement shall be in writing and signed by the parties to this Agreement.
- 15.3 Waiver. Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement.
- 15.4 No Third Party Rights. This Agreement is made only for the benefit of the District and Consultant and successors in interest and no third party or person shall have any rights hereunder whether by agency, as a third party beneficiary, or otherwise.

- 15.5 Jurisdiction/Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Any suit to enforce or relating to this Agreement shall be brought in King County Superior Court, King County, Washington.
- 15.6 Severability. If any term, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in effect.
- 15.7 Effective Date. The effective date of this Agreement shall be the date that this Agreement has been signed by authorized representatives of both Parties hereto ("Effective Date").

RH2 ENGINEERING, INC.
("Consultant")

By _____
Typed Name Tony Pardi, PE, PMP
Its President
Dated _____

HIGHLINE WATER DISTRICT
("District")

By _____
Typed Name Matt Everett
Its General Manager
Dated _____

EXHIBIT A
Scope of Work
Highline Water District
Pump Station No. 9
Services During Construction
March 2020

Background

RH2 Engineering, Inc., (RH2) was retained by the Highline Water District (District) to provide professional services for the preliminary design, design, permitting, and bidding of the Pump Station No. 8 (PS8) and Pump Station No. 9 (PS9) project. As the project is going to bid, the District has requested that RH2 provide a proposal for services during construction. The following Scope of Work details the approach RH2 will use to assist the District during the construction of PS9. Services during construction for PS8 will be handled under a separate contract.

Project Assumptions

The following is a list of assumptions used in preparing this Scope of Work:

1. *The estimate of professional services for the construction phase of the project assumes that a generally qualified and competent contractor is retained through the bidding process. As discussed with the District, if this level of support is not sufficient due to the quality of the contractor or subcontractor work, additional support may be necessary from RH2. The District and RH2 will mutually determine the additional support required and an amendment will be prepared.*
2. *The District intends to hire only one (1) general contractor to construct both PS8 and PS9 to obtain economy of scale during construction and management. Common services during construction tasks for RH2 shared between the two projects will be divided between this Amendment No. 7 and PS8's separate services during construction contract. Tasks explicitly for PS9 will be handled in this contract Amendment No. 7. This will allow the District to allocate funds appropriately for both pump stations.*
3. *RH2 is not responsible for site safety, for determining means and methods, or for directing the contractor in their work.*
4. *RH2 will perform the services described up to the amounts included in the attached Fee Estimate. If additional effort is needed, that extra work will be mutually determined by the District and RH2.*

Task 1 – Pump Station No. 9 Services During Construction

Task 1.1 – Pre-Construction Conference

Objective: Prepare for and attend a pre-construction conference, which will include the contractor, District, and other utilities and prepare involved agencies for construction.

Approach:

- 1.1.1 Prepare Agenda and Meeting Notice: Mail agenda and notices to the contractor, District, and utilities.
- 1.1.2 Prepare Construction Documents: Prepare and deliver two (2) sets of 24-inch by 36-inch color plans, five (5) sets of 11-inch by 17-inch color plans, and five (5) sets of specifications to the contractor, one (1) set of 24-inch by 36-inch color plans to the District, and four (4) sets of 11-inch by 17-inch color plans and four (4) sets of specifications for RH2 staff.
- 1.1.3 Attend Pre-Construction Conference: Attend the pre-construction conference and introduce the project team members from the contractor, District, RH2, and utilities. Important sections of the construction contract and contract requirements will be discussed to make sure they have been brought to the contractor's attention. Any documents required by the contractor will be submitted at the conference for review and comments. Prepare meeting minutes.

Assumptions:

- *One (1) joint pre-construction meeting is anticipated for both PS8 and PS9. The effort planned for this subtask is divided between this contract amendment and PS8's separate services during construction contract.*

Provided by District:

- Conference room and attendance at the meeting.

RH2 Deliverables:

- Pre-construction agenda and meeting notice mailed to contractor, District, and utilities.
- Hard copies of construction documents to the contractor and District as outlined in subtask 1.1.2.
- Conduct pre-construction meeting and prepare meeting minutes in electronic format (PDF).

Task 1.2 – Document Review and Construction Phase Coordination

Objective: Review documentation associated with construction, including shop drawings, catalog submittals, requests for information (RFIs), and change orders. Provide coordination with the District on costs, construction phasing, and constructability issues.

Approach:

- 1.2.1 Review Shop Drawings and Catalog Submittals: Review shop drawings and catalog submittals of those items requested in the Technical Specifications. Provide a written response to the

contractor and the District accepting or rejecting each shop drawing and catalog submittal reviewed.

- 1.2.2 Review RFIs and Change Orders: Review written RFIs and change order proposals and provide written responses to the District.
- 1.2.3 Provide Construction Coordination: Coordinate with the District on construction costs, scheduling, and constructability issues.

Assumptions:

- *It is anticipated that many submittals will apply to both the PS8 and PS9 sites. For the common submittals, the effort planned for this subtask is divided between this contract amendment and PS8's separate services during construction contract.*

RH2 Deliverables:

- Written responses for shop drawings and submittals, RFIs, and change orders in electronic format (PDF).

Task 1.3 – On-Site Construction Observation

Objective: Observe construction activities onsite and attend regularly occurring construction meetings to monitor the quality and compliance of the work with the construction contract plans and specifications to the extent possible by the level of observation. Alert the District where deficiencies in the quality of the construction and no-compliance with the construction contract documents are observed. Review contractor pay requests and prepare progress reports and contract time remaining statements including weekly statements of working days.

Approach:

- 1.3.1 Attend Construction Progress Meetings: Provide an RH2 representative every two (2) weeks at construction progress meetings. Prepare meeting minutes for distribution to the attendees.
- 1.3.2 Provide Construction Observation and Records: Provide part-time construction observation services. The intent of the on-site observation is to observe the quality and compliance of the work with the construction contract plans and specifications. *The Fee Estimate reflects a total of twenty (20) hours per week of on-site observations by an RH2 representative for the duration of the construction period (assumed to be twenty-four (24) weeks).* Notify the contractor and the District of any work that has been observed to not have been completed in accordance with the plans and specifications and discuss rectification. Retain the services of a certified testing company as a subconsultant for special concrete, grout, concrete masonry unit, structural steel, asphalt, and soil inspections, field and/or lab testing. Review pay requests from the contractor and forward approved pay requests to the District for processing. Prepare progress reports, including contract time remaining statements and weekly statements of working days.

Provided by District:

- Attendance at the construction progress meetings.
- Processing of pay requests.

RH2 Deliverables:

- Attendance at and meeting minutes for construction progress meetings in electronic format (PDF).
- Part-time on-site construction observation.
- Retaining the services of a testing laboratory for special concrete, grout, CMU, and soil testing.
- Written responses to pay requests in electronic format (PDF).
- Progress reports and contract time remaining statements including weekly statements of working days in electronic format (PDF).

Task 1.4 – Startup and Testing Observation

Objective: Observe the testing of systems and overall startup of PS9. Prepare the project acceptance letter to the District and the Construction Completion Report (CCR) to the Washington State Department of Health (DOH).

Approach:

- 1.4.1 **Review of Testing Procedures and Coordination:** Coordinate with the contractor, the District, and the qualified manufacturer's representative for the scheduled testing and startup activities. This will include the review and supplementation of the testing protocols developed by the contractor and manufacturer's representative, and verification of the tests and appropriate corrections.
- 1.4.2 **Attend Control System Factory Testing:** Attend factory testing at S&B's shop to confirm that the control systems are functional prior to startup. Notify the contractor and the District of any work that has not been completed and discuss rectification.
- 1.4.3 **Observe Startup and Testing:** During startup, document the pertinent activities and coordinate with the contractor to ensure that systems comply with the plans and specifications. Notify the contractor and the District of any work that has not been completed and discuss rectification.
- 1.4.4 **Provide Project Closeout:** Perform a final project walkthrough in conjunction with District staff, prepare a letter of recommendation for project acceptance, and complete the DOH CCR for the portion observed by RH2 staff.

Provided by District:

- Final completion and closeout of the contract with the general contractor.

RH2 Deliverables:

- Attendance at control system factory testing and PS9 startup.
- Letter of recommendation for project acceptance in electronic format (PDF).
- DOH Construction Completion Report in electronic format (PDF).

Task 1.5 – Record Drawings

Objective: Coordinate with the contractor and District and develop a set of as-built record drawings.

Approach:

- 1.5.1 Coordinate with Contractor and District: Coordinate with the contractor and District in obtaining field records. Review the contractor-provided Operations and Maintenance (O&M) Manuals.
- 1.5.2 Prepare Record Drawings: Review field records and revise construction contract drawings to prepare record drawings. Provide construction record drawings to the District at the end of the project.

RH2 Deliverables:

- Written responses to contractor-provided O&M Manuals in electronic format (PDF).
- Two (2) 24-inch by 36-inch Mylar sets and two (2) 24-inch by 36-inch size paper sets of as-built construction drawings.

Task 2 – PS9 Project Management/Earned Value Analysis

Objective: Provide monthly earned value analysis statements to the District.

Approach:

- 2.1 Provide Earned Value Analysis: Provide a monthly summary statement along with the invoice for the duration of the project. The statement will include the amount earned and the percent completion of the project.

RH2 Deliverables:

- Monthly statements and invoices in electronic format (PDF).

EXHIBIT B

Fee Estimate

Highline Water District

Pump Station No. 9 Services During Construction

Mar-20

Description	Total Hours	Total Labor	Total Subconsultant	Total Expense	Total Cost
PS9 Services During Construction					
Task 1.1 Pre-Construction Conference	18	\$ 2,865	\$ -	\$ 1,098	\$ 3,963
1.1.1 Prepare Agenda and Meeting Notice	5	\$ 790	\$ -	\$ 24	\$ 814
1.1.2 Prepare Construction Documents	6	\$ 862	\$ -	\$ 1,022	\$ 1,884
1.1.3 Attend Pre-Construction Conference	7	\$ 1,213	\$ -	\$ 52	\$ 1,265
Task 1.2 Document Review and Construction Phase Coordination	204	\$ 36,528	\$ -	\$ 967	\$ 37,495
1.2.1 Review Shop Drawings and Catalog Submittals	100	\$ 17,044	\$ -	\$ 453	\$ 17,497
1.2.2 Review RFIs and Change Orders	42	\$ 7,976	\$ -	\$ 226	\$ 8,202
1.2.3 Provide Construction Coordination	62	\$ 11,508	\$ -	\$ 288	\$ 11,796
Task 1.3 On-Site Construction Observation	660	\$ 112,452	\$ 17,779	\$ 7,374	\$ 137,605
1.3.1 Attend Construction Progress Meetings	44	\$ 8,464	\$ -	\$ 630	\$ 9,094
1.3.2 Provide Construction Observation and Records	616	\$ 103,988	\$ 17,779	\$ 6,744	\$ 128,511
Task 1.4 Startup and Testing Observation	117	\$ 22,964	\$ -	\$ 828	\$ 23,792
1.4.1 Review of Testing Procedures and Coordination	18	\$ 3,312	\$ -	\$ 101	\$ 3,413
1.4.2 Attend Control System Factory Testing	21	\$ 4,494	\$ -	\$ 174	\$ 4,668
1.4.3 Observe Startup and Testing	70	\$ 13,708	\$ -	\$ 464	\$ 14,172
1.4.4 Provide Project Closeout	8	\$ 1,450	\$ -	\$ 89	\$ 1,539
Task 1.5 Record Drawings	36	\$ 5,958	\$ -	\$ 1,393	\$ 7,351
1.5.1 Coordinate with Contractor and District	9	\$ 1,509	\$ -	\$ 47	\$ 1,556
1.5.2 Prepare Record Drawings	27	\$ 4,449	\$ -	\$ 1,346	\$ 5,795
Task 2 Project Management/Earned Value Analysis	30	\$ 6,540	\$ -	\$ 191	\$ 6,731
2.1 Provide Earned Value Analysis	30	\$ 6,540	\$ -	\$ 191	\$ 6,731
PROJECT TOTAL	1065	\$ 187,307	\$ 17,779	\$ 11,851	\$ 216,937

EXHIBIT C
RH2 ENGINEERING, INC.
2020 SCHEDULE OF RATES AND CHARGES

RATE LIST	RATE	UNIT
Professional I	\$143	\$/hr
Professional II	\$159	\$/hr
Professional III	\$171	\$/hr
Professional IV	\$185	\$/hr
Professional V	\$200	\$/hr
Professional VI	\$212	\$/hr
Professional VII	\$230	\$/hr
Professional VIII	\$238	\$/hr
Professional IX	\$238	\$/hr
Control Specialist I	\$131	\$/hr
Control Specialist II	\$143	\$/hr
Control Specialist III	\$157	\$/hr
Control Specialist IV	\$169	\$/hr
Control Specialist V	\$180	\$/hr
Control Specialist VI	\$193	\$/hr
Control Specialist VII	\$208	\$/hr
Control Specialist VIII	\$216	\$/hr
Technician I	\$108	\$/hr
Technician II	\$118	\$/hr
Technician III	\$135	\$/hr
Technician IV	\$145	\$/hr
Technician V	\$158	\$/hr
Technician VI	\$174	\$/hr
Technician VII	\$189	\$/hr
Technician VIII	\$199	\$/hr
Administrative I	\$71	\$/hr
Administrative II	\$84	\$/hr
Administrative III	\$100	\$/hr
Administrative IV	\$118	\$/hr
Administrative V	\$136	\$/hr
CAD/GIS System	\$27.50	\$/hr
CAD Plots - Half Size	\$2.50	price per plot
CAD Plots - Full Size	\$10.00	price per plot
CAD Plots - Large	\$25.00	price per plot
Copies (bw) 8.5" X 11"	\$0.09	price per copy
Copies (bw) 8.5" X 14"	\$0.14	price per copy
Copies (bw) 11" X 17"	\$0.20	price per copy
Copies (color) 8.5" X 11"	\$0.90	price per copy
Copies (color) 8.5" X 14"	\$1.20	price per copy
Copies (color) 11" X 17"	\$2.00	price per copy
Technology Charge	2.50%	% of Direct Labor
Mileage	\$0.575	price per mile (or Current IRS Rate)
Subconsultants	15%	Cost +

Rates listed are adjusted annually.

Agenda Item No.: 5.5
Agenda Date: 04/28/20
Reviewed By: ASD

Subject: Resolution authorizing Consultant Services Agreement #20-80-09 with RH2 Engineering, Inc. for Construction Administration Services for Project 16-6 Mansion Hill Pump Station No. 9

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL						
<i>Expenditures?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Budgeted?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		
			<i>Amount:</i> \$ <u>216,937.00</u> <i>(Excludes Sales Tax)</i>			

Attachments:

1. Resolution 20-4-28E
2. Attachment 1 – Consultant Agreement #20-80-09 with Exhibits A, B and C

Comments:

The District requested a proposal from RH2 Engineering, Inc. for construction administration services for the Mansion Hill Pump Station No. 9.

The District’s Engineer and General Manager have reviewed the scope of services and budget, submitted by RH2 Engineering, Inc. and recommend approval of this resolution