



# Highline Water District Regular Board Meeting Minutes April 1, 2020

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS (remote)</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>	
Polly Daigle	Matt Everett, General Manager		
Todd Fultz	Jeremy DelMar, Engr./Operations Mgr.	<b>CONSULTANTS</b>	
Daniel Johnson	Debra Prior, Administrative Manager		
Vince Koester	Mary Fossos, Project Coordinator, CIPs	<b>VISITORS</b>	
Kathleen Quong-Vermeire			

**1. CALL TO ORDER**

President Koester called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	March 24, 2020				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	04/01/2020	24978 - 24992	\$ 50,832.98	
Construction	09-075-3030	04/01/2020	902351 - 902352	\$ 38,493.62	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	03/20/2020	04/01/2020	\$ 29,577.62	
Direct Deposit – Payroll	09-075-0010	03/20/2020	03/27/2020	\$ 77,404.54	
Dept of Retirement	09-075-0010	03/20/2020	03/30/2020	\$ 23,544.28	
Dept of Retirement - Deferred Compensation	09-075-0010	03/20/2020	03/27/2020	\$ 3,275.00	
Health Equity (KC-BEN96)	09-075-0010	03/20/2020	03/27/2020	\$ 279.16	
Health Equity (KC-BEN105)	09-075-0010	03/20/2020	03/27/2020	\$ 124.52	
HRA VEBA (KC-BEN60)	09-075-0010	03/20/2020	03/27/2020	\$ 4,061.64	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

**4. PUBLIC INPUT**

No members attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 20-4-1A adopting the requirements of the Families First Coronavirus Response Act. Motion duly made and seconded. After discussion the motion carried unanimously.

Motion 20-4-1(1) duly made and seconded authorizing Commissioners to participate from a remote location and be compensated for time spent in District Board Meetings during the COVID-19 pandemic and other emergency events. After discussion the motion carried unanimously.



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**6. OTHER**

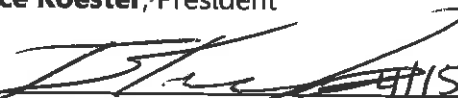
**Jeremy DeMar**

- 6.1 Project 16-2 George Landon Pump Station No.8 & Mansion Hill Pump Station No. 9 - The low bidder was McClure & Sons, Inc. The District is evaluating the bids. A resolution recommending to award to McClure & Sons, Inc. will be presented at the 4/15/20 Board meeting.
- 6.2 SR509 WSDOT ILA and Scope of Work - The estimated cost to the District is 4.5 million. WSDOT and the District are finalizing the ILA. The District will need to execute the agreement at an upcoming Board meeting.

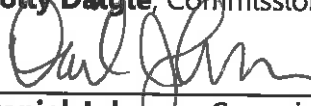
There being no further business of the District, President Koester concluded the meeting at 9:14 a.m.


**BOARD OF COMMISSIONERS**

  
4/15/2020  
\_\_\_\_\_  
**Vince Koester**, President

  
4/15/2020  
\_\_\_\_\_  
**Todd Fultz**, Secretary

  
4/15/2020  
\_\_\_\_\_  
**Polly Dagle**, Commissioner

  
4/15/2020  
\_\_\_\_\_  
**Daniel Johnson**, Commissioner

  
4-15-2020  
\_\_\_\_\_  
**Kathleen Quong-Vermeire**, Commissioner