



Highline Water District Board Workshop Meeting Minutes August 25, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - Remote Todd Fultz - Remote Daniel Johnson-Remote Vince Koester Kathleen Quong-Vermeire - Remote	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Finance/Administrative Mgr. Anne Paige, New Finance/Administrative Mgr. Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS VISITORS	

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	August 19, 2020			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/26/2020	25449 - 25473	\$ 75,933.09
Construction	09-075-3030	08/26/2020	902406 - 902408	\$ 317,115.93
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
HRA VEBA (KC-BEN60)	09-075-0010	08/07/2020	08/19/2020	\$.10
Department of Revenue – B&O Taxes	09-075-0010	08/07/2020	08/25/2020	\$ 95,258.77

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

3A. PUBLIC HEARING PER RCW 57.08.120 - Proposed Communications Site Use and License Agreement with New Cingular Wireless PCS, LLC (AT&T) - Bow Lake Tank Site - 4226 S 176th St, SeaTac, WA

President Koester opened the public hearing at 9:02 a.m. No members of the public attended the hearing. After discussion, President Koester closed the public hearing at 9:05 a.m. Action Taken: Reference Item 5 – Resolution 20-8-25A.

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 20-8-25A authorizing Communications Site Use and License Agreement with New Cingular Wireless PCS, LLC (AT&T), at the District's Bow Lake Tank Site – 4226 S 176th Street, SeaTac, WA. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 20-8-25B authorizing contract with Allied Body Works to cover the build, install and delivery of a complete truck service body on District provided cab and chassis truck. Motion duly made and seconded. After discussion the motion carried unanimously.

6. OTHER

Matt Everett

6.1 Employee Update - The District's Lead Utility Worker, Nick Palmer, returned to work on Monday, August 24th after being away from work for a few months due to a prolonged medical condition.

6.2 Sound Transit Property Acquisition - Matt discussed with the Board the offer of just compensation by Sound Transit for possession and use of a portion of the District's headquarters property for the Federal Way Link Extension. The Board voted unanimously for staff to continue with negotiations.

There being no further business of the District, President Koester concluded the meeting at 9:21 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Polly Daigle, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner