



Highline Water District Board Workshop Meeting Minutes March 24, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Polly Daigle (via phone)	Matt Everett, General Manager		
Todd Fultz	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Daniel Johnson	Debra Prior, Administrative Manager		
Vince Koester	Mary Fossos, Project Coordinator, CIPs	VISITORS	
Kathleen Quong-Vermeire			

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	March 16, 2020; March 18, 2020				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	03/25/2020	24945 - 24977	\$ 209,573.91	
Construction	09-075-3030	03/25/2020	902346 - 902350	\$ 6,757.50	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Department of Revenue – B&O Taxes	09-075-0010	02/29/2020	03/25/2020	\$ 48,411.58	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members attended the meeting.

4a. PUBLIC HEARING – The purpose of the hearing is to give the public the opportunity to comment on the District’s proposed 2019-2028 Water Use Efficiency Goals.

President Koester opened the public hearing at 9:03 am. No members of the public were present. The General Manager discussed the District’s desire to adopt the 10-year Regional Goal established by Seattle as the District’s water use efficiency goal. The Saving Water Partnership’s regional 2019-2028 Water Use Efficiency Goal to keep the total average annual retail water use of SWP members under 110 MGD through 2028, despite forecasted population growth, by reducing per capita water use. After discussion, President Koester closed the public hearing at 9:06 am.



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5. RESOLUTIONS/MOTIONS

Resolution 20-3-24A authorizing Amendment #3 with Murraysmith for Contract Management Services for Project 19-1 2019 AC Water Main Replacement (North Hill). Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 20-3-24B adopting the 2019-2028 Water Use Efficiency Goals. Motion duly made and seconded. After discussion the motion carried unanimously.

6. OTHER

Matt Everett

- 6.1 Alternating Staff Work Teams - Started alternating work teams. Team One is working this week.
- 6.2 Board Meeting Attendance - Matt will discuss with the District's legal counsel if the Commissioners can phone in to meetings due to the COVID-19 virus.
- 6.3 WASWD Phone Conference (COVID-19 Response) 03/23/20 - Matt and other water and sewer districts discussed what they are doing to protect workers, the public and continue operations.

Debbie Prior

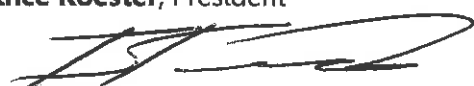
- 6.4 Families First Coronavirus Response Act - On March 18, 2020, President Trump signed into law H.R. 6201, the Families First Coronavirus Response Act. This new law takes effect on April 2, 2020 and will continue through December 31, 2020. Debbie briefly discussed the provisions of the Emergency Family Medical Leave and the Emergency Paid Sick Leave.

There being no further business of the District, President Koester concluded the meeting at 9:33 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary

 4/1/2020

Polly Daigle, Commissioner

 4/1/2020

Daniel Johnson, Commissioner

 4-1-2020

Kathleen Quong-Vermeire, Commissioner