



Highline Water District Board Workshop Meeting Minutes November 24, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - Remote Todd Fultz - Remote Daniel Johnson-Remote Vince Koester Kathleen Quong-Vermeire - Remote	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Outgoing Finance/Administrative Mgr. Anne Paige, New Finance/Administrative Mgr. Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS VISITORS (REMOTE)	

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	November 18, 2020				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	11/25/2020	25785 - 25805	\$ 30,266.46	
Construction	09-075-3030	11/24/2020	902438 - 902438	\$ 496,047.36	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	11/13/2020	11/25/2020	\$ 27,986.10	
Direct Deposit – Payroll	09-075-0010	11/13/2020	11/20/2020	\$ 77,929.00	
Dept of Retirement	09-075-0010	11/13/2020	11/23/2020	\$ 23,808.64	
Dept of Retirement - Deferred Compensation	09-075-0010	11/13/2020	11/20/2020	\$ 4,195.00	
Health Equity (KC-BEN96)	09-075-0010	11/13/2020	11/20/2020	\$ 279.16	
Health Equity (KC-BEN105)	09-075-0010	11/13/2020	11/20/2020	\$ 124.52	
HRA VEBA (KC-BEN60)	09-075-0010	11/13/2020	11/20/2020	\$ 4,344.14	
Department of Revenue – B&O Taxes	09-075-0010	10/31/2020	11/25/2020	\$ 66,665.77	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					



**Highline Water District
Board Workshop Meeting Minutes
November 24, 2020**

4. PUBLIC INPUT

No members of the public joined the meeting remotely.

5. RESOLUTIONS/MOTIONS

Resolution 20-11-24A authorizing Contract #20-50-17 with Johnson Controls Fire Protection LP for Upgrade of Fire Alarm System at the District Headquarters. Motion duly made and seconded. After discussion, the motion carried unanimously.


Resolution 20-11-24B authorizing Contract #20-50-21 with TMG Services Inc for replacement of the Electrolyzer Cell Panel at the Des Moines Treatment Plant. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. OTHER

No other items were addressed at the meeting.

There being no further business of the District, President Koester concluded the meeting at 9:05 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Polly Dalgie, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner