



## Highline Water District Regular Board Meeting Minutes May 5, 2021

| <b>ATTENDEES</b>                 |  | (Strikeouts indicate absence) |
|----------------------------------|--|-------------------------------|
| <b>COMMISSIONERS</b>             | <b>HWD STAFF</b>                           | <b>HWD ATTORNEY(S)</b>        |
| Polly Daigle - remote            | Matt Everett, General Manager              |                               |
| Todd Fultz - remote              | Jeremy DelMar, Assistant General Manager   | <b>CONSULTANTS</b>            |
| Daniel Johnson - remote          | Anne Paige, Finance/Administrative Manager |                               |
| Vince Koester                    | Mary Fossos, Project Coordinator, CIPs     | <b>GUESTS</b>                 |
| Kathleen Quong-Vermeire - remote |  |                               |

### 1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

### 2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

### 3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

| Minutes:                   |              | WARRANTS     |          |        |              |
|----------------------------|--------------|--------------|----------|--------|--------------|
| Fund Name                  | Fund No.     | Warrant Date | Vouchers |        | AMOUNT       |
| Maintenance                | 09-075-0010  | 05/05/2021   | 26320 -  | 26338  | \$ 48,444.13 |
| Construction               | 09-075-3030  | 05/05/2021   | 902507 - | 902510 | \$ 12,649.12 |
| CONSENT AGENDA RESOLUTIONS |              |              |          |        |              |
| Item #                     | Resolution # | Description  |          |        |              |
| None                       |              |              |          |        |              |

### 4. PUBLIC INPUT

No members of the public attended the meeting remotely.

### 5. RESOLUTIONS/MOTIONS

No resolutions or motions were presented at the meeting.

### 6. OTHER

**Anne Paige**

6.1 DocuSign – The District will begin using DocuSign for the Board meeting documents.

**Jeremy DelMar**

6.2 Operations Manager Position – The job advertisement has been sent to multiple publications. Applications need to be received by May 28, 2021 to be considered for the first review. Would like to fill the position in July.

**Matt Everett**

6.3 Delinquent Accounts – The status of the District's delinquent accounts has been added to the Manager's report.

6.4 2021 Washington Legislative Session – Utilities were not included in proposed \$100 increase in lien fees and \$85 was removed from the existing fee.

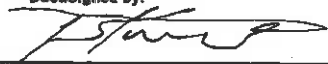


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Regular Board Meeting Minutes  
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There being no further business of the District, President Fultz concluded the meeting at 9:10 a.m.

**BOARD OF COMMISSIONERS**

DocuSigned by:



**Todd Fultz, President**

DocuSigned by:



**Polly Daigle, Secretary**

DocuSigned by:



**Daniel Johnson, Commissioner**

DocuSigned by:



**Vince Koester, Commissioner**

DocuSigned by:



**Kathleen Quong-Vermeire, Commissioner**