

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 21-12-15A**

**RESOLUTION ADOPTING THE 2022 OPERATING BUDGET**

**WHEREAS**, Staff and the Board of Commissioners hold annual workshop meetings to establish a Budget, a Capital Improvement Program and set Goals for the upcoming year; and

**WHEREAS**, the Highline Water District 2022 Operating Budget and Rate Schedule are necessary to meet operating expenses and maintain service within the Highline Water District, including, but not limited to: 1) payment of debt service for capital projects; 2) manage capital improvement program; 3) continue preventive maintenance programs; 4) meet water conservation and regional planning goals; and 5) maintain prudent reserves; and

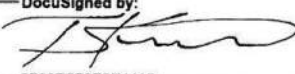
**WHEREAS**, the Board of Commissioners are satisfied with the 2022 Operating Budget developed by the General Manager and Staff.

**NOW, THEREFORE, BE IT RESOLVED:**

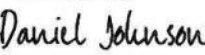
- 1. The Board of Commissioners hereby approves the 2022 Operating Budget attached as Exhibit A and incorporated herein by this reference.

**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **15th** day of **December 2021**.

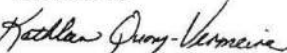
**BOARD OF COMMISSIONERS**

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**Todd Fultz, President**

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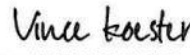
**Daniel Johnson, Commissioner**

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**Kathleen Quong-Vermeire, Commissioner**

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**Polly Daigle, Secretary**

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**Vince Koester, Commissioner**



**EXHIBIT A**



*Winston, official Mascot, began his career at the District in January 2019.*

# 2022 BUDGET

**Prepared by:**

**Matt Everett, General Manager  
Jeremy DelMar, Assistant General Manager  
Anne Paige, Finance/Administrative Manager  
Phillip Hite, Operations Manager**

***Providing high quality water and excellent customer service while effectively managing District infrastructure for a reliable water system today and for future generations.***

***Board of Commissioners***

***Polly Daigle | Todd Fultz | Dan Johnson | Vince Koester | Kathleen Quong-Vermeire***

*Highline Water District*

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**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2022 Budget**

	<b>Budget 2022</b>	<b>2023</b>	<b>Projected 2024</b>	<b>2025</b>
<b>SOURCES OF FUNDS</b>				
<b>Rate Revenues</b>				
Residential	\$9,062,531	\$9,334,407	\$9,614,439	\$9,902,872
Commercial	8,709,803	8,971,097	9,240,230	9,517,437
Stand-By Fire Service	266,919	274,927	283,174	291,670
<b>Total Rate Revenues (detail pages 6-7)</b>	<b>\$18,039,254</b>	<b>\$18,580,431</b>	<b>\$19,137,844</b>	<b>\$19,711,979</b>
<b>Other Revenues</b>				
Hydrant Meter Sales	\$55,000	\$35,000	\$35,000	\$35,000
Street Lights - (Puget Sound Energy)	131,000	131,000	134,930	138,978
City Franchise Fees & Taxes	606,000	624,180	642,905	662,193
Wholesale Water Sales	10,000	3,000	3,000	3,000
Discounts and Adjustments	(30,000)	(30,900)	(31,827)	(32,782)
Meter Applications	50,000	50,000	50,000	50,000
Other Customer Charges (detail page 8)	261,406	269,248	277,326	285,645
Interest Income (maintenance fund)	119,961	145,890	124,110	115,005
Lease Income	241,760	231,349	238,090	245,066
Other Income (detail page 8)	174,000	150,000	150,000	150,000
<b>Total Other Revenues</b>	<b>\$1,619,127</b>	<b>\$1,608,767</b>	<b>\$1,623,534</b>	<b>\$1,652,105</b>
<b>Total Sources of Funds</b>	<b>\$19,658,380</b>	<b>\$20,189,198</b>	<b>\$20,761,378</b>	<b>\$21,364,084</b>
<b>APPLICATIONS OF FUNDS</b>				
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>				
<b>Wholesale Water Supply</b>				
Salary & Wages	11,683	\$12,034	\$12,395	\$12,767
Retirement	1,198	1,221	1,246	1,271
Medical, Dental	2,421	2,517	2,618	2,723
Payroll Taxes	1,061	1,082	1,104	1,126
Water Purchased - Seattle (detail page 9)	4,883,906	5,030,423	5,181,336	5,336,776
Water Purchased - Other	2,000	2,000	2,000	2,000
Field Services - Water Quality & Sampling (detail page 15)	8,500	8,670	8,843	9,020
Utilities (detail page 28)	114,600	116,892	119,230	121,614
Maintenance (detail page 10)	33,800	34,476	35,166	35,869
Fuel	1,500	1,530	1,561	1,592
<b>Total Supply</b>	<b>\$5,060,668</b>	<b>\$5,210,846</b>	<b>\$5,365,498</b>	<b>\$5,524,758</b>
<b>Pumps, Reservoirs &amp; Telemetry</b>				
Salary & Wages	121,906	\$125,563	\$129,330	\$133,210
Retirement	12,495	12,745	13,000	13,260
Medical, Dental	14,726	15,315	15,928	16,565
Payroll Taxes	11,195	11,419	11,647	11,880
Uniforms (detail page 11)	2,000	2,000	2,000	2,000
Maintenance (detail page 10)	72,000	73,440	74,909	76,407
Utilities (detail page 28)	44,480	45,370	46,277	47,203
Telephone & Wireless Communication (detail page 22)	38,000	38,760	39,535	40,326
Fuel	7,500	7,650	7,803	7,959
<b>Total Pumps, Reservoirs &amp; Telemetry</b>	<b>\$324,303</b>	<b>\$332,263</b>	<b>\$340,430</b>	<b>\$348,810</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2022 Budget**

	<b>Budget 2022</b>	<b>2023</b>	<b>Projected 2024</b>	<b>2025</b>
<b><i>Wells &amp; Water Treatment</i></b>				
Salary & Wages	203,943	\$210,061	\$216,363	\$222,854
Retirement	20,904	21,322	21,749	22,184
Medical, Dental	41,444	43,101	44,825	46,618
Payroll Taxes	18,468	18,837	19,214	19,598
Chemicals	82,000	83,640	85,313	87,019
Maintenance (detail page 10)	71,540	72,971	74,430	75,919
Utilities (detail page 28)	289,400	280,000	285,600	291,312
Fuel	2,500	2,550	2,601	2,653
<b>Total Wells &amp; Water Treatment</b>	<b>\$730,198</b>	<b>\$732,482</b>	<b>\$750,095</b>	<b>\$768,157</b>
<b><i>Transmission &amp; Distribution</i></b>				
Salary & Wages	1,738,844	\$1,791,010	\$1,844,740	\$1,900,082
Retirement	170,789	174,205	177,689	181,242
Medical, Dental	355,203	369,411	384,188	399,555
Payroll Taxes	153,635	156,707	159,842	163,038
Uniforms (detail page 11)	9,000	9,000	9,000	9,000
Supplies (detail page 12)	64,000	65,280	66,586	67,917
Materials (detail page 14)	298,000	303,960	310,039	316,240
Field Services (detail page 15)	52,500	53,550	54,621	55,713
Equipment Maintenance (detail page 10)	62,400	63,648	64,921	66,219
Fuel	32,500	33,150	33,813	34,489
Other Outside Services (detail page 26)	15,000	10,000	10,000	10,000
Books Manuals	1,000	1,020	1,040	1,061
Travel (detail page 16)	10,000	17,000	17,340	17,687
Registration, Tuition (detail page 16)	15,000	16,000	16,320	16,646
Permits, Inspections, Licenses, Fees (detail page 17)	113,400	115,668	117,981	120,341
<b>Total Transmission &amp; Distribution</b>	<b>\$3,091,271</b>	<b>\$3,179,609</b>	<b>\$3,268,119</b>	<b>\$3,359,233</b>
<b><i>Customer Accounts</i></b>				
Salary & Wages	487,086	\$501,699	\$516,750	\$532,252
Retirement	49,094	50,076	51,078	52,099
Medical, Dental	130,670	135,897	141,333	146,986
Payroll Taxes	41,765	42,600	43,452	44,321
Uniforms (detail page 11)	1,000	1,000	1,000	1,000
Fuel	10,500	10,710	10,924	11,143
Printing (detail page 18)	45,000	45,900	46,818	47,754
Postage (detail page 19)	51,000	52,020	53,060	54,122
Other Outside Services (detail page 26)	50,700	51,714	52,748	53,803
<b>Total Customer Accounts</b>	<b>\$866,816</b>	<b>\$891,616</b>	<b>\$917,163</b>	<b>\$943,481</b>
<b>Total O&amp;M Expenses Before A&amp;G</b>	<b>\$10,073,256</b>	<b>\$10,346,816</b>	<b>\$10,641,305</b>	<b>\$10,944,438</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds****2022 Budget**

	<b>Budget 2022</b>	<b>2023</b>	<b>Projected 2024</b>	<b>2025</b>
<b>Administration &amp; General</b>				
Salary & Wages	926,265	\$944,791	\$963,686	\$982,960
Retirement	91,062	92,884	94,741	96,636
Medical, Dental	247,498	257,398	267,693	278,401
Payroll Taxes	74,175	75,659	77,172	78,716
Uniforms (detail page 11)	1,000	1,000	1,000	1,000
Employee Relations (detail page 20)	14,700	14,994	15,294	15,600
Street Light Cost (Puget Sound Energy)	125,000	127,500	130,050	132,651
City Franchise Fees	569,476	583,713	598,306	613,263
Fuel	1,500	1,530	1,561	1,592
Postage (detail page 19)	7,500	7,650	7,803	7,959
Dues & Subscriptions (detail page 21)	34,588	35,280	35,985	36,705
Community Relations & Conservation (detail page 13)	6,700	6,834	6,971	7,110
Supplies (detail page 12)	34,000	34,680	35,374	36,081
Printing (detail page 18)	12,700	12,954	13,213	13,477
Telephone & Wireless Communication (detail page 22)	49,350	50,337	51,344	52,371
Answering Service	3,200	3,264	3,329	3,396
Hardware/Software/Internet (detail page 23)	310,318	316,524	322,855	329,312
Legal Fees (detail page 24)	55,000	55,000	55,000	55,000
Auditing and Accounting Fees	27,000	25,000	25,000	25,000
Engineering Services (detail page 25)	65,000	65,000	65,000	65,000
Other Outside Services (detail page 26)	192,600	250,000	250,000	250,000
Insurance Expense	303,686	309,760	315,955	322,274
Damages	25,000	25,000	25,000	25,000
Office Equipment (detail page 27)	9,700	9,894	10,092	10,294
Communications	12,000	12,240	12,485	12,734
Utilities (detail page 28)	58,650	59,823	61,019	62,240
Building Maintenance (detail page 10)	105,525	340,000	70,000	70,000
Travel (detail page 16)	20,000	20,400	20,808	21,224
Registration, Tuition (detail page 16)	20,000	20,400	20,808	21,224
Permits, Licenses, Fees, Miscellaneous (detail page 17)	94,805	96,701	98,635	100,608
Books, Manuals, etc.	1,500	1,500	1,500	1,500
Election Costs	0	40,000	0	40,000
B&O Tax	974,755	1,002,703	1,031,936	1,062,279
<b>Total Administration &amp; General</b>	<b>\$4,474,253</b>	<b>\$4,900,412</b>	<b>\$4,689,615</b>	<b>\$4,831,607</b>
<b>Total Operation &amp; Maintenance Expense</b>	<b>\$14,547,510</b>	<b>\$15,247,228</b>	<b>\$15,330,920</b>	<b>\$15,776,046</b>



**HIGHLINE WATER DISTRICT****Sources and Applications of Funds****2022 Budget**

	<b>Budget</b>	<b>Projected</b>		
	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>CAPITAL PROJECTS</b>				
18-2 International Blvd at SR509 Road Improvements	1,555,000	246,000	\$230,000	
18-5 34th Ave S Water Main Replacement	986,700			
19-1 2019 AC Water Main Replacement (North Hill area)	367,500			
20-1 SL Military Rd Water Main Relocation (ST Reimbursement)	315,000			
21-1 24th Ave S Water main Replacement (2022 AC Project)	722,500	580,000		
21-2 32nd Ave S - S 180th St Water Main Replacement (City of SeaTac)	75,000	75,000	2,000,000	
21-3 Mansion Hill 2.5 MG Reservoir Int./Ext. Recoat & Safety Improvement	25,000	2,649,860		
22-1 King County Lake to Sound Trail Relocation	750,000			
22-2 2023 Water Main Replacement (Huntington Park)	200,000	2,400,000	800,000	
22-3 SR509 Phase 2 Water Main Relocation	25,000	50,000	1,500,000	
Future Facility Security Improvements (Office, Tyee & Bow Lake)			500,000	\$1,000,000
Future PRV/SCADA Pressure Modification			200,000	
Future 2024 AC Water Main Replacement (Manhattan CI Replacement)			100,000	1,500,000
Future 2025AC Water Main Replacement (Budget Allocation)				2,200,000
Small Works/Emergency Projects	350,000	350,000	350,000	350,000
Mitigation Improvements	40,000	40,000	40,000	40,000
Meters/Hydrants/Services	400,000	400,000	400,000	400,000
Capital Asset Purchases (detail page 29)	166,802	550,000	450,000	250,000
<b>Total Capital Additions</b>	<b>\$5,978,502</b>	<b>\$7,340,860</b>	<b>\$6,570,000</b>	<b>\$5,740,000</b>
<b>Less: Outside Funding Sources</b>				
General Facility (GFC) Charges	\$500,000	\$500,000	\$500,000	\$500,000
Other Funding Sources				
Other Reimbursement (16-3 & 16-6 ST, City of DM and MS)	309,671			
Operating Reserves	1,500,000	5,500,000	4,900,000	4,300,000
Construction Fund Reserves	3,102,029	136,826	92,800	88,000
<b>Total Outside Funding</b>	<b>\$5,411,700</b>	<b>\$6,136,826</b>	<b>\$5,492,800</b>	<b>\$4,888,000</b>
<b>Total C.I.P From Rates</b>	<b>566,802</b>	<b>\$1,204,034</b>	<b>\$1,077,200</b>	<b>\$852,000</b>
<b>DEBT SERVICE</b>				
<b>Existing Debt</b>				
2002 PWTF - 02-023 02-2 Three Tree Pt main replc/N Hill booster .5%	72,326			
2003 PWTF - 03-113 03-4 600 Zone & main replacement .5%	43,820	43,603		
2004 DWSRF - 03-013 03-4 600 Zone & main replacement 1.5%	7,117	7,013		
2004 PWTF - 04-034 02-4 SW Suburban main replacement .5%	43,903	43,686	43,470	
2006 PWTF - 06-117 07-1 490 zone& pressure reducing .5%	36,389	36,212	36,034	35,857
2008 PWTF - 08-951 07-1 490 zone& pressure reducing .5%	157,931	157,168	156,405	155,642
2012 PWTF - 13-961 13-1 Angle Lake water main replacement .25%	128,513	128,200	127,887	127,575
<b>Total Existing Debt</b>	<b>\$489,998</b>	<b>\$415,882</b>	<b>\$363,796</b>	<b>\$319,073</b>
<b>Total Debt Service</b>	<b>\$489,998</b>	<b>\$415,882</b>	<b>\$363,796</b>	<b>\$319,073</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2022 Budget**

	Budget 2022	2023	Projected 2024	2025
<b>TOTAL REVENUE REQUIREMENTS</b>	<b>\$15,604,309</b>	<b>\$16,867,145</b>	<b>\$16,771,917</b>	<b>\$16,947,119</b>
<b>Total Operating Reserves (decrease) increase</b>	<b>\$4,054,070</b>	<b>\$3,322,054</b>	<b>\$3,989,462</b>	<b>\$4,416,966</b>
<b>Operating Reserves:</b>				
Beginning Balance	\$12,034,918	\$14,588,988	\$12,411,042	\$11,500,503
Plus: Year End Increase (Decrease)	4,054,070	3,322,054	3,989,462	4,416,966
Less: Uses of Funds Capital	(1,500,000)	(5,500,000)	(4,900,000)	(4,300,000)
Ending Balance	\$14,588,988	\$12,411,042	\$11,500,503	\$11,617,469
<b>Construction Fund:</b>				
Beginning Balance	\$6,653,586	\$3,638,301	\$3,562,163	\$3,529,131
Plus: Additional Funds	2,876,473	7,204,034	6,477,200	5,652,000
Plus: Interest	86,744	60,688	59,768	59,247
King County Investment Pool Realized Gain/(Loss)	0	0	0	0
Less: Uses of Funds	(5,978,502)	(7,340,860)	(6,570,000)	(5,740,000)
Ending Balance	\$3,638,301	\$3,562,163	\$3,529,131	\$3,500,378
<b>Financial Reserve Policy Targets:</b>				
Operating Fund	\$7,273,755	\$7,623,614	\$7,665,460	\$7,888,023
Construction Fund	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Total Policy/Target Reserves	\$10,273,755	\$10,623,614	\$10,665,460	\$10,888,023
<b>Total Funds Projected Ending Balance:</b>	<b>\$18,227,289</b>	<b>\$15,973,205</b>	<b>\$15,029,635</b>	<b>\$15,117,847</b>



**Highline Water District**  
**Water Revenues**      **3.5% RATE INCREASE**  
**2022**

		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Annual Total
<b>RESIDENTIAL</b>														
Meter Size	Rate													
5/8" - Discounted	\$8.04	237	237	237	237	237	237	237	237	237	237	237	237	237
3/4" - Discounted	\$8.04	16	16	16	16	16	16	16	16	16	16	16	16	16
5/8"	\$16.07	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610	11,610
3/4"	\$16.07	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200
1"	\$28.60	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030	1,030
1 1/2"	\$48.55	26	26	26	26	26	26	26	26	26	26	26	26	26
2"	\$74.51	3	3	3	3	3	3	3	3	3	3	3	3	3
Meter Count		16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122	16,122
<b>Total Residential Meter Revenue</b>		<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$271,009</b>	<b>\$3,252,110</b>
Usage-Winter (ccf)	\$3.96	87,210	94,658	84,240	101,742	101,793	0	0	0	0	122,935	82,496	114,509	789,584
UsageSummer (5 ccf)	\$3.96						80,610	80,610	80,610	80,610				322,440
UsageSummer (6+ ccf)	\$4.69	0	0	0	0	0	56,556	62,320	128,691	53,149	0	0	0	300,715
<b>Total Residential Usage Revenue</b>		<b>\$345,097</b>	<b>\$374,569</b>	<b>\$333,345</b>	<b>\$402,599</b>	<b>\$402,802</b>	<b>\$584,172</b>	<b>\$611,199</b>	<b>\$922,419</b>	<b>\$568,198</b>	<b>\$486,463</b>	<b>\$326,440</b>	<b>\$453,119</b>	<b>\$5,810,421</b>
<b>Total Residential Revenue</b>		<b>\$616,106</b>	<b>\$645,578</b>	<b>\$604,354</b>	<b>\$673,608</b>	<b>\$673,811</b>	<b>\$855,181</b>	<b>\$882,208</b>	<b>\$1,193,428</b>	<b>\$839,207</b>	<b>\$757,473</b>	<b>\$597,449</b>	<b>\$724,128</b>	<b>\$9,062,531</b>
<b>COMMERCIAL (Includes multi-family)</b>														
5/8"	\$24.45	174	174	174	174	174	174	174	174	174	174	174	174	174
3/4"	\$24.45	139	139	139	139	139	139	139	139	139	139	139	139	139
1"	\$49.42	483	483	483	483	483	483	483	483	483	483	483	483	483
1 1/2"	\$90.09	677	677	677	677	677	677	677	677	677	677	677	677	677
2"	\$141.01	345	345	345	345	345	345	345	345	345	345	345	345	345
3"	\$294.02	84	84	84	84	84	84	84	84	84	84	84	84	84
4"	\$445.76	31	31	31	31	31	31	31	31	31	31	31	31	31
6"	\$862.68	7	7	7	7	7	7	7	7	7	7	7	7	7
8"	\$1,361.64	2	2	2	2	2	2	2	2	2	2	2	2	2
Meter Count		1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942	1,942
<b>Total Comm. Meter Revenue</b>		<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$2,261,274</b>
Usage-Winter (ccf)	\$3.96	132,490	73,042	135,430	73,928	147,407	0	0	0	0	75,065	136,304	61,191	834,856
UsageSummer (5 ccf)	\$3.96	0	0	0	0	0	9,710	9,710	9,710	9,710	0	0	0	38,840
UsageSummer (6+ ccf)	\$4.69	0	0	0	0	0	83,124	199,360	87,989	162,531	0	0	0	533,005
<b>Total Comm. Usage Revenue</b>		<b>\$524,270</b>	<b>\$289,031</b>	<b>\$535,903</b>	<b>\$292,539</b>	<b>\$583,298</b>	<b>\$428,199</b>	<b>\$973,238</b>	<b>\$451,010</b>	<b>\$800,542</b>	<b>\$297,035</b>	<b>\$539,365</b>	<b>\$242,137</b>	<b>\$5,956,569</b>
<b>Total Commercial Revenue</b>		<b>\$712,710</b>	<b>\$477,471</b>	<b>\$724,343</b>	<b>\$480,978</b>	<b>\$771,738</b>	<b>\$616,639</b>	<b>\$1,161,677</b>	<b>\$639,450</b>	<b>\$988,982</b>	<b>\$485,475</b>	<b>\$727,805</b>	<b>\$430,577</b>	<b>\$8,217,843</b>
<b>Total Comm &amp; MF Residential Meter Revenue</b>		<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$188,440</b>	<b>\$2,261,274</b>
<b>Total Comm &amp; MF Residential Usage Revenue</b>		<b>\$524,270</b>	<b>\$289,031</b>	<b>\$535,903</b>	<b>\$292,539</b>	<b>\$583,298</b>	<b>\$428,199</b>	<b>\$973,238</b>	<b>\$451,010</b>	<b>\$800,542</b>	<b>\$297,035</b>	<b>\$539,365</b>	<b>\$242,137</b>	<b>\$5,956,569</b>
<b>Total Comm &amp; MF Residential Revenue</b>		<b>\$712,710</b>	<b>\$477,471</b>	<b>\$724,343</b>	<b>\$480,978</b>	<b>\$771,738</b>	<b>\$616,639</b>	<b>\$1,161,677</b>	<b>\$639,450</b>	<b>\$988,982</b>	<b>\$485,475</b>	<b>\$727,805</b>	<b>\$430,577</b>	<b>\$8,217,843</b>

Highline Water District  
 Water Revenues  
 2022 3.5% RATE INCREASE

Irrigation - (commercial)		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Annual Total
Meter Size	Rate													
5/8"	\$24.45	27	27	27	27	27	27	27	27	27	27	27	27	27
3/4"	\$24.45	44	44	44	44	44	44	44	44	44	44	44	44	44
1"	\$49.42	103	103	103	103	103	103	103	103	103	103	103	103	103
1 1/2"	\$90.09	82	82	82	82	82	82	82	82	82	82	82	82	82
2"	\$141.01	72	72	72	72	72	72	72	72	72	72	72	72	72
Meter Count		328	328	328	328	328	328	328	328	328	328	328	328	328
Total Irrigation Meter Revenue		\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$24,366	\$292,394
Usage- (ccf)	\$4.69	300	300	330	330	800	2,000	8,000	13,000	14,000	2,000	1,200	300	42,560
Total Irrigation Usage Revenue		\$1,407	\$1,407	\$1,547	\$1,547	\$3,751	\$9,378	\$37,513	\$60,958	\$65,647	\$9,378	\$5,627	\$1,407	\$199,567
Total Irrigation Revenue		\$25,773	\$25,773	\$25,914	\$25,914	\$28,117	\$33,744	\$61,879	\$85,324	\$90,013	\$33,744	\$29,993	\$25,773	\$491,960
<b>Total Commercial</b>		\$738,483	\$503,243	\$750,256	\$506,892	\$799,855	\$650,383	\$1,223,556	\$724,774	\$1,078,995	\$519,219	\$757,798	\$456,350	<b>\$8,709,803</b>
Includes Multi-family & Irrigation														
STAND-BY FIRE SERVICE		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Annual Total
Meter Size	Rate													
1 1/2"	\$10.36	45	45	45	45	45	45	45	45	45	45	45	45	45
2"	\$13.74	75	75	75	75	75	75	75	75	75	75	75	75	75
2 1/2"	\$20.17	14	14	14	14	14	14	14	14	14	14	14	14	14
3"	\$38.48	2	2	2	2	2	2	2	2	2	2	2	2	2
4"	\$47.69	87	87	87	87	87	87	87	87	87	87	87	87	87
6"	\$69.07	111	111	111	111	111	111	111	111	111	111	111	111	111
8"	\$93.53	71	71	71	71	71	71	71	71	71	71	71	71	71
10"	\$120.98	12	12	12	12	12	12	12	12	12	12	12	12	12
Meter Count		417	417	417	417	417	417	417	417	417	417	417	417	417
Total SBF Meter Revenue		\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$21,764	\$261,170
Usage-Winter	\$3.96	100	300	50	190	60					100	120	290	1,210
Usage-Summer	\$4.69						80	45	35	45				205
Total SBF Usage Revenue		\$396	\$1,187	\$198	\$752	\$237	\$375	\$211	\$164	\$211	\$396	\$475	\$1,148	\$5,749
Total Stand-by Fire Revenue		\$22,160	\$22,951	\$21,962	\$22,516	\$22,002	\$22,139	\$21,975	\$21,928	\$21,975	\$22,160	\$22,239	\$22,912	<b>\$266,919</b>
Total Meters		18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809	18,809
Total Usage		220,100	168,300	220,050	176,190	250,060	232,080	360,045	320,035	320,045	200,100	220,120	176,290	2,863,415
Total Meter Charges		\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$505,579	\$6,066,948
Total Usage Charges		\$871,169	\$666,193	\$870,993	\$697,437	\$990,089	\$1,022,124	\$1,622,161	\$1,434,551	\$1,434,598	\$793,272	\$871,907	\$697,810	\$11,972,306
<b>Total Revenues - All Classes</b>		<b>\$1,376,748</b>	<b>\$1,171,772</b>	<b>\$1,376,572</b>	<b>\$1,203,016</b>	<b>\$1,495,668</b>	<b>\$1,527,703</b>	<b>\$2,127,740</b>	<b>\$1,940,130</b>	<b>\$1,940,177</b>	<b>\$1,298,851</b>	<b>\$1,377,486</b>	<b>\$1,203,389</b>	<b>\$18,039,254</b>

**Highline Water District  
2022 Budget**

**Other Customer Charges**

Description	2022 Budget
Delinquent lock/unlock revenue	\$ 30,000
NSF charges	2,575
Lien interest charges	3,090
Late charges	120,000
*Miscellaneous customer service revenue	60,000
Final bill fees	40,000
Write-off of bad debts	3,147
Embezzlement recovery - (1997 Audit Report)	2,596
	<u>\$ 261,407</u>

\*Miscellaneous customer service revenue

Water availability certificates

Plans & specifications

Meter upgrades

Lien filing fees

Meter tampering

Requested locks

**Other Income**

Description	2022 Budget
Developer extension fees	\$ 30,000
Gain (loss) on assets	10,000
Other non-operating revenue	
Scrap metal sales	6,000
Credit card rebates	2,500
Other	500
Sound Transit task orders	125,000
	<u>\$ 174,000</u>

**Highline Water District  
Purchased Water Costs  
2022 Projection**

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total
<b>Projected Water Supply Purchases</b>													
Total Production & Purchases CCF	220,000	210,000	220,000	220,000	250,000	290,000	360,000	400,000	320,000	250,000	220,000	220,000	3,180,000
District Wells & Other	70,000	70,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	70,000	885,000
Seattle Water Purchases	150,000	140,000	145,000	145,000	175,000	215,000	285,000	325,000	245,000	175,000	145,000	150,000	2,295,000
Non-Revenue Water %	0%	20%	0%	20%	0%	20%	0%	20%	0%	20%	0%	20%	10%
Non-Revenue Water CCF	0	42,000	0	44,000	0	58,000	0	80,000	0	50,000	0	44,000	318,000
Total Sales CCF	220,000	168,000	220,000	176,000	250,000	232,000	360,000	320,000	320,000	200,000	220,000	176,000	2,862,000

**Seattle Water Contract**

**Rates:**

System Base Rates (per ccf)  
Supply

	On-Peak (May 16th-Sept 15th)												
	avg				avg								
Supply	\$1.74	\$1.74	\$1.74	\$1.74	\$1.83	\$2.57	\$2.57	\$2.57	\$2.51	\$1.74	\$1.74	\$1.74	

**Total Seattle Water Charges**

Supply

Supply	\$261,000	\$243,600	\$252,300	\$252,300	\$319,526	\$552,550	\$732,450	\$835,250	\$616,093	\$304,500	\$252,300	\$261,000	\$4,882,869
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**Highline Water District  
2022 Budget  
Maintenance**

	Wholesale Water Supply	Pumps Reservoirs & Telemetry	Wells & Water Treatment	Transmission & Distribution	Administration	Total
<u>Maintenance</u>						
Maintenance of office building					\$ 40,000	\$ 40,000
Building janitorial service					25,000	25,000
Emergency generators maintenance	\$ 13,000	\$ 11,000	\$ 6,500		3,000	33,500
Facility Repair-Wells, Pumps, Treatment		21,000	15,000			36,000
Security maintenance		1,000	2,500		12,500	16,000
Equipment Rental & Lease				\$ 12,000	3,000	15,000
Equipment Maintenance & Repair	20,000	25,000	45,000	5,400	5,000	100,400
Vehicle Repair & Maintenance				45,000		45,000
Supplies - Minor Assets and Other			2,000			2,000
	<u>\$ 33,000</u>	<u>\$ 58,000</u>	<u>\$ 71,000</u>	<u>\$ 62,400</u>	<u>\$ 88,500</u>	<u>\$ 312,900</u>
<u>Landscaping</u>		<u>\$ 14,000</u>			<u>\$ 12,000</u>	<u>\$ 26,000</u>
<u>Building Alarm monitoring</u>	<u>\$ 800</u>		<u>\$ 540</u>		<u>\$ 700</u>	<u>\$ 2,040</u>
<u>Facility Preventive Maintenance</u>						
Annual maintenance - HVAC system					\$ 4,325	\$ 4,325
<b>Total Maintenance</b>	<u><b>\$ 33,800</b></u>	<u><b>\$ 72,000</b></u>	<u><b>\$ 71,540</b></u>	<u><b>\$ 62,400</b></u>	<u><b>\$ 105,525</b></u>	<u><b>\$ 345,265</b></u>

**Highline Water District  
2022 Budget  
Uniforms**

	<u>Pumps, Reservoirs &amp; Telemetry</u>	<u>Transmission &amp; Distribution</u>	<u>Customer Service</u>	<u>Administration</u>	<u>Total</u>
4 Employees @ \$500 each	\$ 2,000				\$ 2,000
12 Employees @ \$500 each		\$ 6,000			6,000
2 Employees @ \$500 each			\$ 1,000		1,000
1 Employee @ \$500 each				\$ 500	500
Miscellaneous		3,000		500	3,500
<b>Total Uniforms</b>	<u>\$ 2,000</u>	<u>\$ 9,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 13,000</u>

**Highline Water District  
2022 Budget  
Supplies**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
Safety Supplies/First Aid Supplies	\$ 5,000	\$ 14,000	\$ 19,000
Field Tools & Minor Equipment		35,000	35,000
Other Field Supplies		15,000	15,000
Janitorial Supplies	4,500		4,500
Office Supplies-Consumables	10,000		10,000
Office Supplies-Minor Assets	5,500		5,500
Supplies-Minor Assets	5,000		5,000
Supplies-Other	3,000		3,000
Emergency Management Supplies	1,000		1,000
Total Supplies	<u>\$ 34,000</u>	<u>\$ 64,000</u>	<u>\$ 98,000</u>

Field Tools & Equip includes: all electronic & manual tools used by the field & operation crews that are not capital assets

Other Field Supplies includes: hoses, solvents, propane & other gas refills, brass meter tags, rags, label machine tape, bug killer, paint & painting tools, tapping team supplies & other items that don't fall into the tool category

Safety Supplies includes: medical supplies, traffic signs, cones, respirators, safety glasses, gloves & safety vests  
(see uniforms for other outdoor gear), etc.



**Highline Water District  
2022 Budget  
Community Relations & Conservation**

<u>Conservation/Community Relations</u>	<u>Administration</u>
Supplies	\$ 1,500
Calendar Contest (printing & gift cards)	1,200
Other events	4,000
Total Community Relations & Conservation	<u>\$ 6,700</u>

**Highline Water District  
2022 Budget  
Materials**

	<b><u>Transmission &amp; Distribution</u></b>
Chemicals	\$ 3,000
Asphalting/Concrete	175,000
Parts & other supplies	40,000
Meters, hydrants & hardware	15,000
Rock, Gravel etc	65,000
Total Materials	<b><u>\$ 298,000</u></b>

**Highline Water District**  
**2022 Budget**  
**Field Services**

	<b>Transmission &amp; Distribution</b>	<b>Wholesale Water Supply</b>	<b>Total</b>
<u>Field Services</u>			
Field Services-Dumping & Recycling	\$ 30,000		\$ 30,000
Field Services-Leak Detection	3,000		3,000
Field Services-Locating/Potholing	7,000		7,000
Field Services-Tapping	5,000		5,000
Field Services-Water Quality & Sampling	7,500	\$ 8,500	16,000
Field Services-Other	-		-
Total Field Services	<u>\$ 52,500</u>	<u>\$ 8,500</u>	<u>\$ 61,000</u>

**Highline Water District  
2022 Budget  
Training/Travel & Meals**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
Travel & Meals for Training	\$ 20,000	\$ 10,000	\$ 30,000
Tuition & Registration Fees	20,000	15,000	35,000
Total Training and Travel	<u>\$ 40,000</u>	<u>\$ 25,000</u>	<u>\$ 65,000</u>

**Conferences**

**National**

AWWA Conference  
AWWA Distribution Conference  
AWWA Customer Conference  
Harris Users Conference  
Lucity Users Conference  
Government Finance Officers (GFOA)  
Other

**Local**

WASWD Spring Conference  
WASWD Fall Conference  
PNWS-AWWA Conference  
WOW Conference  
Rural Water Association Conference  
Washington Finance Officers (WFOA)

**Highline Water District  
2022 Budget  
Permits, Licenses, Fees & Misc**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
<u>Permits</u>			
Various Construction Permits		\$ 35,000	\$ 35,000
King County Operating Permit		500	500
Seatac Haz Mat./Emergency/Standby Pwr Permit		2,500	2,500
Dept. of Health Permit		33,200	33,000
Permits & Inspections-Developer Extensions		15,000	15,000
Other Miscellaneous Permits	\$ 1,710		1,710
	<u>\$ 1,710</u>	<u>\$ 86,200</u>	<u>\$ 87,710</u>
<u>Licenses &amp; Certifications</u>			
DOH certifications.	20	\$ 1,000	\$ 1,020
Certification exam fees		1,200	1,200
CDL fees		8,000	8,000
Other Licenses & Certifications	200	2,000	2,200
	<u>\$220</u>	<u>\$ 12,200</u>	<u>\$ 12,420</u>
		700	700
<u>Inspections</u>			
		<u>\$ 15,000</u>	<u>\$ 15,000</u>
<u>Fees-Other</u>			
Retrospective Rating Program fee (L & I)	\$ 2,000		\$ 2,000
Post office box fees (PO boxes and safe deposit boxes)	2,175		2,175
Bank fees	75,000		75,000
Other Fees	5,200		5,200
Misc. minor fees	950		950
Midway Parking Fee	1,200		1,200
Title Reports/Property Research	1,000		1,000
	<u>\$ 87,525</u>		<u>\$ 87,525</u>
<u>Miscellaneous</u>			
	<u>\$ 100</u>		<u>\$ 100</u>
<u>Vehicle Licensing</u>			
	<u>\$ 250</u>		<u>\$ 250</u>
<u>Fees - Liens &amp; Easements</u>			
	<u>\$ 5,000</u>		<u>\$ 5,000</u>
 Total Permits, Licenses, Fees and Misc.	 <u>\$ 94,805</u>	 <u>\$ 113,400</u>	 <u>\$ 208,205</u>

**Highline Water District  
2022 Budget  
Printing**

	<u>Administration</u>	<u>Customer Accounts</u>	<u>Total</u>
Billing statements		\$ 43,000	\$ 43,000
Billing related inserts		2,000	2,000
Newsletters	\$ 5,000		5,000
CCR report	2,200		2,200
Consumables	2,000		2,000
Other printing	500		500
Engineering printing	3,000		3,000
Total Printing	<u>\$ 12,700</u>	<u>\$ 45,000</u>	<u>\$ 57,700</u>

**Highline Water District  
2022 Budget  
Postage**

	<b>Administration</b>	<b>Customer Accounts</b>	<b>Total</b>
Billing Statements		\$ 47,000	\$ 47,000
Rate increase newsletter, & other bulk mail		4,000	4,000
CCR	\$ 2,500		2,500
General	4,500		4,500
Overnight Charges	500		500
Total Postage	<u>\$ 7,500</u>	<u>\$ 51,000</u>	<u>\$ 58,500</u>



**Highline Water District  
2022 Budget  
Employee Relations**

	<u>Administration</u>
Employee awards/incentives	\$ 6,000
Employee Assistance-Far West Family Svcs	2,700
Miscellaneous	6,000
Total Employee Relations	<u>\$ 14,700</u>

**Miscellaneous =**

- Plaques-committee members etc
- B-Days
- Christmas Party
- Meeting exp -donuts etc
- Misc employee lunches
- Illness new baby marriage etc
- Popcorn, coffee
- Retirement, going away etc. parties
- Holiday candy, etc
- Etc

**Highline Water District  
2022 Budget  
Dues & Subscriptions**

	<u>Administration</u>
<u>Subscriptions</u>	
Keep Up-to-Date on Payroll	\$ 350
Daily Journal of Commerce	220
Seattle Times	515
Top Health	320
Other Miscellaneous Subscriptions	320
Total Subscriptions	<u>\$ 1,725</u>
 <u>Dues WASWD</u>	
WASWD	<u>\$ 21,067</u>
 <u>Dues-other</u>	
AWWA-Membership	\$ 4,221
Washington Water Utilities Council/PNWS-AWWA	2,500
SW King County Chamber of Commerce	400
Kent Chamber of Commerce	475
Highline Water District - GMPC	2,500
Evergreen Rural Membership	700
Miscellaneous Dues	1,000
Total Dues other	<u>\$ 11,796</u>
Total Dues & Subscriptions	<u><u>\$ 34,588</u></u>

**Highline Water District  
2022 Budget  
Telephone**

	<u>Administration</u>	<u>Pumps Reservoirs &amp; Telemetry</u>	<u>Total</u>
Cellular	\$ 16,300		\$ 16,300
Wireless	3,050	\$ 10,500	13,550
Phone Service (land lines)	30,000	27,500	57,500
Total Telephone	<u>\$ 49,350</u>	<u>\$ 38,000</u>	<u>\$ 87,350</u>

**Highline Water District**  
**2022 Budget**  
**Hardware/Software/Internet**

**Administration**

**Computers-Software Maintenance Support**

Annual support on Harris Northstar	\$	67,809
Beacon Badger system annual maintenance		4,095
Annual support - GEMS Financials & HRMS		68,169
Annual support - Unisys Corp (3rd party GEMS)		-
Annual support on Lucity (GBA)		21,250
Annual support on Innovyze H2O Net Hydraulic Model		1,890
Annual support on Innovyze InfoWater InfoCare		6,005
DLT Solutions Autocad renewal/support		2,720
SiteProtector server anti-virus service & backup licenses		12,690
SiteProtector workstations & mobile device anti-virus service		12,690
SiteProtector threat monitor collector & log source		8,125
Offsite Backup service (OBM)		4,300
Fortinet Firewall Service		2,700
Bit Defender Antivirus (firewall, security, and service)		2,750
Teleworks - annual fee outbound notification system		4,500
Laserfiche Maintenance		17,700
Aronson - Mailestone video manangement system maint support		2,000
Miscellaneous software maintenance & support		3,000
	\$	<u>242,393</u>

**Computer Hardware - Minor Assets**

Replacement PC's (6) & 1-laptop replacement	\$	7,200
Monitors & video cards		2,500
Miscellaneous Minor Hardware		6,000
	\$	<u>15,700</u>

**Miscellaneous**

Internet fees	\$	2,000
Hardware Preventive Maintenance		1,000
Hardware Repairs		1,000
SPU WSRN license for Eros GPS		1,900
ERSI - ArcGIS licenses		27,525
Software One - Select Plus Windows server licenses		1,300
Software - Office 365		11,000
Other software & miscellaneous computer related		6,500
	\$	<u>52,225</u>

Total Hardware/Software/Internet \$ 310,318

**Highline Water District  
2022 Budget  
Legal Fees**

	<u>Administration</u>
General District Business	\$ 50,000
Human Resources	3,000
Water Issues	2,000
Total Legal Fees	<u>\$ 55,000</u>

**Highline Water District  
2022 Budget  
Engineering Services**

	<u><b>Administration</b></u>
General Engineering	50,000
Lakehaven Supply Study	
Misc-legal descriptions, easements, etc.	<u>15,000</u>
Total Engineering Services	<u><u>\$ 65,000</u></u>

**Highline Water District  
2022 Budget  
Outside Services**

	<b>Administration</b>	<b>Customer Accounts</b>	<b>Transmission &amp; Distribution</b>	<b>Total</b>
<b><u>Consulting Services</u></b>				
General computer consulting	\$ 75,000			\$ 75,000
Miscellaneous	20,000			20,000
Salary & Benefits Survey	30,000			30,000
RFP for Financial/Work Order System	15,000			15,000
Public Outreach	15,000			15,000
	<u>\$ 155,000</u>			<u>\$ 155,000</u>
<b><u>Human Resource Services</u></b>				
Archbright Employers Service	\$ 4,200			\$ 4,200
Drug Free Business	\$ 150			150
HR Services-Other	250			250
HR Services-Medical	6,500			6,500
HR Services - Temporary Services (Records)	10,000			10,000
	<u>\$ 21,100</u>			<u>\$ 21,100</u>
<b><u>Other Services</u></b>				
Teleworks - Hosted vCARE NorthStar IVR		\$ 16,700		\$ 16,700
Badger Meter - Mobile Hosting Service (endpoints)		14,000		14,000
Lockbox Payment Processing		20,000		20,000
Courier Service	\$ 5,000			5,000
Advertising	5,500			5,500
Document Imaging (archives)	3,000			3,000
Other Services	3,000		\$ 15,000	18,000
	<u>\$ 16,500</u>	<u>\$ 50,700</u>	<u>\$ 15,000</u>	<u>\$ 82,200</u>
<b>Total Outside Services</b>	<u><u>\$ 192,600</u></u>	<u><u>\$ 50,700</u></u>	<u><u>\$ 15,000</u></u>	<u><u>\$ 258,300</u></u>



**Highline Water District**  
**2022 Budget**  
**Office Equipment**

	<u>Administration</u>
<u>Office Equipment Preventive Maintenance</u>	
Annual maintenance on main copier	\$ 2,200
Annual maintenance on Pitney Bowes folder/insertter	-
Maintenance for Altura telephone system	3,100
Annual maint on Const Svc copier-Konica Minolta	1,000
Annual maaintenance on postage machine	1,400
	<u>\$ 7,700</u>
 <u>Office Equipment Rental &amp; Lease</u>	 <u>\$ 1,000</u>
 <u>Office Equipment Repair</u>	 <u>\$ 1,000</u>
 Total Office Equipment	 <u><u>\$ 9,700</u></u>

**Highline Water District  
2022 Budget  
Utilities**

	<u>Wholesale Water Supply</u>	<u>Pumps, Reservoirs &amp; Telemetry</u>	<u>Wells &amp; Water Treatment</u>	<u>Administration</u>	<u>Total</u>
Garbage & Recycling				\$ 7,700	\$ 7,700
Natural Gas				12,750	12,750
Real Estate Tax				8,000	8,000
Storm/Surface Water Management		\$ 180		7,150	7,330
Power	\$ 110,000	40,000	\$ 262,000	22,500	434,500
Internet Fees	\$ 2,800	3,550	\$ 1,400		7,750
Sewer	1,800	750		550	3,100
Sewer - Backwash			26,000		26,000
Total Utilities	<u>\$ 114,600</u>	<u>\$ 44,480</u>	<u>\$ 289,400</u>	<u>\$ 58,650</u>	<u>\$ 507,130</u>

\*Power - Supply=Pump stations #'s 2, 3, 6, & 8

- Pumps Reservoirs & Telemetry = Pump stations #'s 1, 4, 7, 9 & reservoirs

**Highline Water District**  
**2022 Capital Asset Purchase Budget**  
**Individual budget amounts do not include sales tax**

Line	Asset	Cost
1	Rav -4 Vehicle to replace unit #8 or #80 Pickups	\$ 35,000
2	3"-12" Wet Tap Machinee - Hydraulic driven with bits	20,000
3	Color Copier	34,000
4	Interior Office Modifications	40,000
5	Replacement Office Furniture	15,000
6	Boring Hole Hog	7,500
7		
8		
9		

Subtotal	<u>\$ 151,500</u>
Plus: Sales tax	<u>\$ 15,302</u>
Total Capital Asset purchases	<u><u>\$ 166,802</u></u>

"Any outlay that does no more than return a capital asset to its original condition, regardless of amount, should be classified as maintenance and repairs."

Repairs and maintenance retain value rather than provide additional value.

An improvement provides additional value either by 1) lengthening an assets estimated useful life or 2) increasing the assets ability to provide service (ie greater effectiveness or efficiency)

Agenda Item No.: 5.1  
Agenda Date: 12/15/21  
Reviewed By: [Signature]

Subject: Adopt 2022 Budget

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Amount: \$</i>			<u>                    </u>
<i>Plus WSST</i>			

**ATTACHMENTS:**

1. Resolution #21-12-15A
2. Exhibit A – 2022 Budget

**COMMENTS:**

Each year staff and the Commissioners review the needs of the District and establish a Budget (attached to the resolution as Exhibit A).

Staff recommends approval of this resolution.