

HIGHLINE WATER DISTRICT King County, Washington

RESOLUTION 22-4-4A

RESOLUTION OF THE BOARD OF COMMISSIONERS OF HIGHLINE WATER DISTRICT, KING COUNTY, WASHINGTON, AUTHORIZING THE PURCHASE OF A TOYOTA 2022 RAV-4 HYBRID LE FROM TOYOTA OF PUYALLUP

WHEREAS, the Board of Commissioners, per Resolution 21-12-15A, approved the 2022 Budget which included one (1) service vehicle to replace Vehicle #8 in the Capital Asset Purchase Budget; and

WHEREAS, the District requested quotes on 3/18/22 from four Toyota Dealerships for a new 2021 to 2023 Hybrid Toyota Rav4 XLE or LE Sports Utility Vehicle (SUV), with any available drivetrain as referenced in Exhibit A - General List of Standards/Requirements, attached hereto and incorporated herein by this reference; and




WHEREAS, the District received three (3) responsive quotes and one (1) non-responsive quote as referenced in Exhibit B - Quote Summary, attached hereto and incorporated herein by this reference. District staff reviewed the quotes, and the low bidder was Toyota of Puyallup with a bid of \$35,594.00 including tax and license fees; and

WHEREAS, the General Manager and Assistant General Manager are satisfied with the quoted price by Toyota of Puyallup and recommend approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Highline Water District, King County, Washington, as follows:

1. The General Manager is authorized to purchase a Toyota 2022 Rav-4 Hybrid LE from Toyota of Puyallup per their quote, attached as Exhibit C and incorporated herein by this reference.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held the **4th** day of **April 2022**.

DocuSigned by:

 7BD086DD748D4ED
Polly Daigle, President

 8728D379E2E446D
Todd Fultz, Commissioner

 48FCA22C456644D
Kathleen Quong-Vermeire, Commissioner

BOARD OF COMMISSIONERS

DocuSigned by:

 6E7D4CD7088E4C7
Daniel Johnson, Secretary

 3BCF3E3D2D7D409
Vince Koester, Commissioner

**EXHIBIT A**

Serving the Southwest Metropolitan Area since 1946

Request for Quote

Highline Water District is seeking quotes for a new 2021 to 2023 Hybrid Toyota Rav4 XLE or LE Sports Utility Vehicle (SUV), with any available drivetrain. The vehicle must be white in color. The vehicle will be joining our fleet for the FY 2022 Budget. Highline would like the vehicle as soon as possible, but it must be available and invoiced no later than November 15, 2022. If interested in providing a quote, please complete the price table and company information below (or detailed quote sheet on dealership letterhead) and email to Phillip Hite, Highline's Operation Manager. Pricing must include the total price of the vehicle including, tax, tag, title, and any other expenses.

Quote Table:

Description	Price
Year Model: 2021, 2022 or 2023 (Please circle one) Hybrid Toyota Rav4 XLE- White	
Year Model: 2021, 2022, or 2023 (Please circle one) Hybrid Toyota Rav4 LE- White	

Vehicle Availability Date: XLE _____ LE _____

Quote Valid for _____ Days

Dealership Name: _____

Salesperson's Contact Information:

Email: _____ Phone: _____

Dealership Salesperson's Name: _____

Dealership Salesperson's Signature: _____

Please send quotes to pHITE@highlinewater.org no later than Friday, March 25, 2022.

Sincerely,

Phillip Hite
Operations Manager
Highline Water District

Exhibit B

Capital Asset Purchase- Vehicle #8 Replacement Quote Summary

Vendor	Make	Model	Total Price*
Toyota of Puyallup	Toyota	2022 RAV-4 Hybrid LE	\$35,594
Burien Toyota	Toyota	2022 RAV-4 Hybrid LE	\$35,861
Toyota of Renton	Toyota	2022 RAV-4 Hybrid LE	\$39,919
Titus Will	Toyota	2022 RAV-4 Hybrid LE	Non-Responsive

*Total Price includes tax, tag, title, and any other expenses.

**EXHIBIT C**

Serving the Southwest Metropolitan Area since 1946

Request for Quote

Highline Water District is seeking quotes for a new 2021 to 2023 Hybrid Toyota Rav4 XLE or LE Sports Utility Vehicle (SUV), with any available drivetrain. The vehicle must be white in color. The vehicle will be joining our fleet for the FY 2022 Budget. Highline would like the vehicle as soon as possible, but it must be available and invoiced no later than November 15, 2022. If interested in providing a quote, please complete the price table and company information below (or detailed quote sheet on dealership letterhead) and email to Phillip Hite, Highline's Operation Manager. Pricing must include the total price of the vehicle including, tax, tag, title, and any other expenses.

Quote Table:

Description	Price
Year Model: 2021, 2022 or 2023 (Please circle one) Hybrid Toyota Rav4 XLE- White	2022 XLE Hybrid estimated total \$36,864
Year Model: 2021, 2022, or 2023 (Please circle one) Hybrid Toyota Rav4 LE- White	2022 LE Hybrid estimated total \$35,594

Vehicle Availability Date: XLE 180 day or longer LE 180 day or longer

Quote Valid for 180 Days **Manufacturer (Toyota) MSRP subject to change without notice

Dealership Name: _____

Salesperson's Contact Information:

Email: richardw@toyotaofpuyallup.com Phone: 253 286-6000 / 253 224-6644

Dealership Salesperson's Name: Richard Walker

Dealership Salesperson's Signature: Richard

Please send quotes to phite@highlinewater.org no later than Friday, March 25, 2022.

Sincerely,

Phillip Hite
Operations Manager
Highline Water District

Agenda Item No.: 5.1
 Agenda Date: 04/04/22
 Reviewed By: JSD

SUBJECT: Authorize Vehicle Purchase
Toyota 2022 RAV-4 Hybrid LE

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL						
<i>Expenditures?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Budgeted?</i>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<i>Amount:</i> \$ <u>35,594.00</u> (includes tax & license fees)						

ATTACHMENTS:

1. Resolution
2. General List of Standard Requirements – Exhibit A
3. Quote Summary – Exhibit B
4. Toyota of Puyallup Quote – Exhibit C

COMMENTS:

The District received three (3) responsive quotes and one (1) non-responsive quote as referenced in Exhibit B – Bid Tabulation. District staff reviewed the quotes, and the low bidder was Toyota of Puyallup with a bid of \$35,594.00 including tax and license fees.

The General Manager and Assistant General Manager are satisfied with the quoted price by Toyota of Puyallup and recommend approval of this resolution.