



**HIGHLINE WATER DISTRICT
Board Workshop Meeting Minutes
July 26, 2022**

ATTENDEES			(Strikeouts indicate absence)
Commissioners Polly Daigle Todd Fultz Daniel Johnson Vince Koester Kathleen Quong-Vermeire	HWD Staff Jeremy DelMar, General Manager Anne Paige, Finance/Administrative Manager Tim Osborne, Engineering Manager Phil Hite, Operations Manager Carryn Frye, EA/Contract Coordinator	HWD Attorney(s) CONSULTANTS GUESTS	

1. CALL TO ORDER

President Daigle called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:		July 20, 2022			
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount	
Maintenance	09-075-0010	07/27/2022	27838 - 27854	\$ 466,843.44	
Construction	09-075-3030	07/27/2022	902662 - 902662	\$ 3,016.00	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.

5. RESOLUTIONS/MOTIONS

Resolution 22-7-26A to rescind Resolution 22-4-4A and terminate the purchase of a Toyota 2022 RAV-4 Hybrid LE from Toyota of Puyallup and reallocate the resources into the 2023 Budget. Motion duly made and seconded. After discussion, the motion carried unanimously.



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6. SUMMARY OF APPROVAL AUTHORITY

General Manager DelMar provided a copy of the draft Approval Authority Matrix to the Commissioners to summarize approval levels among staff and the Board. The document was based on existing District code and policy and used to summarize the basis of decisions needed to be brought before the Board. DelMar explained how the Board sets policy and staff develops the procedure to fulfill the intent of the policy. Discussion ensued. No action taken by the Board.

7. OTHER

General Manager DelMar updated the Board on the Public Notification letter on PFNA at the Tye Well. Letters went out last Tuesday, July 19. To date, we have received one inquiry from the Public regarding the letter. Staff responded to the inquiry.

There being no further business of the District, President Daigle concluded the meeting at 9:15 a.m.

BOARD OF COMMISSIONERS

<p>DocuSigned by: <i>Polly Daigle</i> 78D0B6DD748D4ED... Polly Daigle, President</p>	<p>x</p> <hr/> <p>Yea</p>	<p>_____</p> <hr/> <p>Nay</p>	<p>_____</p> <hr/> <p>Abstain</p>
<p>DocuSigned by: <i>Daniel Johnson</i> 6E7D4CD7088F4C7... Daniel Johnson, Secretary</p>	<p>x</p> <hr/> <p>Yea</p>	<p>_____</p> <hr/> <p>Nay</p>	<p>_____</p> <hr/> <p>Abstain</p>
<p>DocuSigned by: <i>Todd Fultz</i> 8728D379F2E446D... Todd Fultz, Commissioner</p>	<p>x</p> <hr/> <p>Yea</p>	<p>_____</p> <hr/> <p>Nay</p>	<p>_____</p> <hr/> <p>Abstain</p>
<p>DocuSigned by: <i>Vince Koester</i> 382D4CB9A38F421... Vince Koester, Commissioner</p>	<p>x</p> <hr/> <p>Yea</p>	<p>_____</p> <hr/> <p>Nay</p>	<p>_____</p> <hr/> <p>Abstain</p>
<p>DocuSigned by: <i>Kathleen Quong-Vermeire</i> 46FCA32C4856410... Kathleen Quong-Vermeire, Commissioner</p>	<p>x</p> <hr/> <p>Yea</p>	<p>_____</p> <hr/> <p>Nay</p>	<p>_____</p> <hr/> <p>Abstain</p>