



HIGHLINE WATER DISTRICT
Board Workshop Meeting Minutes
July 25, 2023

ATTENDEES		(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)
Polly Daigle	Jeremy DelMar , General Manager	
Todd Fultz	Anne Paige, Finance/Admin Manager	CONSULTANTS
Daniel Johnson	Phil Hite, Operations Manager	
Vince Koester (remote)	Carryn Frye, EA/Contract Coordinator	GUESTS
Kathleen Quong-Vermeire		

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: July 19, 2023

WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount	
Maintenance	09-075-0010	07/26/2023	29070 - 29095	\$ 40,584.01	
Construction	09-075-0030	07/26/2023	902731 - 902731	\$ 8,581.39	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Dept of Revenue – B & O Tax	09-075-0010	06/30/2023	07/25/2023	\$ 62,274.33	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.

5. RESOLUTIONS/MOTIONS

Resolution 23-7-25A commend employee, Kevin Lord, for twenty years of service. Motion duly made and seconded. After discussion, the motion carried unanimously.



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Resolution 23-7-25B establishing a wholesale water rate for use of the emergency intertie by King County Water District No. 54. Motion duly made and seconded. After discussion, the motion carries unanimously.

6. 2023 2ND QUARTER FINANCIAL STATEMENTS

Administrative Manager Paige presented the 2nd Quarter 2023 financial statements to the Board. The District's financial standing is relatively on track, nothing major to report. Discussion ensued.

7. OTHER

Kathleen Quong-Vermeire

7.1 Port of Seattle/Tyee Well and Treatment Facility: Commissioner Quong-Vermeire inquired on any updates regarding the Port of Seattle's progress regarding Tyee. Hite informed her of his limited knowledge of the situation and recommended questions be deferred to the General Manager who is handling the discussions.

Phil Hite

7.2 Puget Sound Emergency Radio Network (PSERN) Presentation: Operations Manager Hite presented the District's new radio communications system, PSERN, that will be replacing the King County Emergency Radio Communication System (KCERCS). He highlighted the changes and upgrades, showed the coverage map, and gave audio examples of both the old KCERCS analog system and the new PSERN digital system when signals are bad. Discussion ensued. No action taken.



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There being no further business of the District, President Johnson concluded the meeting at 9:40 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

Daniel Johnson

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Daniel Johnson, President

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Kathleen Quong-Vermeire

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Kathleen Quong-Vermeire, Secretary

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Polly Daigle

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Polly Daigle, Commissioner

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Todd Fultz

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Todd Fultz, Commissioner

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Vince Koester

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Vince Koester, Commissioner