



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes August 2, 2023

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle Todd Fultz (remote) Daniel Johnson Vince Koester Kathleen Quong-Vermeire	HWD STAFF Jeremy DelMar, General Manager Anne Paige, Finance/Administrative Manager Phil Hite, Operations Manager Carryn Frye, EA/Contract Coordinator	HWD ATTORNEY(S) CONSULTANTS GUESTS

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

WARRANTS				
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount
Maintenance	09-075-0010	08/03/2023	29096 - 29118	\$ 88,063.28
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	03/31/2023	04/12/2023	\$ 35,455.95
Direct Deposit – Payroll	09-075-0010	03/31/2023	04/07/2023	\$ 88,227.62
Dept of Retirement	09-075-0010	03/31/2023	04/10/2023	\$ 21,062.26
Deferred Compensation	09-075-0010	03/31/2023	04/07/2023	\$ 5,590.00
HRA - Veba	09-075-0010	03/31/2023	04/07/2023	\$ 12,457.99
Health Equity - HSA	09-075-0010	03/31/2023	04/07/2023	\$ 162.23
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.

5. RESOLUTIONS/MOTIONS

None



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes August 2, 2023

6. STAFF/COMMISSIONERS/ATTORNEY

Phil Hite

- 6.1 CIP SW22-1 Tank Roof Vents Replacements Update: Operations Manager Hite informed the Board that Sprint is in the process of removing their equipment off the North Hill Tank. The project has resumed, expected to be completed today. Staff has drained the tank for cleaning, and we should be back online by this weekend.
- 6.2 Touch-A-Truck: Hite informed the Board that the District is participating in the Touch-A-Truck program on Saturday, August 5, between 10am-1pm at Steven J Underwood Memorial Park-Des Moines, WA. District vehicles, equipment and staff will be on-site.

Jeremy DelMar

- 6.3 King County Water District 54 (KCWD54): General Manager DelMar provided a PowerPoint presentation to the Board explaining the status and options of KCWD54 regarding their current water issues. Discussion ensued with no action taken. DelMar stated that moving forward:

- HWD to install low flow bypass to intertie (authorized and to be paid for by WD54)
- HWD has requested a letter from WD54 stating their intentions
- HWD is negotiating the SPU Contract Update, therefore unnecessary delay by WD54 expressing their long-term intent could impact costs
- HWD staff does not anticipate any additional effort until WD54 expresses their intent

SPU notified the District that they would like a status update by October 20, 2023. DelMar will stand-by until he is notified by KCWD54 of their intentions.

- 6.4 CIP 21-3 Mansion Hill 2.5 MG Reservoir Int/Ext Recoat and Safety Improvements: DelMar informed the Board that the project has been advertised and the bid will take place on 8/15/23. He will present it to the Board at an upcoming meeting following the bid.
- 6.5 Consumer Price Index (CPI)/Union Negotiations: The CPI-W for Seattle, Tacoma, Bellevue June 2022 to June 2023 is 4.5%.



**HIGHLINE WATER DISTRICT
Regular Board Meeting Minutes
August 2, 2023**

There being no further business, President Johnson concluded the meeting at 9:47 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

Daniel Johnson

Daniel Johnson, President

DocuSigned by:

Kathleen Quong-Vermeire

Kathleen Quong-Vermeire, Secretary

DocuSigned by:

Polly Daigle

Polly Daigle, Commissioner

DocuSigned by:

Todd Fultz

Todd Fultz, Commissioner

DocuSigned by:

Vince Koester

Vince Koester, Commissioner