

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 23-9-18A**

**RESOLUTION AUTHORIZING THE SURPLUS OR DISPOSAL OF INVENTORY AND  
OFFICE EQUIPMENT**

**WHEREAS**, the District annually reviews its current inventory of office and field equipment, office furniture, and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) or its retention by the District is no longer justified; and,

**WHEREAS**, District staff has reviewed and prepared the attached list of obsolete inventory, tables, & copier ready for surplus or disposal; and,

**WHEREAS**, staff recommends approval of this resolution and the General Manager concurs.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The items described on Exhibit A – Highline Water District 2023 Surplus OR Disposal Items (attached and incorporated herein) are declared surplus or disposal.
2. The General Manager or designee is authorized to dispose of the surplus items in accordance with RCW 57.08.015.

**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **18th** day of **September 2023**.

**BOARD OF COMMISSIONERS**

DocuSigned by:  
  
 Daniel Johnson, President

DocuSigned by:  
  
 Kathleen Quong-Vermeire, Secretary

DocuSigned by:  
  
 Polly Daigle, Commissioner

DocuSigned by:  
  
 Todd Fultz, Commissioner

DocuSigned by:  
  
 Vince Koester, Commissioner

<b>Exhibit A</b>
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## 2023 Obsolete Meter & Register Inventory & Office Furniture/Eq. to Surplus

Part ID/Asset ID	Description	UOM	On Hand	Surplus/ Disposal Qty	Cost/Unit	Total Part Cost	Reason to Surplus
METER-BADG34	3/4" METER (BADGER)	Each	370	23	\$172.36	\$3,964.32	Out-dated (XXXX)
METER-METER01	1" METER	Each	1	1	\$247.91	\$247.91	Sensus
METER-METER58	5/8" METER (5/8" x 3/4" METER)	Each	17	17	\$151.03	\$2,567.52	Sensus
MXU-DUAL-X1300	DUAL PORT MXU	Each	19	19	\$120.25	\$2,284.74	Sensus
REG-BADG01	1" BADGER REGISTER	Each	55	7	\$116.79	\$817.55	Out-dated (XXXX)
REG-BADG20	2" BADGER REGISTER	Each	84	13	\$121.21	\$1,575.74	Out-dated (XXXX)
REG-BADG34	3/4" BADGER REGISTER	Each	94	44	\$120.58	\$5,305.52	Out-dated (XXXX)
REG-BADG34	5/8" BADGER REGISTER	Each	458	26	\$115.39	\$3,000.14	Out-dated (XXXX)
307	Table-Walnut 30X60	Each	1	1	\$725.06	\$725.06	Broken
295	Table - Steel Case	Each	1	1	\$524.84	\$524.84	Broken
1760	Copier	Each	1	1	\$15,128.74	\$15,128.74	Surplus
<b>Total Surplus Amount</b>						<b>\$36,142.08</b>	

**Agenda Item No.:** 5.1  
**Agenda Date:** 09/18/23  
**Reviewed By:** af

**SUBJECT:** Resolution to authorize the surplus or disposal of inventory and office equipment.

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Amount:</i> \$ _____			

**ATTACHMENTS:**

1. Resolution 23-9-18A
2. Exhibit A - Surplus/Disposal List

**COMMENTS:**

The District annually reviews its current inventory of office and field equipment, office furniture, and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) or its retention by the district is no longer justified.

District staff has reviewed and prepared the attached list of inventory and office equipment ready for surplus or disposal.

Staff recommends approval of this resolution, and the General Manager concurs.