

HIGHLINE WATER DISTRICT KING COUNTY, WASHINGTON

RESOLUTION 23-9-26A

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO HWD MP2023-03/CONTRACT #23-50-03 WITH BRIGHTHORIZON LAWN CARE FOR 2023 LANDSCAPE MAINTENANCE AT HIGHLINE SATELLITE SITES

WHEREAS, The District executed a contract on 04/27/23 with Brighthorizon Lawn Care, Contract #23-50-03, with a not to exceed amount of \$20,286.40 including WSST to perform landscape maintenance at the District’s Pump Stations and Tank Sites; and

WHEREAS, the completion date of the contract is 10/31/2023, and;

WHEREAS, RCW 39.04.235 states “Unit priced contracts must be executed for an initial contract term not to exceed one year, with the public body having the option of extending or renewing the unit priced contract for one additional year.”; and

WHEREAS, the District desires to increase the authorized budget and extend the completion date of Contract 23-50-03 an additional 365 days to 10/31/2024; and

WHEREAS, Brighthorizon Lawn Care has expressed their willingness to amend the current contract amount and project completion date through 10/31/2024 with no increase to unit pricing.

NOW, THEREFORE, BE IT RESOLVED:

The Board of Commissioners authorizes the General Manager to execute a change order with Brighthorizon Lawn Care to increase the not to exceed amount of Contract 23-50-03 by \$19,749.17 (excluding sales tax) and extending the completion date of the contract through October 31,2024.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held on this **26th** day of **September 2023**.

BOARD OF COMMISSIONERS

DocuSigned by:
Daniel Johnson
8E7D4CD788E4C7
Daniel Johnson, President

DocuSigned by:
Polly Daigle
7700860D74804ED...
Polly Daigle, Commissioner

DocuSigned by:
Vince Koester
362D4C89A38F421...
Vince Koester, Commissioner

DocuSigned by:
Kathleen Quong-Vermeire
465CA32C4556410...
Kathleen Quong-Vermeire, Secretary

DocuSigned by:
Todd Fultz
87280378F2E446D...
Todd Fultz, Commissioner



HIGHLINE WATER DISTRICT

23828 30th Ave S, Kent, WA 98032
Office (206) 824-0375 / Fax (206) 824-0806

CHANGE ORDER
No. 1

PROJECT DESCRIPTION

Date:	09/13/2023		
Owner's Project Number:	N/A		
Project Name:	2023 Landscape Maintenance – Highline Satellite Sites		
Consultant and/or Engineer:	N/A		
Contractor:	Brighthorizon Lawn Care	Contract #:	23-50-03
Contract Award Date:	04/27/23		

NATURE OF REVISIONS

This Change Order is entered into between Highline Water District and Brighthorizon Lawn Care for the purpose of modifying the contract terms and conditions as stated below.

Brighthorizon Lawn Care has submitted their proposal for one additional year of Landscape Maintenance Service to contract 23-50-03 terms. Attachment B contains the updated Scope of Work and associated pricing. Unit pricing is unchanged from 2023.

TOTAL (Inc. WSST) \$ 21,743.84

TIME CHANGES

Contract time prior to this Change Order:	187	Calendar Days
Net Increase resulting from this Change Order:	365	Calendar Days
Current Contract Time, including this Change Order:	552	Calendar Days

HIGHLINE WATER DISTRICT

Owner

Brighthorizon Lawn Care

Contractor

By: _____
Jeremy DelMar
General Manager
Date: _____

By: _____
Philip Hite
Operations Manager
Date: _____

By: _____
Elena Najjar
Date: _____

These contract revisions result in the following adjustment of Contract/Price Time

Contract price prior to Change Order without sales tax:	\$	18,425.44
Net Increase resulting from Change Order without sales tax:	\$	19,749.17
Current Contract Price, including Change Order without sales tax:	\$	37,724.61

Enclosures: Yes No

**HIGHLINE WATER DISTRICT
2023 LANDSCAPE MAINTENANCE – HIGHLINE SATELLITE SITES
RFP #MP2023-03 / CONTRACT #23-50-03**

**ATTACHMENT B
PROPOSAL SHEET**

CONTRACT PERIOD: APRIL 2024 THROUGH OCTOBER 31, 2024

Site visits are estimated, based on site visits defined in the SCOPE OF WORK AND SPECIFICATIONS, Attachment A. Highline will only pay for contractual site visits where work is performed in accordance with Attachment A. The estimated site visits are not a guarantee of contractual scope or obligation. This work is considered "Public Works" and prevailing wage requirements will apply.

SITE	COST PER VISIT	ESTIMATED SITE VISITS	TOTAL PER SITE
Angle Lake Site	\$ 205.30	x 14	\$ 2874.20
Mansion Hill Site	\$ 307.38	x 14	\$ 4303.32
Bow Lake Site	\$ 276.30	x 14	\$ 3868.20
Pump Station 6	\$ 152.69	x 14	\$ 2137.66
North Hill Site	\$ 108.84	x 14	\$ 1523.76
Star Lake Site	\$ 160.69	x 14	\$ 2249.66
Tyee Site	\$ 112.53	x 14	\$ 1575.42
Pump Station 5	\$ 173.85	x 7	\$ 1216.95
SUB TOTAL			\$ 19,749.17
10.1% WSST			\$ 1994.67
TOTAL			\$ 21,743.84

Company (Proposer): Brighthorizon Lawn Care

(Print)

Submitted By: Efena Najjar

Owner

Title:

09-12-2023

Date Submitted:



(Signature)

Agenda Item No.: 5.1

Agenda Date: 09/26/23

Reviewed By: PH

RE: Authorizing Change Order No. 1 to HWD MP2023-03/Contract #23-50-03 with Brighthorizon Lawn Care for 2023 Landscape Maintenance at Highline Satellite Sites.

CATEGORY		FINANCIAL			
<i>Executive</i>	<input type="checkbox"/>	<i>Expenditures?</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>	<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>	<i>Amount (excluding WSST):</i> \$		<i>Not-to Exceed</i> 19,749.17	

ATTACHMENTS:

1. Resolution 23-9-26A
2. Attachment 1 – Change Order #1

COMMENTS:

The District executed a contract on 04/27/23 with Brighthorizon Lawn Care, Contract #23-50-03, with a not to exceed amount of \$20,286.40 including WSST to perform landscape maintenance at the District’s Pump Stations and Tank Sites.

RCW 39.04.235 states “Unit priced contracts must be executed for an initial contract term not to exceed one year, with the public body having the option of extending or renewing the unit priced contract for one additional year.”

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