

**HIGHLINE WATER DISTRICT  
King County, Washington**

**RESOLUTION 23-12-20A**

**RESOLUTION ADOPTING THE 2024 OPERATING BUDGET**

**WHEREAS**, Staff and the Board of Commissioners hold annual workshop meetings to establish a Budget, a Capital Improvement Program and set Goals for the upcoming year; and

**WHEREAS**, the Highline Water District 2024 Operating Budget and Rate Schedule are necessary to meet operating expenses and maintain service within the Highline Water District, including, but not limited to: 1) payment of debt service for capital projects; 2) manage capital improvement program; 3) continue preventive maintenance programs; 4) meet water conservation and regional planning goals; and 5) maintain prudent reserves; and

**WHEREAS**, the Board of Commissioners are satisfied with the 2024 Operating Budget developed by the General Manager and Staff.

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Board of Commissioners hereby approves the 2024 Operating Budget attached as Exhibit A and incorporated herein by this reference.

**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **20th** day of **December 2023**.

**BOARD OF COMMISSIONERS**

DocuSigned by:

*Daniel Johnson*

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**Daniel Johnson, President**

DocuSigned by:

*Polly Daigle*

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**Polly Daigle, Commissioner**

DocuSigned by:

*Kathleen Quong-Vermeire*

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**Kathleen Quong-Vermeire, Secretary**

DocuSigned by:

*Todd Fultz*

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**Todd Fultz, Commissioner**

**Vince Koester, Commissioner**

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2024 Budget**

	Budget	Projected		
	2024	2025	2026	2027
<b>SOURCES OF FUNDS</b>				
<b>Rate Revenues</b>				
Residential	\$9,094,149	\$9,330,597	\$9,573,192	\$9,822,095
Commercial	9,874,809	\$10,131,554	\$10,394,974	\$10,665,243
Stand-By Fire Service	293,261	\$300,886	\$308,710	\$316,737
<b>Total Rate Revenues (detail pages 6-7)</b>	<b>\$19,262,219</b>	<b>\$19,763,037</b>	<b>\$20,276,876</b>	<b>\$20,804,075</b>
<b>Other Revenues</b>				
Hydrant Meter Sales	\$40,000	\$35,000	\$35,000	\$35,000
Street Lights - (Puget Sound Energy)	145,000	149,350	153,831	158,445
City Franchise Fees & Taxes	671,987	692,147	712,911	734,298
Wholesale Water Sales	3,000	3,000	3,000	3,000
Discounts and Adjustments	(30,000)	(30,000)	(30,900)	(31,827)
Meter Applications	50,000	50,000	50,000	50,000
Other Customer Charges (detail page 8)	258,500	279,914	288,100	296,567
Interest Income (maintenance fund)	400,000	400,000	404,000	408,040
Lease Income	267,572	279,914	288,100	296,567
Other Income (detail page 8)	185,500	150,000	150,000	150,000
<b>Total Other Revenues</b>	<b>\$1,991,559</b>	<b>\$2,009,325</b>	<b>\$2,054,042</b>	<b>\$2,100,090</b>
<b>Total Sources of Funds</b>	<b>\$21,253,777</b>	<b>\$21,772,362</b>	<b>\$22,330,917</b>	<b>\$22,904,165</b>
<b>APPLICATIONS OF FUNDS</b>				
<b>OPERATION &amp; MAINTENANCE EXPENSES</b>				
<b>Wholesale Water Supply</b>				
Salary & Wages	\$14,127	\$14,551	\$14,987	\$15,437
Retirement	1,346	1,373	1,400	1,428
Medical, Dental	3,417	3,554	3,696	3,844
Payroll Taxes	1,343	1,370	1,397	1,425
Water Purchased - Seattle (detail page 9)	5,173,979	5,329,198	5,489,074	5,653,747
Water Purchased - Other	2,000	2,000	2,000	2,000
Field Services - Water Quality & Sampling (detail page 15)	0	0	0	0
Utilities (detail page 28)	150,865	153,882	156,960	160,099
Maintenance (detail page 10)	45,550	46,461	47,390	48,338
Fuel	1,500	1,630	1,561	1,592
<b>Total Supply</b>	<b>\$5,394,127</b>	<b>\$5,553,919</b>	<b>\$5,718,466</b>	<b>\$5,887,910</b>
<b>Pumps, Reservoirs &amp; Telemetry</b>				
Salary & Wages	\$167,553	\$172,579	\$177,755	\$183,089
Retirement	15,968	16,287	16,613	16,945
Medical, Dental	31,205	32,453	33,751	35,101
Payroll Taxes	15,018	15,318	15,625	15,937
Uniforms (detail page 11)	2,000	2,000	2,000	2,000
Maintenance (detail page 10)	75,000	76,500	78,030	79,591
Utilities (detail page 28)	43,450	44,319	45,205	46,109
Telephone & Wireless Communication (detail page 22)	33,500	34,170	34,853	35,550
Fuel	7,500	7,650	7,803	7,959
<b>Total Pumps, Reservoirs &amp; Telemetry</b>	<b>\$391,193</b>	<b>\$401,277</b>	<b>\$411,637</b>	<b>\$422,283</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2024 Budget**

	Budget	Projected		
	2024	2025	2026	2027
<b><i>Wells &amp; Water Treatment</i></b>				
Salary & Wages	208,723	214,985	221,434	228,077
Retirement	18,842	19,219	19,603	19,995
Medical, Dental	48,521	50,461	52,479	54,578
Payroll Taxes	16,513	16,844	17,181	17,525
Chemicals	75,000	76,500	78,030	79,591
Maintenance (detail page 10)	65,600	66,912	68,250	69,615
Utilities (detail page 28)	296,200	302,124	308,166	314,330
Fuel	5,800	5,916	6,034	6,155
<b>Total Wells &amp; Water Treatment</b>	<b>\$735,200</b>	<b>\$752,960</b>	<b>\$771,178</b>	<b>\$789,866</b>
<b><i>Transmission &amp; Distribution</i></b>				
Salary & Wages	2,017,813	2,078,347	2,140,698	2,204,918
Retirement	190,386	194,194	198,078	202,040
Medical, Dental	444,582	462,365	480,860	500,094
Payroll Taxes	188,848	190,756	213,104	235,899
Uniforms (detail page 11)	10,500	10,500	10,500	10,500
Supplies (detail page 12)	80,000	81,600	83,232	84,897
Materials (detail page 14)	389,000	396,780	404,716	412,810
Field Services (detail page 15)	162,500	165,750	169,065	172,446
Equipment Maintenance (detail page 10)	90,400	92,208	94,052	95,933
Fuel	42,000	42,840	43,697	44,571
Other Outside Services (detail page 26)	5,000	5,000	5,000	5,000
Books Manuals	10,000	10,200	10,404	10,612
Travel (detail page 16)	10,000	11,000	12,000	12,000
Registration, Tuition (detail page 16)	15,000	16,000	16,320	16,646
Permits, Inspections, Licenses, Fees (detail page 17)	119,950	122,349	124,796	127,292
<b>Total Transmission &amp; Distribution</b>	<b>\$3,755,979</b>	<b>\$3,879,891</b>	<b>\$4,006,521</b>	<b>\$4,135,658</b>
<b><i>Customer Accounts</i></b>				
Salary & Wages	\$559,673	\$576,463	\$593,757	\$611,570
Retirement	52,445	53,494	54,564	55,655
Medical, Dental	125,616	130,641	135,866	141,300
Payroll Taxes	46,225	47,150	48,093	49,055
Uniforms (detail page 11)	1,000	1,000	1,000	1,000
Fuel	10,000	10,200	10,404	10,612
Printing (detail page 18)	48,100	49,062	50,043	51,044
Postage (detail page 19)	59,000	60,180	61,384	62,611
Other Outside Services (detail page 26)	57,600	58,752	59,927	61,126
<b>Total Customer Accounts</b>	<b>\$959,659</b>	<b>\$986,941</b>	<b>\$1,015,038</b>	<b>\$1,043,973</b>
<b>Total O&amp;M Expenses Before A&amp;G</b>	<b>\$11,236,158</b>	<b>\$11,574,988</b>	<b>\$11,922,841</b>	<b>\$12,279,690</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2024 Budget**

	Budget	Projected		
	2024	2025	2026	2027
<b>Administration &amp; General</b>				
Salary & Wages	\$932,662	\$960,642	\$989,461	\$1,019,145
Retirement	90,336	92,143	93,986	95,865
Medical, Dental	265,674	276,301	287,353	298,847
Payroll Taxes	64,700	68,876	73,136	77,481
Uniforms (detail page 11)	1,500	1,000	1,000	1,000
Employee Relations (detail page 20)	19,700	20,094	20,496	20,906
Street Light Cost (Puget Sound Energy)	139,000	141,780	144,616	147,508
City Franchise Fees	670,000	686,750	703,919	721,517
Fuel	2,700	2,754	2,809	2,865
Postage (detail page 19)	8,500	8,670	8,843	9,020
Dues & Subscriptions (detail page 21)	37,402	38,874	39,651	40,445
Community Relations & Conservation (detail page 13)	6,700	6,834	6,971	7,110
Supplies (detail page 12)	28,500	29,070	29,651	30,244
Printing (detail page 18)	14,000	14,280	14,566	14,857
Telephone & Wireless Communication (detail page 22)	46,050	46,971	47,910	48,869
Answering Service	30,000	30,600	31,212	31,836
Hardware/Software/Internet (detail page 23)	342,819	349,675	356,669	363,802
Legal Fees (detail page 24)	103,000	55,000	55,000	55,000
Auditing and Accounting Fees	30,000	30,900	31,827	32,782
Engineering Services (detail page 25)	195,000	250,000	200,000	85,000
Other Outside Services (detail page 26)	162,996	175,000	180,250	185,658
Insurance Expense	393,708	401,582	409,614	417,806
Damages	25,000	25,000	25,000	25,000
Office Equipment (detail page 27)	7,900	8,058	8,219	8,384
Communications	13,000	13,260	13,525	13,796
Utilities (detail page 28)	73,700	75,174	76,677	78,211
Building Maintenance (detail page 10)	94,225	96,110	98,032	99,992
Travel (detail page 16)	20,000	20,400	20,808	21,224
Registration, Tuition (detail page 16)	14,000	14,280	14,566	14,857
Permits, Licenses, Fees, Miscellaneous (detail page 17)	108,900	111,078	113,300	115,566
Books, Manuals, etc.	1,500	1,500	1,500	1,500
Election Costs	0	45,000	0	45,000
B&O Tax	1,029,035	1,055,199	1,082,443	1,110,402
<b>Total Administration &amp; General</b>	<b>4,972,207</b>	<b>5,152,855</b>	<b>5,183,010</b>	<b>5,241,494</b>
<b>Total Operation &amp; Maintenance Expense</b>	<b>16,208,365</b>	<b>16,727,842</b>	<b>17,105,850</b>	<b>17,521,183</b>

**HIGHLINE WATER DISTRICT**

**Sources and Applications of Funds  
2024 Budget**

	Budget 2024	2025	Projected 2026 2027	
<b>CAPITAL PROJECTS</b>				
18-2 International Blvd at SR509 Road Improvements	\$88,360	\$20,000		
21-1 24th Ave S Water main Replacement (2022 AC Project)	948,034			
21-2 32nd Ave S - S 180th St Water Main Replacement (City of SeaTac)	70,000	3,053,200	\$22,480	
21-3 Mansion Hill 2.5 MG Reservoir Int./Ext. Recoat & Safety Improvements	2,304,000	1,227,000		
22-1 Des Moines Memorial Dr Water Main Relocation(KC Lake to Sound Tr	967,520	12,500		
22-2 2023 Water Main Replacement (Huntington Park)				
22-3 SR509 Phase 2 Water Main Relocation	549,518	25,000		
23-1 DMTP & Angle Lake Generator and Electrical Upgrades	397,183	1,261,231		
23-2 McMicken OHCR Generator replacement	140,000			
24-1 SeaTac 16th Ave S. Water main replacement (188th to 192nd)	81,650	780,000		
24-2 DMMD & S 208th St - Water Main relocation (City of Des Moines)	112,500	900,000		
24-3 Miller Creek & Walker Creek Culvert Relocation (City of NP)	70,000	680,400	15,000	
24-4 PS-6 RTU Upgrade	100,000			
24-5 Madrona Elementary Water Main Replacement (City of SeaTac)	92,250	30,750	1,230,000	\$1,050,000
Future Water Main Replacement (Manhattan CI Replace AKA Project 19-2)				2,200,000
Future Facility Security Improvements and Tank Recoating (Bow Lake)		100,000	1,250,000	1,250,000
Future 3-Tree Point Pressure Zone Improvements			250,000	2,500,000
Future HQ Building & Site Improvement		100,000	1,000,000	
Future 2026 Water Main Replacement (Budget Allocation)			2,200,000	
Small Works/Emergency Projects	350,000	350,000	350,000	350,000
Mitigation Improvements	350,000	40,000	40,000	40,000
Meters/Hydrants/Services	450,000	450,000	475,000	475,000
Capital Asset Purchases (detail page 29)	1,112,006	300,000	350,000	350,000
<b>Total Capital Additions</b>	<b>\$8,183,021</b>	<b>\$9,330,081</b>	<b>\$7,182,480</b>	<b>\$8,215,000</b>
<b>Less: Outside Funding Sources</b>				
General Facility (GFC) Charges	\$450,000	\$450,000	\$450,000	\$450,000
Other Funding Sources	0	0	0	0
Other Reimbursement (16-3 & 16-6 ST, City of DM and MS)				
Operating Reserves	0	2,800,000	6,000,000	7,100,000
Construction Fund Reserves	6,356,174	5,436,878	128,181	19,400
<b>Total Outside Funding</b>	<b>\$6,806,174</b>	<b>\$8,686,878</b>	<b>\$6,578,181</b>	<b>\$7,569,400</b>
<b>Total C.J.P From Rates</b>	<b>\$1,376,847</b>	<b>\$643,203</b>	<b>\$604,299</b>	<b>\$645,600</b>
<b>DEBT SERVICE</b>				
<b>Existing Debt</b>				
2002 PWTF - 02-023	02-2 Three Tree Pt main replc/N Hill booster	.5%		
2003 PWTF - 03-113	03-4 600 Zone & main replacement	.5%		
2004 DWSRF - 03-013	03-4 600 Zone & main replacement	1.5%		
2004 PWTF - 04-034	02-4 SW Suburban main replacement	.5%	\$43,470	
2006 PWTF - 06-117	07-1 490 zone& pressure reducing	.5%	36,034	\$35,679
2008 PWTF - 08-951	07-1 490 zone& pressure reducing	.5%	156,405	154,879
2012 PWTF - 13-961	13-1 Angle Lake water main replacement	.25%	127,887	127,262
<b>Total Existing Debt</b>			<b>\$363,796</b>	<b>\$319,073</b>
<b>Total Debt Service</b>			<b>\$363,796</b>	<b>\$319,073</b>

**HIGHLINE WATER DISTRICT****Sources and Applications of Funds  
2024 Budget**

	Budget 2024	2025	Projected 2026	2027
<b>TOTAL REVENUE REQUIREMENTS</b>	<b>\$17,949,007</b>	<b>\$17,690,118</b>	<b>\$18,027,969</b>	<b>\$18,448,924</b>
<b>Total Operating Reserves (decrease) increase</b>	<b>\$3,304,770</b>	<b>\$4,082,244</b>	<b>\$4,302,948</b>	<b>\$4,455,241</b>
<b>Operating Reserves:</b>				
Beginning Balance	\$17,780,143	\$21,084,914	\$22,367,158	\$20,670,105
Plus: Year End Increase (Decrease)	3,304,770	4,082,244	4,302,948	4,455,241
Less: Uses of Funds Capital	0	(2,800,000)	(6,000,000)	(7,100,000)
Ending Balance	\$21,084,914	\$22,367,158	\$20,670,105	\$18,025,348
<b>Construction Fund:</b>				
Beginning Balance	\$15,223,923	\$8,988,207	\$3,614,027	\$3,521,345
Plus: Additional Funds	1,826,847	3,893,203	7,054,299	8,195,600
Plus: Interest	120,458	62,698	35,499	35,116
King County Investment Pool Realized Gain/(Loss)	0	0	0	0
Less: Uses of Funds	(8,183,021)	(9,330,081)	(7,182,480)	(8,215,000)
Ending Balance	\$8,988,207	\$3,614,027	\$3,521,345	\$3,537,063
<b>Financial Reserve Policy Targets:</b>				
Operating Fund	\$8,104,182	\$8,363,921	\$8,552,925	\$8,760,591
Construction Fund	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Total Policy/Target Reserves	\$11,104,182	\$11,363,921	\$11,552,925	\$11,760,591
<b>Total Funds Projected Ending Balance:</b>	<b>\$30,073,121</b>	<b>\$25,981,184</b>	<b>\$24,191,451</b>	<b>\$21,562,409</b>

Highline Water District  
 Water Revenues  
 2024  
 2.6% RATE INCREASE

		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Annual Total
<b>RESIDENTIAL</b>														
Meter Size	Rate													
5/8" - Discounted	\$8.58	286	286	286	286	286	286	286	286	286	286	286	286	286
3/4" - Discounted	\$8.58	32	32	32	32	32	32	32	32	32	32	32	32	32
1" - Discounted	\$15.26	8	8	8	8	8	8	8	8	8	8	8	8	8
5/8"	\$17.15	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528	11,528
3/4"	\$17.15	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243	3,243
1"	\$30.52	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064	1,064
1 1/2"	\$51.80	28	28	28	28	28	28	28	28	28	28	28	28	28
2"	\$79.50	3	3	3	3	3	3	3	3	3	3	3	3	3
Meter Count		16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192	16,192
Total Residential Meter Revenue		\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$290,329	\$3,483,950
Usage-Winter (ccf)	\$4.22	90,631	80,950	83,209	76,909	89,610	0	0	0	0	129,680	94,162	68,371	713,523
UsageSummer (5 ccf)	\$4.22						80,960	80,960	80,960	80,960				323,840
UsageSummer (6+ ccf)	\$5.00	0	0	0	0	0	28,773	52,486	87,118	77,474	0	0	0	245,850
Total Residential Usage Revenue		\$382,675	\$341,798	\$351,339	\$324,738	\$378,365	\$485,806	\$604,449	\$777,727	\$729,474	\$547,554	\$397,586	\$288,687	\$5,610,198
<b>Total Residential Revenue</b>		<b>\$673,005</b>	<b>\$632,127</b>	<b>\$641,668</b>	<b>\$615,067</b>	<b>\$668,684</b>	<b>\$776,136</b>	<b>\$894,778</b>	<b>\$1,068,056</b>	<b>\$1,019,804</b>	<b>\$837,883</b>	<b>\$687,915</b>	<b>\$579,016</b>	<b>\$9,094,149</b>
<b>COMMERCIAL (includes multi-family)</b>														
5/8"	\$26.09	167	167	167	167	167	167	167	167	167	167	167	167	167
3/4"	\$26.09	140	140	140	140	140	140	140	140	140	140	140	140	140
1"	\$52.73	472	472	472	472	472	472	472	472	472	472	472	472	472
1 1/2"	\$96.13	675	675	675	675	675	675	675	675	675	675	675	675	675
2"	\$150.46	345	345	345	345	345	345	345	345	345	346	345	345	345
3"	\$313.73	84	84	84	84	84	84	84	84	84	84	84	84	84
4"	\$475.64	35	35	35	35	35	35	35	35	35	35	35	35	35
6"	\$820.52	7	7	7	7	7	7	7	7	7	7	7	7	7
8"	\$1,452.93	2	2	2	2	2	2	2	2	2	2	2	2	2
Meter Count		1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927	1,927
Total Comm. Meter Revenue		\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$202,046	\$2,424,555
Usage-Winter (ccf)	\$4.22	156,569	67,250	145,961	66,761	159,790	0	0	0	0	88,820	170,138	86,129	941,417
UsageSummer (5 ccf)	\$4.22	0	0	0	0	0	9,635	9,635	9,635	9,635	0	0	0	38,540
UsageSummer (6+ ccf)	\$5.00	0	0	0	0	0	79,332	181,919	83,787	208,531	0	0	0	553,570
Total Comm. Usage Revenue		\$661,088	\$283,954	\$616,296	\$281,886	\$674,688	\$437,612	\$950,902	\$459,906	\$1,084,053	\$376,029	\$718,380	\$363,666	\$6,907,459
<b>Total Commercial Revenue</b>		<b>\$863,135</b>	<b>\$486,000</b>	<b>\$818,342</b>	<b>\$483,932</b>	<b>\$876,734</b>	<b>\$639,658</b>	<b>\$1,152,948</b>	<b>\$661,952</b>	<b>\$1,286,099</b>	<b>\$577,075</b>	<b>\$920,426</b>	<b>\$565,712</b>	<b>\$9,332,014</b>
<b>Total Comm &amp; MF Residential Meter Revenue</b>		<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$202,046</b>	<b>\$2,424,555</b>
<b>Total Comm &amp; MF Residential Usage Revenue</b>		<b>\$661,088</b>	<b>\$283,954</b>	<b>\$616,296</b>	<b>\$281,886</b>	<b>\$674,688</b>	<b>\$437,612</b>	<b>\$950,902</b>	<b>\$459,906</b>	<b>\$1,084,053</b>	<b>\$375,029</b>	<b>\$718,380</b>	<b>\$363,666</b>	<b>\$6,907,459</b>
<b>Total Comm &amp; MF Residential Revenue</b>		<b>\$863,135</b>	<b>\$486,000</b>	<b>\$818,342</b>	<b>\$483,932</b>	<b>\$876,734</b>	<b>\$639,658</b>	<b>\$1,152,948</b>	<b>\$661,952</b>	<b>\$1,286,099</b>	<b>\$577,075</b>	<b>\$920,426</b>	<b>\$565,712</b>	<b>\$9,332,014</b>

Highline Water District  
 Water Revenues  
 2024  
 2.6% RATE INCREASE

Irrigation - (commercial)

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Annual Total
Meter Size	Rate												
5/8"	28	28	28	28	28	28	28	28	28	28	28	28	28
3/4"	52	52	52	52	52	52	52	52	52	52	52	52	52
1"	114	114	114	114	114	114	114	114	114	114	114	114	114
1 1/2"	89	89	89	89	89	89	89	89	89	89	89	89	89
2"	72	72	72	72	72	72	72	72	72	72	72	72	72
Meter Count	355	355	355	355	355	355	355	355	355	355	355	355	355
Total Irrigation Meter Revenue	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$27,487	\$329,849
Usage- (ccf)	300	300	330	330	800	2,000	8,000	13,000	14,000	2,000	1,200	300	42,560
Total Irrigation Usage Revenue	\$1,501	\$1,501	\$1,651	\$1,651	\$4,003	\$10,007	\$40,027	\$65,044	\$70,048	\$10,007	\$6,004	\$1,501	\$212,946
Total Irrigation Revenue	\$28,988	\$28,988	\$29,139	\$29,139	\$31,490	\$37,494	\$67,515	\$92,532	\$97,535	\$37,494	\$33,492	\$28,988	\$542,794
<b>Total Commercial</b> Includes Multi-family & Irrigation	<b>\$892,123</b>	<b>\$614,988</b>	<b>\$847,481</b>	<b>\$513,071</b>	<b>\$908,224</b>	<b>\$677,153</b>	<b>\$1,220,463</b>	<b>\$754,484</b>	<b>\$1,383,634</b>	<b>\$614,569</b>	<b>\$953,918</b>	<b>\$594,700</b>	<b>\$9,874,809</b>

STAND-BY FIRE SERVICE

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Annual Total
Meter Size	Rate												
1 1/2"	45	45	45	45	45	45	45	45	45	45	45	45	45
2"	74	74	74	74	74	74	74	74	74	74	74	74	74
2 1/2"	14	14	14	14	14	14	14	14	14	14	14	14	14
3"	2	2	2	2	2	2	2	2	2	2	2	2	2
4"	89	89	89	89	89	89	89	89	89	89	89	89	89
6"	118	118	118	118	118	118	118	118	118	118	118	118	118
8"	72	72	72	72	72	72	72	72	72	72	72	72	72
10"	12	12	12	12	12	12	12	12	12	12	12	12	12
Meter Count	426	426	426	426	426	426	426	426	426	426	426	426	426
Total SBF Meter Revenue	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$23,927	\$287,127
Usage-Winter	100	300	50	190	60					100	120	290	1,210
Usage-Summer						80	45	35	45				205
Total SBF Usage Revenue	\$422	\$1,267	\$211	\$802	\$253	\$400	\$225	\$175	\$225	\$422	\$507	\$1,224	\$6,136
Total Stand-by Fire Revenue	\$24,349	\$25,194	\$24,138	\$24,729	\$24,180	\$24,327	\$24,152	\$24,102	\$24,152	\$24,349	\$24,434	\$25,152	\$293,261
Total Meters	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900	18,900
Total Usage	247,600	148,800	229,550	144,190	250,260	200,780	333,045	274,535	390,645	220,600	265,620	155,090	2,860,715
Total Meter Charges	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$543,790	\$6,525,478
Total Usage Charges	\$1,045,687	\$628,519	\$969,497	\$609,078	\$1,057,309	\$933,825	\$1,595,603	\$1,302,853	\$1,863,800	\$933,012	\$1,122,477	\$655,078	\$12,738,738
<b>Total Revenues - All Classes</b>	<b>\$1,589,477</b>	<b>\$1,172,309</b>	<b>\$1,513,287</b>	<b>\$1,152,888</b>	<b>\$1,601,099</b>	<b>\$1,477,615</b>	<b>\$2,139,393</b>	<b>\$1,846,643</b>	<b>\$2,427,590</b>	<b>\$1,476,602</b>	<b>\$1,666,267</b>	<b>\$1,198,868</b>	<b>\$19,262,218</b>



**Highline Water District  
2024**

**Other Customer Charges**

Description	2023 Budget	Actual 9/30/2023	Projected 12/31/2023	2024 Budget
Delinquent lock/unlock revenue	\$ 30,000	\$ 21,760	\$ 29,013	\$ 30,000
NSF charges	2,575	1,530	2,040	2,000
Lien interest charges	3,090	6,628	6,628	7,000
Late charges	120,000	104,184	125,000	120,000
*Miscellaneous customer service revenue	60,000	71,881	80,000	70,000
Final bill fees	40,000	20,100	26,800	25,000
Write-off of bad debts	3,147	-	4,404	4,500
	<b>\$ 261,407</b>	<b>\$ 226,083</b>	<b>\$ 273,886</b>	<b>\$ 258,500</b>

- \*Miscellaneous customer service revenue
  - Water availability certificates
  - Plans & specifications
  - Meter upgrades
  - Lien filing fees
  - Meter tampering
  - Requested locks

**Other Income**

Description	2023 Budget	Actual 9/30/2023	Projected 12/31/2023	2024 Budget
Developer extension fees	\$ 30,000	\$ 19,984	\$ 26,645	\$ 20,000
Gain (loss) on assets	10,000	64,921	67,921	10,000
Other non-operating revenue				
Scrap metal sales	6,000	1,908	2,544	2,500
Credit card rebates	2,500	5,426	7,235	2,500
Other	500	-	-	500
Sound Transit task orders Task order 2	125,000		90,000	150,000
	<b>\$ 174,000</b>	<b>\$ 92,239</b>	<b>\$ 194,345</b>	<b>\$ 185,500</b>

**Highline Water District  
Purchased Water Costs  
2024 Projection**

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total
<b>Projected Water Supply Purchases</b>													
Total Production & Purchases C	275,000	165,000	255,000	160,000	278,000	223,000	370,000	305,000	434,000	245,000	295,000	172,000	3,177,000
District Wells & Other	47,000	47,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	62,000	57,000	709,000
Seattle Water Purchases	228,000	118,000	193,000	98,000	216,000	161,000	308,000	243,000	372,000	183,000	233,000	115,000	2,468,000
Non-Revenue Water %	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%
Non-Revenue Water CCF	27,500	16,500	25,500	16,000	27,800	22,300	37,000	30,500	43,400	24,500	29,500	17,200	317,700
Total Sales CCF	247,500	148,500	229,500	144,000	250,200	200,700	333,000	274,500	390,600	220,500	265,500	154,800	2,859,300
<b>Seattle Water Contract</b>													
<b>Rates:</b>													
	On-Peak (May 16th-Sept. 15th)												
System Base Rates (per ccf)	avg					avg							
Supply	\$1.74	\$1.74	\$1.74	\$1.74	\$1.92	\$2.57	\$2.57	\$2.57	\$2.41	\$1.74	\$1.74	\$1.74	
<b>Total Seattle Water Charges</b>													
Supply	\$396,720	\$205,320	\$335,820	\$170,520	\$415,057	\$413,770	\$791,560	\$624,510	\$896,761	\$318,420	\$405,420	\$200,100	\$5,173,979

**Highline Water District  
2024 Budget  
Maintenance**

	<b>Wholesale Water Supply</b>	<b>Pumps Reservoirs &amp; Telemetry</b>	<b>Wells &amp; Water Treatment</b>	<b>Transmission &amp; Distribution</b>	<b>Administration</b>	<b>Total</b>
<u>Maintenance</u>						
Maintenance of office building					\$ 20,000	\$ 20,000
Building janitorial service					25,000	25,000
Emergency generators maintenance	\$ 19,500	\$ 19,000	\$ 7,500		4,000	50,000
Facility Repair-Wells, Pumps, Treatment	5,000	12,000	8,000			25,000
Security maintenance		1,000	2,500		12,500	16,000
Equipment Rental & Lease		2,500		\$ 35,000	5,000	42,500
Equipment Maintenance & Repair	20,000	20,000	45,000	5,400	5,000	95,400
Vehicle Repair & Maintenance				50,000		50,000
Supplies - Minor Assets and Other		500	2,000			2,500
	<u>\$ 44,500</u>	<u>\$ 55,000</u>	<u>\$ 65,000</u>	<u>\$ 90,400</u>	<u>\$ 71,500</u>	<u>\$ 326,400</u>
<u>Landscaping</u>		<u>\$ 20,000</u>			<u>\$ 15,000</u>	<u>\$ 35,000</u>
<u>Building Alarm monitoring</u>	<u>\$ 1,050</u>		<u>\$ 600</u>		<u>\$ 2,200</u>	<u>\$ 3,850</u>
<u>Facility Preventive Maintenance</u>						
Annual maintenance - HVAC system					\$ 5,525	\$ 5,525
<b>Total Maintenance</b>	<u>\$ 45,550</u>	<u>\$ 75,000</u>	<u>\$ 65,600</u>	<u>\$ 90,400</u>	<u>\$ 94,225</u>	<u>\$ 370,775</u>

**Highline Water District  
2024 Budget  
Uniforms**

	<u>Pumps, Reservoirs &amp; Telemetry</u>	<u>Transmission &amp; Distribution</u>	<u>Customer Service</u>	<u>Administration</u>	<u>Total</u>
4 Employees @ \$500 each	\$ 2,000				\$ 2,000
12 Employees @ \$500 each		\$ 6,500			6,500
2 Employees @ \$500 each			\$ 1,000		1,000
1 Employee @ \$500 each				\$ 1,000	1,000
Miscellaneous		4,000		500	4,500
<b>Total Uniforms</b>	<u>\$ 2,000</u>	<u>\$ 10,500</u>	<u>\$ 1,000</u>	<u>\$ 1,500</u>	<u>\$ 15,000</u>

**Highline Water District  
2024 Budget  
Supplies**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
Safety Supplies/First Aid Supplies	\$ 3,500	\$ 14,000	\$ 17,500
Field Tools & Minor Equipment		45,000	45,000
Other Field Supplies		21,000	21,000
Janitorial Supplies	3,500		3,500
Office Supplies-Consumables	7,500		7,500
Office Supplies-Minor Assets	4,500		4,500
Supplies-Minor Assets	5,000		5,000
Supplies-Other	3,500		3,500
Emergency Management Supplies	1,000		1,000
Total Supplies	<u>\$ 28,500</u>	<u>\$ 80,000</u>	<u>\$ 108,500</u>

Field Tools & Equip includes: all electronic & manual tools used by the field & operation crews that are not capital assets

Other Field Supplies includes: hoses, solvents, propane & other gas refills, brass meter tags, rags, label machine tape, bug killer, paint & painting tools, tapping team supplies & other items that don't fall into the tool category

Safety Supplies includes: medical supplies, traffic signs, cones, respirators, safety glasses, gloves & safety vests (see uniforms for other outdoor gear), etc.

**Highline Water District  
2024 Budget  
Community Relations & Conservation**

	<u><b>Administration</b></u>
<u>Conservation/Community Relations</u>	
Supplies	\$ 1,500
Calendar Contest (printing & gift cards)	1,200
Other events	4,000
Total Community Relations & Conservation	<u>\$ 6,700</u>

**Highline Water District  
2024 Budget  
Materials**

	<u>Transmission &amp; Distribution</u>
Chemicals	\$ 9,000
Asphalting/Concrete	200,000
Parts & other supplies	65,000
Meters, hydrants & hardware	15,000
Rock, Gravel etc	<u>100,000</u>
Total Materials	<u>\$ 389,000</u>

**Highline Water District  
2024 Budget  
Field Services**

	<b>Transmission &amp; Distribution</b>	<b>Wholesale Water Supply</b>	<b>Wells &amp; Water Treatment</b>	<b>Total</b>
<u>Field Services</u>				
Field Services-Dumping & Recycling	\$ 138,000			\$ 138,000
Field Services-Leak Detection	3,000			3,000
Field Services-Locating/Potholing	7,000			7,000
Field Services-Tapping	-			0
Field Services-Water Quality & Sampling	14,500			14,500
Field Services-Other	-			-
<b>Total Field Services</b>	<b>\$ 162,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 162,500</b>



**Highline Water District  
2024 Budget  
Training/Travel & Meals**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
Travel & Meals for Training	\$ 20,000	\$ 10,000	\$ 30,000
Tuition & Registration Fees	14,000	15,000	29,000
Total Training and Travel	<u>\$ 34,000</u>	<u>\$ 25,000</u>	<u>\$ 59,000</u>

**Conferences**

**National**

- AWWA Conference
- AWWA Distribution Conference
- AWWA Customer Conference
- Harris Users Conference
- Lucity Users Conference
- Government Finance Officers (GFOA)
- Other

**Local**

- WASWD Spring Conference
- WASWD Fall Conference
- PNWS-AWWA Conference
- WOW Conference
- Rural Water Association Conference
- Washington Finance Officers (WFOA)

**Highline Water District  
2024 Budget  
Permits, Licenses, Fees & Misc**

	<u>Administration</u>	<u>Transmission &amp; Distribution</u>	<u>Total</u>
<u>Permits</u>			
Various Construction Permits		\$ 45,000	\$ 35,000
King County Operating Permit		-	500
Seatac Haz Mat./Emergency/Standby Pwr Permit		2,500	2,500
Dept. of Health Permit		33,250	33,000
Permits & Inspections-Developer Extensions		15,000	15,000
Other Miscellaneous Permits	\$ 2,000		2,000
	<u>\$ 2,000</u>	<u>\$ 95,750</u>	<u>\$ 88,000</u>
<u>Licenses &amp; Certifications</u>			
DOH certifications.		\$ 1,000	\$ 1,000
Ceritification exam fees		1,000	1,000
CDL fees		8,000	8,000
Other Licenses & Certifications	400	4,200	4,600
	<u>\$400</u>	<u>\$ 14,200</u>	<u>\$ 14,600</u>
<u>Inspections</u>			
		<u>\$ 10,000</u>	<u>\$ 10,000</u>
<u>Fees-Other</u>			
Retrospective Rating Program fee (L & I)	\$ 2,000		\$ 2,000
Post office box fees (PO boxes and safe deposit boxes)	2,800		2,800
Bank fees	88,000		88,000
Other Fees	5,200		5,200
Misc. minor fees	950		950
Midway Parking Fee	1,200		1,200
Title Reports/Property Research	1,000		1,000
	<u>\$ 101,150</u>		<u>\$ 101,150</u>
<u>Miscellaneous</u>			
	<u>\$ 100</u>		<u>\$ 100</u>
<u>Vehicle Licensing</u>			
	<u>\$ 250</u>		<u>\$ 250</u>
<u>Fees - Liens &amp; Easements</u>			
	<u>\$ 5,000</u>		<u>\$ 5,000</u>
<b>Total Permits, Licenses, Fees and Misc.</b>	<u><u>\$ 108,900</u></u>	<u><u>\$ 119,950</u></u>	<u><u>\$ 228,850</u></u>

**Highline Water District  
2024 Budget  
Printing**

	<u>Administration</u>	<u>Customer Accounts</u>	<u>Total</u>
Billing statements		\$ 46,100	\$ 46,100
Billing related inserts		2,000	2,000
Newsletters	\$ 5,000		5,000
CCR report	3,500		3,500
Consumables	2,000		2,000
Other printing	500		500
Engineering printing	3,000		3,000
Total Printing	<u>\$ 14,000</u>	<u>\$ 48,100</u>	<u>\$ 62,100</u>

**Highline Water District  
2024. Budget  
Postage**

	<u>Administration</u>	<u>Customer Accounts</u>	<u>Total</u>
Billing Statements		\$ 55,000	\$ 55,000
Rate increase newsletter, & other bulk mail		4,000	4,000
CCR	\$ 3,000		3,000
General	5,000		5,000
Overnight Charges	500		500
Total Postage	<u>\$ 8,500</u>	<u>\$ 59,000</u>	<u>\$ 67,500</u>

**Highline Water District  
2024 Budget  
Employee Relations**

	<u>Administration</u>
Employee awards/incentives	\$ 11,000
Employee Assistance-Far West Family Svcs	2,700
Miscellaneous	6,000
Total Employee Relations	<u>\$ 19,700</u>

**Miscellaneous =**

- Plaques-committee members etc
- B-Days
- Christmas Party
- Meeting exp -donuts etc
- Misc employee lunches
- Illness new baby marriage etc
- Popcorn, coffee
- Retirement, going away etc. parties
- Holiday candy, etc
- Etc

**Highline Water District  
2023 Budget  
Dues & Subscriptions**

	<u>Administration</u>
<u>Subscriptions</u>	
Keep Up-to-Date on Payroll	\$ 350
Daily Journal of Commerce	230
Seattle Times	585
Top Health	330
Other Miscellaneous Subscriptions	320
Total Subscriptions	<u>\$ 1,815</u>
 <u>Dues WASWD</u>	
WASWD	<u>\$ 23,500</u>
 <u>Dues-other</u>	
AWWA-Membership	\$ 4,512
Washington Water Utilities Council/PNWS-AWWA	2,500
SW King County Chamber of Commerce	400
Kent Chamber of Commerce	475
Highline Water District - GMPC	2,500
Evergreen Rural Membership	700
Miscellaneous Dues	1,000
Total Dues other	<u>\$ 12,087</u>
Total Dues & Subscriptions	<u><u>\$ 37,402</u></u>

**Highline Water District  
2024 Budget  
Telephone**

	<u>Administration</u>	<u>Pumps Reservoirs &amp; Telemetry</u>	<u>Total</u>
Cellular	\$ 18,000		\$ 18,000
Wireless	3,050	\$ 10,500	13,550
Phone Service (land lines)	25,000	23,000	48,000
Total Telephone	<u>\$ 46,050</u>	<u>\$ 33,500</u>	<u>\$ 79,550</u>

**Highline Water District**  
**2024 Budget**  
**Hardware/Software/Internet**

	<u>Administration</u>
<b><u>Computers-Software Maintenance Support</u></b>	
Annual support on Harris Northstar	\$ 63,750
Annual support Caselle Financial Manangement Software	\$ 22,000
Beacon Badger system annual maintenance	4,095
Annual support - GEMS Financials & HRMS	44,000
Annual support on Lucity (GBA)	25,000
Annual support on Innovyze InfoWater InfoCare	7,570
DLT Solutions Autocad renewal/support	1,650
SiteProtector server anti-virus service & backup licenses	18,558
SiteProtector workstations & mobile device anti-virus service	16,119
SiteProtector threat monitor collector & log source	8,125
Offsite Backup service (OBM)	4,300
Phone Lines & DID	300
Fortinet Scada Firewall	2,918
Fortinet Firewall Service	1,607
Wizer Security Awareness Annual Subscription	837
Advanced Antivirus (firewall, security, and service)	9,592
Teleworks - annual fee outbound notification system	4,610
Laserfiche Maintenance	17,700
RFI - Mailestone video manangement system maint support	4,000
Civicplus - website annual maintenance fee	3,500
Miscellaneous software maintenance & support	3,000
	<u>\$ 263,231</u>
<b><u>Computer Hardware - Minor Assets</u></b>	
Replacement PC's (6) & 1-laptop replacement	\$ 6,600
Monitors & video cards	5,500
Win Remote Server & Core Analog	5,463
Miscellaneous Minor Hardware	6,000
	<u>\$ 23,563</u>
<b><u>Miscellaneous</u></b>	
Internet fees	\$ 3,860
Hardware Preventive Maintenance	1,000
Hardware Repairs	1,000
SPU WSRN license for Eros GPS	1,900
Microsoft Window Server Licenses	2,000
ERSI - ArcGIS licenses	28,350
Insight - Select Plus Windows server licenses	615
WASOW - Office 365	11,300
Other software & miscellaneous computer related	6,000
	<u>\$ 56,025</u>
Total Hardware/Software/Internet	<u>\$ 342,819</u>



**Highline Water District  
2024 Budget  
Legal Fees**

	<u>Administration</u>
General District Business	\$ 50,000
Human Resources	3,000
Water Rights/PFAS/Tyee	<u>50,000</u>
Total Legal Fees	<u>\$ 103,000</u>

**Highline Water District  
2024 Budget  
Engineering Services**

	<u><b>Administration</b></u>
General Engineering	\$ 50,000
Lakehaven Supply Study	15,000
Misc-legal descriptions, easements, etc.	15,000
2026 Water System Plan	100,000
Tyee Well Coordination	15,000
Total Engineering Services	<u><u>\$ 195,000</u></u>

**Highline Water District  
2023 Budget  
Outside Services**

	<b>Administration</b>	<b>Customer Accounts</b>	<b>Transmission &amp; Distribution</b>	<b>Total</b>
<u>Consulting Services</u>				
General computer consulting	\$ 79,606			\$ 79,606
Miscellaneous	20,000			20,000
Salary & Benefits Survey	15,000			15,000.00
Public Outreach	15,000			15,000
	<u>\$ 129,606</u>			<u>\$ 129,606</u>
<u>Human Resource Services</u>				
Archbright Employers Service	\$ 4,740			\$ 4,740
Drug Free Business	150			150
HR Services-Other	500			500
HR Services-Medical	6,500			6,500
HR Services - Temporary Services (Records)	5,000			5,000
	<u>\$ 16,890</u>			<u>\$ 16,890</u>
<u>Other Services</u>				
Teleworks - Hosted vCARE NorthStar IVR		\$ 18,000		\$ 18,000
Badger Meter - Mobile Hosting Service (endpoints)		14,000		14,000
Lockbox Payment Processing		25,600		25,600
Courier Service	\$ 5,000			5,000
Advertising	5,500			5,500
Document Imaging (archives)	3,000			3,000
Other Services	3,000		\$ 5,000	8,000
	<u>\$ 16,500</u>	<u>\$ 57,600</u>	<u>\$ 5,000</u>	<u>\$ 79,100</u>
<b>Total Outside Services</b>	<u><u>\$ 162,996</u></u>	<u><u>\$ 57,600</u></u>	<u><u>\$ 5,000</u></u>	<u><u>\$ 225,596</u></u>

**Highline Water District  
2024 Budget  
Office Equipment**

	<u>Administration</u>
<u>Office Equipment Preventive Maintenance</u>	
Annual maintenance on main copier	\$ 2,500
Maintenance for Altura telephone system	2,000
Annual maintenance on postage machine	1,400
	<u>\$ 5,900</u>
<u>Office Equipment Rental &amp; Lease</u>	<u>\$ 1,000</u>
<u>Office Equipment Repair</u>	<u>\$ 1,000</u>
Total Office Equipment	<u><u>\$ 7,900</u></u>

**Highline Water District  
2024 Budget  
Utilities**

	<u>Wholesale Water Supply</u>	<u>Pumps, Reservoirs &amp; Telemetry</u>	<u>Wells &amp; Water Treatment</u>	<u>Administration</u>	<u>Total</u>
Garbage & Recycling				\$ 13,400	\$ 13,400
Natural Gas				16,150	16,150
Real Estate Tax				8,000	8,000
Storm/Surface Water Management				8,100	8,100
Power	\$146,000	\$40,000	\$265,500	27,250	478,750
Internet Fees	2,940	3,000	3,000		8,940
Sewer	1,925	450		800	3,175
Sewer - Backwash			27,700		27,700
<b>Total Utilities</b>	<u>\$ 150,865</u>	<u>\$ 43,450</u>	<u>\$ 296,200</u>	<u>\$ 73,700</u>	<u>\$ 564,215</u>

\*Power - Supply=Pump stations #'s 2, 3, 6, & 8  
 - Pumps Reservoirs & Telemetry = Pump stations #'s 1, 4, 7, 9 & reservoirs

**Highline Water District**  
**2024 Capital Asset Purchase Budget**  
**Individual budget amounts do not include sales tax**

Line	Asset	Cost
1	Hydro Excavator	\$ 650,000
2	ERP Financial Software System (2023-2024)****	50,000
3	Dump Truck (5 yard replacement Unit #51)****	157,000
4	Flat Bed Replacement (Theft & Damage replacement on flat bed)	100,000
5	3/4 Ton Pick up ****	52,000
6		
	Subtotal	<u>\$ 1,009,000</u>
	Plus: Sales tax	<u>\$ 103,006</u>
	Total Capital Asset purchases	<u><u>\$ 1,112,006</u></u>

**Agenda Item No.:** 5.1  
**Agenda Date:** 12/20/23  
**Reviewed By:** JSD

**Subject:** Adopt 2024 Budget

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>

FINANCIAL			
<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input type="checkbox"/>
<i>Amount: \$</i>			<u>                    </u>
<i>Plus WSST</i>			

**ATTACHMENTS:**

1. Resolution #23-12-20A
2. Exhibit A – 2024 Budget

**COMMENTS:**

Each year staff and the Commissioners review the needs of the District and establish a Budget (attached to the resolution as Exhibit A).

Staff recommends approval of this resolution.