



Highline Water District Special Board Meeting Minutes July 3, 2018

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslie-Best	
		CONSULTANTS	
		PUBLIC	

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	June 26, 2018 Board Workshop				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	07/05/18	22773 - 22788	\$	69,414.52
Maintenance	09-075-0010	07/03/18	22789 - 22789	\$	90.00
Construction	09-075-3030	07/05/18	902121 - 902123	\$	3,763.00
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 18-7-3A awarding Contract #18-70-19 to Oak Hills Construction, LLC for Interior Office Addition (Crew Room). Motion duly made and seconded. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Jeremy informed the Board of three main breaks that occurred within the last three weeks at the following locations:

- S 247th St & 14th Ave S (AC main)
- S 164th & 47th Pl S (AC main)
- S 197th St & 1st Ave S (Cast iron main was leaking and tied into steel main)

These main breaks caused no property damage claims.

Matt Everett

6.2 Franchise Agreement – Matt informed the Board that it is likely that the District will be negotiating a franchise agreement with the City of Burien in the near future.



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6. STAFF/COMMISSIONERS/ATTORNEY

- 6.3 Southwest Suburban Sewer District (SWSSD) – Matt attended the open house (6/26/18) for SWSSD's new office building along with Commissioners' Koester and Quong-Vermeire.

There being no further business of the District, President Johnson concluded the meeting at 9:16 a.m.

BOARD OF COMMISSIONERS

Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary

Todd Fultz, Commissioner

Vince Koester, Commissioner

George Landon, Commissioner