



## Highline Water District Board Workshop Meeting Minutes June 26, 2018

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, Inslee Best <b>CONSULTANTS</b>  <b>PUBLIC</b>	

**1. CALL TO ORDER**

President Johnson called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>		June 20, 2018 Regular Meeting			
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	06/28/18	22758 - 22772	\$	40,552.78
Construction	09-075-3030	06/28/18	902120 - 902120	\$	356.78
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	06/15/18	06/27/18	\$	26,880.76
Direct Deposit – Payroll	09-075-0010	06/15/18	06/22/18	\$	71,378.10
Dept of Retirement	09-075-0010	06/15/18	07/13/18	\$	20,964.95
Dept of Retirement - Deferred Compensation	09-075-0010	06/15/18	06/22/18	\$	3,947.50
Health Equity (KC-BEN96)	09-075-0010	06/15/18	06/22/18	\$	267.94
Health Equity (KC-BEN105)	09-075-0010	06/15/18	06/22/18	\$	121.91
HRA VEBA (KC-BEN60)	09-075-0010	06/15/18	06/22/18	\$	6,157.74
Department of Labor & Industries	09-075-0010	06/30/18	07/27/18	\$	9,086.58
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 18-6-26A declaring an emergency pursuant to RCW 39.04.280(1)(e), waiving the requirements of Chapter 39.80 RCW for the retention of engineering services, waiving the competitive bidding requirements of RCW 57.08.050, and authorizing and directing the district manager or designee to negotiate, approve, and execute the necessary contracts on the District's behalf to perform emergency repair and replacement work along S. 214th St. and 3rd Ave. S. in the cities of Des Moines and Normandy Park. Motion duly made and seconded. After discussion, the motion carried unanimously.



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**6. OTHER**

**Jeremy DelMar**

6.1 McMicken Well – Jeremy informed the Board that Enduris (Insurance) may cover a portion of the damages to the well. The District received a preliminary quote of \$274,000 from Pump Tech and RH2 Engineering to replace the pump and motor.

**Debbie Prior**

6.2 ACE 2018 Conference (June 11-14, 2018) - Debbie distributed travel advance recaps for the Commissioners to sign.

**Matt Everett**

6.3 Kent Franchise – The District has reached a verbal agreement with the City of Kent. Matt will report to the Board any future developments.

6.4 Burien Franchise – The Burien City Council brought up franchise agreements at its last council meeting. Matt will report to the Board any future developments.

6.5 King County Lawsuit (Opposition to Ordinance 18403) – The oral arguments will be presented on July 26th at the Kent Regional Justice Center.

6.6 Federal Way Lawsuit (Opposition to Ordinance 18-847 Excise Tax) – The oral arguments will be presented on September 21st at the Kent Regional Justice Center.

**Kathleen Quong-Vermeire**

6.7 Employee Appreciation Lunch – Kathleen suggested a luncheon be held at the District to thank the field crew for their outstanding response to the main break that occurred on June 12, 2018. The Board concurred. Management will schedule the luncheon in July.

There being no further business of the District, President Johnson concluded the meeting at 9:24 a.m.

**BOARD OF COMMISSIONERS**

  
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**Daniel Johnson**, President

  
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**Kathleen Quong-Vermeire**, Secretary

  
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**Todd Fultz**, Commissioner

  
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**Vince Koester**, Commissioner

  
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**George Landon**, Commissioner