



Highline Water District Board Workshop Meeting Minutes July 23, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager		
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs	GUESTS	
Kathleen Quong-Vermeire			

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES: July 17, 2019					
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance - Payroll	09-075-0010	07/19/19	302639 302639	\$ 1,558.16	
Maintenance	09-075-0010	07/25/19	24101 - 24117	\$ 24,547.27	
Construction	09-075-3030	07/25/19	902250 - 902251	\$ 27,717.32	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	07/12/19	07/24/19	\$ 29,100.77	
Direct Deposit – Payroll	09-075-0010	07/12/19	07/19/19	\$ 75,424.73	
Dept of Retirement	09-075-0010	07/12/19	08/15/19	\$ 49,738.54	
Dept of Retirement - Deferred Compensation	09-075-0010	07/12/19	07/19/19	\$ 4,023.50	
Health Equity (KC-BEN96)	09-075-0010	07/12/19	07/19/19	\$ 274.99	
Health Equity (KC-BEN105)	09-075-0010	07/12/19	07/05/19	\$ 128.82	
Health Equity (KC-GEN238)	09-075-0010	07/12/19	07/19/19	\$ 37.21	
HRA VEBA (KC-BEN60)	09-075-0010	07/12/19	07/19/19	\$ 4,995.39	
Dept of Labor & Industries	09-075-0010	06/30/19	07/29/19	\$ 8,622.35	
Dept of Licensing–Dyed Diesel Fuel User Tax	09-075-0010	06/30/19	07/16/19	\$ 308.36	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

No resolutions or motions were presented at the meeting.



**Highline Water District
Board Workshop Meeting Minutes
July 23, 2019**

6. 2nd QUARTER FINANCIAL REPORT 2019

Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual).

Jeremy updated the Board on the following capital improvement projects:

Project 16-3 Mansion Hill Reservoir – The contractor has completed the foundation for the new reservoir. They will begin floor construction this week.

Project 16-2 Pump Station No. 8 – The board authorized an amendment to the consultant's contract to add design services for the Mansion Hill Pump Station project. Bidding will be delayed until November 2019 to incorporate the design.

Project 19-3 KDM/PHS & 9th PLS – All the water main has been installed at both locations. The contractor is working on road restoration at 9th Pl S.

7. OTHER

Matt Everett

7.1 Vacation - Matt informed the Board that he will be on vacation 7/24/19-8/02/19.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:31 a.m.

BOARD OF COMMISSIONERS

Kathleen Quong-Vermeire, President



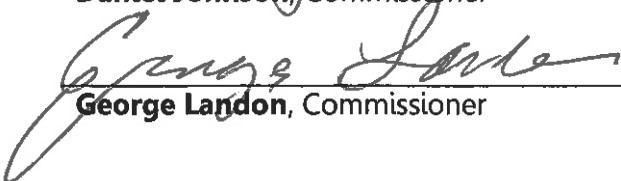
Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner