



Highline Water District Board Workshop Meeting Minutes November 26, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne	
		CONSULTANTS	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES:	November 20, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	11/27/19	24522 - 24540	\$ 35,859.81
Construction	09-075-3030	11/27/19	902303 - 902306	\$ 9,993.70
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	11/15/19	11/27/19	\$ 26,522.79
Direct Deposit – Payroll	09-075-0010	11/15/19	11/22/19	\$ 75,948.57
Dept of Retirement	09-075-0010	11/15/19	11/25/19	\$ 22,956.02
Dept of Retirement - Deferred Compensation	09-075-0010	11/15/19	11/22/19	\$ 3,986.00
Health Equity (KC-BEN96)	09-075-0010	11/15/19	11/22/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	11/15/19	11/22/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	11/15/19	11/22/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	11/15/19	11/22/19	\$ 4,034.18
Dept of Revenue – B&O Tax	09-075-0010	10/31/19	11/25/19	\$ 59,871.19
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 19-11-26A adopting the 2020 Water Rates and amending accordingly the Highline Water District Code (HWDC) Section 6.04.020 Water/Miscellaneous Rates. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 19-11-26(1) duly made and seconded to cancel the 12/24/19 Board Workshop due to conflict with the Christmas holiday. After discussion, the motion carried unanimously.

6. 2020 DRAFT BUDGET

Matt Everett

Staff distributed a draft budget to the Board. Matt reviewed the Sources of Applications of Funds and Budget vs. Actual and answered questions of the Board. The 2020 Budget includes a 2.5% increase in water rates.

7. OTHER

John Milne

7.1 Federal Way Excise Tax Lawsuit - The Federal Way excise tax of 7.75% on gross income was enacted in March 2018. Highline, Midway Sewer and Lakehaven challenged the tax and appealed to the Washington State Supreme Court for direct review. All briefs were completed by Inslee Best of behalf of Highline, Midway Sewer and Lakehaven. The Rental Housing Authority, State Association and Alderwood Water & Sewer are submitting Amicus Briefs stating their opposition to the excise tax. The Supreme Court will hear oral arguments on January 16, 2020 at 9:00 AM.

8. EXECUTIVE SESSION - PENDING LITIGATION (RCW 42.30.110(1)(i))

At 9:33 a.m., President Quong-Vermeire convened an executive session to discuss pending litigation pursuant to RCW 42.30.110(1)(i). Commissioners' Fultz, Koester, Landon, Quong-Vermeire and Matt Everett attended the executive session. Attorney John Milne from Inslee Best was present to discuss legal matter. The announced duration of the executive session was 10 minutes. The executive session concluded at 9:43 a.m. No action was taken by the Board.

9. EXECUTIVE SESSION - UNION NEGOTIATIONS (RCW 42.30.140(4a))

At 9:44 a.m., President Quong-Vermeire convened an executive session to discuss issues relating to collective bargaining with UA Local 32 pursuant to RCW 42.30.140(4a)). Commissioners' Fultz, Koester, Landon, Quong-Vermeire and Matt Everett attended the executive session. Attorney John Milne from Inslee Best was also present. The announced duration of the executive session was 10 minutes. The executive session concluded at 9:54 a.m. No action was taken by the Board.



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There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:55 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner