



Highline Water District Regular Board Meeting Minutes December 18, 2019

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Proj. Coordinator, CIPs	HWD ATTORNEY(S) GUESTS Polly Daigle

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES:	December 4, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	12/19/19	24554 - 24621	\$ 476,130.51
Construction	09-075-3030	12/19/19	902310 - 902316	\$ 314,721.44
Maintenance	09-075-0010	12/13/19	302640 - 302642	\$ 3,163.38
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	11/29/19	12/11/19	\$ 26,531.48
Direct Deposit – Payroll	09-075-0010	11/29/19	12/06/19	\$ 77,171.91
Dept of Retirement	09-075-0010	11/29/19	12/09/19	\$ 22,749.74
Dept of Retirement - Deferred Compensation	09-075-0010	11/29/19	12/06/19	\$ 3,986.00
Health Equity (KC-BEN96)	09-075-0010	11/29/19	12/06/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	11/29/19	12/06/19	\$ 128.82
HRA VEBA (KC-BEN60)	09-075-0010	11/29/19	12/06/19	\$ 4,034.18
Payroll Tax	09-075-0010	12/06/19	12/18/19	\$ 9,650.56
Direct Deposit – Payroll	09-075-0010	12/06/19	12/13/19	\$ 18,384.73
Dept of Revenue – B&O Tax	09-075-0010	11/30/19	12/26/19	\$ 83,909.16
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	19-12-18F	Resolution accepting an extension to the water district system (Copper River Project)		
3.2	19-12-18G	Resolution accepting an extension to the water district system (Waterview Crossing)		

4. PUBLIC INPUT

Newly-elected Commissioner Polly Daigle attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 19-12-18A adopting the 2020 Operating Budget. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-12-18B adopting the 2020 Capital Improvement Program. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-12-18C adopting the 2020 Goals & Objectives. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-12-18D authorizing 2020-2023 Collective Bargaining Agreement between Highline Water District and Local 32 of the United Association of Journeymen and Apprentices of the Plumbing and Pipefitting Industry of the United States and Canada. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-12-18E dedicating and naming the District's new Pump Station #8 as the "George Landon Pump Station" in recognition of Commissioner Landon's many years of service and dedication to the District. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-12-18F accepting an extension to the water district system (Copper River Project). This resolution was approved under the Consent Agenda.

Resolution 19-12-18G accepting an extension to the water district system (Waterview Crossing). This resolution was approved under the Consent Agenda.

6. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

- 6.1 2020 Commissioners Workshop (1/18/20 - Embassy Suites, Tukwila, WA) - Commissioners' Daigle, Fultz, Johnson, Koester, and Quong-Vermeire plan to attend the Workshop.
- 6.2 Water Conservation Poster Contest – Matt and Delylah Silva visited the participating schools and presented awards to the students and teachers this week.
- 6.3 King County Franchise Ordinance Lawsuit - Matt attended a meeting at Southwest Suburban Sewer District on 12/13/19 to discuss the Washington State Supreme Court ruling that King County has the right to charge a fee to public utilities for infrastructure located in the right-of-way. The case will go back to trial court to determine the amount King County will charge.




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There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:42 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner

George Landon, Commissioner