



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes November 3, 2021

ATTENDEES

(Strikeouts indicate absence)

Commissioners

Polly Daigle - remote
Todd Fultz
Daniel Johnson - remote
Vince Koester
Kathleen Quong-Vermeire

HWD Staff

Matt Everett, General Manager
Jeremy DelMar, Assistant General Manager
Anne Paige, Finance/Administrative Manager
Phil Hite, Operations Manager
Mary Fossos, Project Coordinator, CIPs

HWD Attorney(s)

CONSULTANTS

GUESTS

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	October 26, 2021			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	Total Amount
Maintenance	09-075-0010	11/03/2021	26899 - 26919	\$ 34,195.05
Construction	09-075-3030	11/03/2021	902583 - 902585	\$ 25,196.18
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting in-person or remotely.

5. RESOLUTIONS/MOTIONS

Motion 21-11-3(1) duly made and seconded to cancel the 12/28/21 Board Workshop. After discussion the motion carried unanimously. Reference Item 7.3.



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6. 2022 CAPITAL IMPROVEMENT PROGRAM POWERPOINT PRESENTATION

Jeremy gave a presentation on the completed, ongoing, and future capital improvement projects.

Projects To Be Substantially Complete In 2021

- 16-2 George Landon Pump Station
- 16-6 Pump Station No 9
- 19-1 North Hill Water Main Replacement

Ten Proposed Capital Projects for 2022

Five Ongoing Projects in Design and/or Construction

- 18-2 ILB Bridge Bypass-SR509 Road
- 18-5 34th Ave S Water Main Replacement (S 160th St to S 166th St)
- 20-1 Star Lake/Military Rd Water Main Relocation
- 21-1 24th Ave S Water Main Replacement
- 21-2 32nd Ave S/S 180th St Water Main Replacement

Two Projects in Design Postponed (Bandwidth & Other Factors)

- 19-2 2020 Water Main Replacement (Manhattan CI Replacement)
- 31-3 Mansion Hill 2.5 MG Tank Interior/Exterior Recoat and Safety Improvements

One project added in 2021

- Lake to Sound Trail Relocation

New Projects for 2022

- 22-2 2023 Water Main Replacement (Huntington Park)
- 22-3 SR509 Phase 2 Water Main Relocation

Discussion ensued. No action taken.

7. STAFF/COMMISSIONERS/ATTORNEY

Anne Paige

7.1 Washington State Audit - The auditor interviewed Matt and Commissioner Fultz.

7.2 2022 Budget – Finalizing budget.

Matt Everett

7.3 Cancel 12/28/21 Board Workshop? – Matt asked the Board if they wanted to cancel the Workshop meeting. Action Taken: Reference Motion 21-11-3(1).

7.4 2022 Draft Budget – The budget will be presented for discussion at the 11/17/21 Board meeting.

7.5 2022 Rates Public Hearing – Matt informed the Board that the District will hold a public hearing at the 11/23/21 Board Workshop to discuss a rate increase in 2022. The proposed rate increase is anticipated to be 3.0% primarily due to inflation and other factors.



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7. STAFF/COMMISSIONERS/ATTORNEY

- 7.6 SPU Wholesale Supplemental Workshop (11/02/21) – Matt attended the meeting remotely. SPU discussed the subregional rates with wholesale water purveyors.
- 7.7 WASWD General Managers Meeting (11/03/21) – Matt will attend the meeting this morning remotely along with other water and sewer purveyors.

Vince Koester

- 7.8 Vince informed the Commissioners and staff that he will not be attending the 11/17/21 Board meeting.

There being no further business of the District, President Fultz concluded the meeting at 10:19 a.m.

BOARD OF COMMISSIONERS

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Todd Fultz, President

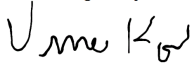
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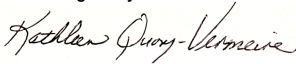
Polly Daigle, Secretary

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Daniel Johnson, Commissioner

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Vince Koester, Commissioner

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Kathleen Quong-Vermeire, Commissioner