



HIGHLINE WATER DISTRICT Board Workshop Meeting Minutes February 22, 2022

ATTENDEES			(Strikeouts indicate absence)
Commissioners Polly Daigle - remote Todd Fultz Daniel Johnson - remote Vince Koester Kathleen Quong-Vermeire	HWD Staff Matt Everett, General Manager Jeremy DelMar, Assistant General Manager Anne Paige, Finance/Administrative Manager Phil Hite, Operations Manager Mary Fossos, Project Coordinator, CIPs	HWD Attorney(s) CONSULTANTS GUESTS	

1. CALL TO ORDER

President Daigle called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:					
February 16, 2022					
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	Total Amount	
Maintenance	09-075-0010	02/23/2022	27290 - 27327	\$ 421,758.18	
Construction	09-075-3030	02/23/2022	902611 - 902611	\$ 63.00	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Department of Revenue – B & O Tax	09-075-0010	01/31/2022	02/25/2022	\$ 81,501.85	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in-person or remotely.

5. RESOLUTIONS/MOTIONS

Motion 22-2-22(1) duly made and seconded to cancel the 4/6/22 Regular Board meeting due to conflict with the WASWD Spring Conference and directing staff to schedule a Special Board Meeting to be held on Monday, April 4th at 9:00 AM. After discussion the motion carried unanimously.

6. HWD MONTHLY WATER SUPPLY VS WATER SALES

Jeremy reviewed the final numbers for water loss in 2021. Discussion ensued. Jeremy noted that the water usage on the recent fire at the former Maywood Elementary School was approximately one million gallons.



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Regular Board Meeting Minutes
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7. CANCEL APRIL 6 BOARD MEETING AND SCHEDULE SPECIAL MEETING DUE TO CONFLICT WITH THE 2022 WASWD SPRING CONFERENCE?

Jeremy asked the Board for their input. Discussion ensued. Action taken: See Item 5, Motion 22-2-22(1).

8. OTHER

Phil Hite

8.1 Main Breaks - District crews responded to 2 main breaks on 3/16/22. The first break was a cast iron main at 4th Ave SW & SW 186th St. The second break was an AC main at S 200th St & 35th Ave S. Crews worked 36 hours to complete the repairs.

There being no further business of the District, President Daigle concluded the meeting at 9:17 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

Polly Daigle

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Polly Daigle, President

DocuSigned by:

Daniel Johnson

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Daniel Johnson, Secretary

DocuSigned by:

Todd Fultz

8728D379E2E448D

Todd Fultz, Commissioner

DocuSigned by:

Vince Koester

3BCF3E3D2D7D409

Vince Koester, Commissioner

DocuSigned by:

Kathleen Quong-Vermeire

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Kathleen Quong-Vermeire, Commissioner