



**HIGHLINE WATER DISTRICT
Special Board Meeting Minutes
June 18, 2024**

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Polly Daigle	Jeremy DelMar, General Manager	
Todd Fultz	Anne Paige, Finance/Admin Manager	CONSULTANTS
Daniel Johnson	Phillip Hite, Operations Manager	
Vince Koester	Logan Wallace, Engineering Supervisor	GUESTS
Kathleen Quong-Vermeire	Carryn Frye, EA/Contract Coordinator	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	June 5, 2024				
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Vouchers		Total Amount
Maintenance	09-075-0010	06/12/2024	30154 - 30154		\$ 47,923.99
Maintenance	09-075-0010	06/12/2024	30155 - 30158		\$ 18,954.92
Maintenance	09-075-0010	06/19/2024	30159 - 30159		\$ 584.35
Maintenance	09-075-0010	06/19/2024	30160 - 30171		\$ 254,862.02
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Direct Deposit – Payroll	09-075-0010	06/07/2024	06/14/2024	\$ 97,197.13	
Payroll Tax	09-075-0010	06/07/2024	06/18/2024	\$ 37,471.88	
Dept of Retirement	09-075-0010	06/07/2024	06/17/2024	\$ 22,087.21	
Deferred Compensation	09-075-0010	06/07/2024	06/14/2024	\$ 6,884.17	
HRA Veba	09-075-0010	06/07/2024	06/14/2024	\$ 15,294.02	
HSA Equity Account	09-075-0010	06/07/2024	06/14/2024	\$ 138.41	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

none



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5. RESOLUTIONS/MOTIONS

none

6. STAFF/COMMISSIONERS/ATTORNEY

Phillip Hite

6.1 Staffing – Operations Manager, Phillip Hite, informed the Board that one of our Utility Workers submitted his resignation. We will be posting the opening to fill the position soon.

Jeremy DelMar

6.2 Port of Seattle – Tyee Well – General Manager, Jeremy DelMar, provided a brief update of recent discussions with the Port and answered questions from the Board. No action taken.

There being no further business, President Quong-Vermeire concluded the meeting at 9:20 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

Kathleen Quong-Vermeire

Kathleen Quong-Vermeire, President

DocuSigned by:

Vince Koester

Vince Koester, Secretary

DocuSigned by:

Polly Daigle

Polly Daigle, Commissioner

DocuSigned by:

Todd Fultz

Todd Fultz, Commissioner

DocuSigned by:

Daniel Johnson

Daniel Johnson, Commissioner